

प्री.टी.एस./PABX : 26588980, 26588707, 26589336, 26589745  
26589873, 26589414  
फैक्स /FAX : 011-26588662, 011-26589791, 011-26589258

नगर / GRAM : SCIENTIFIC  
Website : www.icmr.nic.in  
E-mail : icmrhqds@sansad.nic.in



भारतीय आयुर्विज्ञान अनुसंधान परिषद  
**INDIAN COUNCIL OF MEDICAL RESEARCH**

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)

वी रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029

DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)  
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

No.E16/70/2022

Dated:23/05/2023

To

The Directors/Directors-in-charge of  
All Institutes/Centers of ICMR

Sir/Madam,

Please find enclosed the following DO letters which have been received from different ministries for information and necessary action:

Sl.No	Reference No. & Date	Name of Ministry	Subject
1.	ई.- 11016/04/2019- रा.भा./739 दिनांक: 11.04.2023	केन्द्रीय संचार ब्यूरो, सूचना एवं विज्ञापन प्रसारण मंत्रालय, लोधी रोड, नई दिल्ली	द्विभाषीय रूप में जारी करने के संबंध में।
2.	DO No.I- 28047/04/2023- Coord Dated: 04.05.2023	Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, New Delhi	Regarding organizing events and activities about Mission Lifestyle for Awareness (LIFE) before World Environment Day on 5th June 2023
3.	DO. No. IM.11016/14/20 23-NBTC/BTS Dated:11.05.2023	Department of Health and Family Welfare, Ministry of Health and Family Welfare, New Delhi	Regarding World Blood Donor Day on 14 <sup>th</sup> June 2023
4.	No.V- 11020/1/2023- CER Dated: 15.05.2023	President's Secretariat (Ceremonial Section), Rastrapati Bhavan, New Delhi	Instructions regarding names of the Officers of Armed Forces in the official correspondence.

Yours faithfully

Digitally Signed by Jagdish

Rajesh

Date: 24-05-2023 11:54:39

Reason: Approved



Jagdish Rajesh  
Assistant Director General (Admin.)

Encl: As above

Copy to:

1. PS to DG/Sr. DDG(A)/Sr. FA
2. All Divisional Heads
3. DDG(A)/ ADG(A)
4. Dr. L.K. Sharma, Scientist "E"-soft copy of the same has been mailed at your email ID (Sharma.lk@icmr.gov.in) for website upload



से.ए.बी.एक्स./PABX : 26588980, 26588707, 26589336, 26589745  
26589873, 26589414  
फैक्स /FAX : 011-26588662, 011-26589791, 011-26589258

ग्राम / GRAM : SCIENTIFIC  
Website : www.icmr.nic.in  
E-mail : icmrhqds@sansad.nic.in



भारतीय आयुर्विज्ञान अनुसंधान परिषद  
INDIAN COUNCIL OF MEDICAL RESEARCH

स्वास्थ्य अनुसंधान विभाग (स्वास्थ्य एवं परिवार कल्याण मंत्रालय)  
वी रामलिंगस्वामी भवन, अन्सारी नगर, नई दिल्ली - 110029  
DEPARTMENT OF HEALTH RESEARCH (MINISTRY OF HEALTH & FAMILY WELFARE)  
V. RAMALINGASWAMI BHAWAN, ANSARI NAGAR, NEW DELHI-110029

क्रमांक.E16/70/2022

दिनांक:23/05/2023

सेवा में,

निदेशक/प्रभारी निदेशक  
परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

विभिन्न मंत्रालयों/विभागों से प्राप्त निम्नलिखित अर्द्ध सरकारी पत्र, सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

Sl.No	Reference No. & Date	Name of Ministry	Subject
1.	ई.-11016/04/2019- रा.भा./739 दिनांक:11.04.2023	केन्द्रीय संचार ब्यूरो, सूचना एवं प्रसारण मंत्रालय, लोधी रोड, नई दिल्ली	विज्ञापन द्विभाषीय रूप में जारी करने के संबंध में।
2.	DO No.I- 28047/04/2023 Coord Dated: 04.05.2023	कार्मिक और प्रशिक्षण विभाग, कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय, नई दिल्ली	5 जून 2023 को विश्व पर्यावरण दिवस के पूर्व जागरूकता के लिए मिशन लाइफस्टाइल के बारे में कार्यक्रमों और गतिविधियों के आयोजन के संबंध में
3.	DO. No. IM.11016/14/ 2023-NBTC /BTS Dated:11.05.2023	स्वास्थ्य एवं परिवार कल्याण विभाग, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, नई दिल्ली	14 जून 2023 को विश्व रक्तदाता दिवस के संबंध में
4.	No.V- 11020/1/2023- CER Dated: 15.05.2023	राष्ट्रपति सचिवालय, राष्ट्रपति भवन, नई दिल्ली	सरकारी पत्राचार में सशस्त्र बलों के अधिकारियों के नाम के संबंध में निर्देश

भवदीय,

Digitally Signed by Jagdish

Rajesh

Date: 23-05-2023 17:16:17

Rajesh Rajesh



सहायक महानिदेशक  
(प्रशासन)

अनुलग्नक:यथोक्त

प्रतिलिपि:

1. महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)
4. डॉ.एल.के शर्मा, वैज्ञानिक ई: वैबसाइट पर अपलोड करने के लिए ईमेल आईडी (sharma.lk@icmr.gov.in) पर मेल कर दिया गया है।



ADMN-II ADMN &lt;admn2355@gmail.com&gt;

**Fwd: Demi-official letter No.11016/04/2019-RB/7**

1 message

**SAFAL CHETRI CHETRI** <chetri.s@icmr.gov.in>

Mon, May 15, 2023 at 9:43 AM

To: admn2355 &lt;admn2355@gmail.com&gt;, icmr rcell &lt;icmr.rcell@gmail.com&gt;, admin1.hq@icmr.gov.in

Thanks & Regards,  
Safal Chetri  
Senior Administrative Officer  
ICMR Headquarters  
New Delhi - 110 029  
Ph: 011 26589320

**From:** "Jagdish Rajesh" <rajeshj.hq@icmr.gov.in>**To:** "SAFAL CHETRI CHETRI" <chetri.s@icmr.gov.in>, "icmr rcell" <icmr.rcell@gmail.com>, niwatih@gmail.com**Sent:** Friday, May 12, 2023 6:50:23 PM**Subject:** Fwd: Demi-official letter No.11016/04/2019-RB/7

Dear Safal,

I think we need to circulate to all.

With Regards,

Jagdish Rajesh,  
Assistant Director General (Admn.)  
Indian Council of Medical Research(ICMR),  
New Delhi

**From:** "dhrhq icmr" <dhrhq.icmr@gmail.com>**To:** "Jagdish Rajesh" <rajeshj.hq@icmr.gov.in>**Cc:** "Mohan Lal" <mohan.lal15@nic.in>, "Harish Chