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INDIAN COUNCIL OF
MEDICAL RESEARCH
ESTABLISHED IN 1950

भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)
वी रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

No.16/55/2022-Admn. E.Office.140680

Dated:08/08/2023

To

The Directors/Directors-in-charge of
All Institutes/Centers of ICMR

Subject :- Filling up the post on deputation of- Financial Advisor (at Colaba, Mumbai): One Post; Pay level: appropriate stage at Level 13 of Pay Matrix (7th Central Pay Commission)-reg.

Sir/Madam,

I am directed to refer a copy of Vacancy Circular No. nil dated 19.07.2023 received from Tata Institute of Fundamental Research, National Centre of the Government of India for Nuclear Science and Mathematics and a Deemed University, Homi Bhabha Road, Colaba, Mumbai, on the subject mentioned above for information and necessary action. As per circular the eligible and interested candidates may send their application in the prescribed proforma duly forward through proper channel. The last date for submission of applications is 18.09.2023.

Yours faithfully

Jagdish Rajesh
Assistant Director General (Admin.)

Encl: As above

Copy to:

1. PS to DG/Sr. DDG(A)/Sr. FA
2. All Divisional Heads
3. DDG(A)/ ADG(A)
4. Head BMI-with request to upload the same on ICMR website



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भारतीय आयुर्विज्ञान अनुसंधान परिषद INDIAN COUNCIL OF MEDICAL RESEARCH

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V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

सं.16/55/2022-प्रशासन. E.Office.140680

दिनांक:08/08/2023

सेवा में,

निदेशक/प्रभारी निदेशक
परिषद के सभी संस्थान/केन्द्र

Subject :- Filling up the post on deputation of- Financial Advisor (at Colaba, Mumbai):
One Post; Pay level: appropriate stage at Level 13 of Pay Matrix (7th Central Pay Commission)-reg.

महोदय/महोदया,

अधोहस्ताक्षरी को उपर्युक्त विषय पर टाटा मूलभूत अनुसंधान संस्थान, भारत सरकार के नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविश्वविद्यालय, होमी भाभा रोड, कुलाबा, मुंबई से प्राप्त परिपत्र संख्या शून्य दिनांक 19.07.2023 को सूचना एवं आवश्यक कार्यवाही हेतु अग्रेषित करने का निदेश हुआ है। परिपत्र के अनुसार योग्य उम्मीदवार अपना आवेदन संलग्न प्रोफार्मा में भरकर उचित माध्यम से भेज सकते हैं। आवेदन जमा करने की अंतिम तिथि 18.09.2023 है।

भवदीय,

जगदीश राजेश

सहायक महानिदेशक (प्रशासन)

अनुलग्नक:यथोक्त

प्रतिलिपि:

1. महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)
4. प्रमुख बीएमआई - आईसीएमआर की वेबसाइट पर अपलोड करने के अनुरोध के साथ।



टाटा मूलभूत अनुसंधान संस्थान
TATA INSTITUTE OF FUNDAMENTAL RESEARCH

1, होमी भाभा रोड, कुलाबा, मुंबई - 400005
1, Homi Bhabha Road, Colaba, Mumbai 400005
भारत सरकार के नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र
एवं समविश्वविद्यालय
National Centre of the Government of India for Nuclear
Science and Mathematics and a Deemed University

दूरभाष/Telephone: 022-22782000
फैक्स/Fax : 022-22804610/11

वेबसाइट/Website: www.tifr.res.in

TFR/EST/

July 19, 2023

VACANCY CIRCULAR

Subject: Filling up the post on deputation of –

1. Financial Advisor (at Colaba, Mumbai): One Post ; Pay level: appropriate stage at Level 13 of Pay Matrix (7th Central Pay Commission).

Sir,

TIFR is an autonomous body under the administrative control of the Department of Atomic Energy. TIFR which does basic research in three major areas of Mathematics, Natural Sciences and Technology and Computer Science was established on 01.06.1945. It has also set up several Centres and field stations for various research facilities all over the country and was also conferred the status of Deemed to be University by the University Grants Commission.


The undersigned is directed to state that vacancy of Financial Advisor is required to be filled up by deputation at TIFR, Colaba campus, Mumbai.

It is requested that applications from suitable officers with adequate knowledge of Government of India rules and regulations, and experience in Government accounting/budgeting and financial procedures and stores and purchase procedure, willing to be considered for the above post at TIFR, Mumbai and who can be spared immediately may be forwarded to **Registrar, Tata Institute of Fundamental Research, 1 Homi Bhabha Road, Colaba, Mumbai 400 005**. The closing date of application is **September 18, 2023**.

The copy of the advertisement is enclosed as Annexure I and the proforma for application as Annexure II.

It may please be ensured that the application is forwarded in the proforma enclosed along with attested copies of confidential reports for the preceding five years. Applications received after last date or received otherwise than through proper channel or without cadre clearance, vigilance clearance, integrity certificate or complete APAR or otherwise found incomplete are liable to be rejected.

Yours faithfully,


Col Rajeev Anand (Retd.)
Registrar

Enclosures : Annexure I and II

All Ministries/Departments of Government of India

*D.No. 240Admn
3/8/2023*

*Mr. Sumit
218*





टाटा मूलभूत अनुसंधान संस्थान
TATA INSTITUTE OF FUNDAMENTAL RESEARCH

1, होमी भाभा रोड, कुलाबा, मुंबई – 400005

1, Homi Bhabha Road, Colaba, Mumbai 400005

भारत सरकार के नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र
एवं समविश्वविद्यालय

National Centre of the Government of India for Nuclear
Science and Mathematics and a Deemed University

दूरभाष/Telephone: 022-22782000
फैक्स/Fax : 022-22804610/11

वेबसाइट/Website: www.tifr.res.in

Advertisement No. 2023/19

Applications are invited for the following post to be filled on deputation basis.

1. **Financial Advisor (at Colaba, Mumbai):** One Post ; Pay level: appropriate stage at Level 13 of Pay Matrix (7th Central Pay Commission).

Qualification & Experience

Officers from any Organized Finance & Accounts service of the Government of India, eligible for appointment under Non-Central Staffing Scheme are eligible for the post.

- (a) Officers holding analogous posts **OR**
with five years' regular service in Level 12 **OR**
with 10 years' regular service in Level 11 and above
- (b) Experience in Government accounting/budgeting and financial procedures, Stores and Purchase procedures.
- (c) Adequate knowledge of Government of India rules and regulations.

Job description and duties:

- a) Shall advice in all matters related to Finance, Accounts, Audit, Purchase, MoUs etc of the Institute and report to the Dean, Finance.
- b) Shall be responsible for the Accounts and Audit functions of the Institute and help in the budget formulation.
- c) Is expected to bring-in requisite expertise in the Institute's financial management and maintain a good liaison with DAE and other external Agencies.

COMMON ASPECTS

- (i) The maximum age limit for appointment by deputation basis shall be 56 years as on **July 01, 2023**.
- (ii) The period of deputation will be initially for three years (extendable by another two years) as per Foreign Service Terms of the Government of India.
- (iii) The eligible employees should send their applications through proper channel as per the application format uploaded on the TIFR website (<http://www.tifr.res.in/positions>).

- (iv) The application should include attested copies of confidential report dossiers for the past five years and a certificate to the effect that the officials are clear from vigilance point of view, and that there is no disciplinary case pending/contemplated against the applicant.
- (v) The closing date of application is **September 18, 2023**.
- (vi) Applications received after the expiry of last date or received otherwise than through proper channel or without cadre clearance, vigilance clearance, integrity certificate or complete APAR or without the seal of the office or otherwise found incomplete will not be entertained.

Applications from eligible and willing officers who can be spared immediately may be forwarded to **Registrar, Tata Institute of Fundamental Research, 1 Homi Bhabha Road, Colaba, Mumbai 400 005.**



PROFORMA

Paste your
passport size
Photo here

PERSONAL DATA TO BE FILLED BY THE APPLICANT

1	Name & Designation	
2	Gender	
3	Date of Birth	
4	Date of Joining Government Service	
5	Date of Retirement	
6	Pay Level ; Pay Stage	
7	Mobile No. & E-Mail ID	
8	Service to which belong	
9	Category (SC/ST/OBC/PwBD)	
10	Whether currently working under Central Deputation	YES / NO i) If yes, date of reporting to Cadre ii) Whether cooling-off period completed YES/NO iii) If yes, indicate Cooling period completion date :
11	Whether belongs to SC/ST/OBC/PwBD	
12	Correspondence Address	

13. Educational Qualifications:

(Please only mention Graduation and above)

S. No.	Qualification	Subject (s)	Year / Division	Institution / University / Place

14. Experience Details:

S. No.	(i) Pay Level and Pay Stage/Pay Band, Pay & GP (ii) Designation	Ministry / Department / Office / Place	Tenure from and Tenure to
1			
2			
3			
4			

15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

16. Training Details:

(Please mention trainings of duration of only more than one month)

S. No.	Training name / Institute / Country	Training related to specialization in subjects	From date To date
1			
2			
3			

The information furnished above by me is correct.

Date :

(Signature of Applicant)

To be filled by the Cadre Controlling Authority

It is certified that the above information given is correct as per record.

Date :

Signature _____

Name _____

Designation _____

al

To be filled by the Cadre Controlling Authority

1	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof	
2	Whether any complaint including that of corruption against the officer, which in the view of the State Government/Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/integrity of the officer as on date, is pending against the officer. If so, details thereof.	
3	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
4	Whether any criminal proceedings were registered against the officer during his career, so far. If so, the details/present status and the final out come thereof.	
5	Whether the name of the officer appears in the Agreed List.	

Particulars of APARs

Particulars of APARs		
1	Whether certified copies of APARs for the last five years are enclosed.	
2	Whether adverse entries, if any (expunged or unexpunged) in any APAR (s) If yes, year-wise details thereof.	
3	APAR grading of the last five years	Year/Period

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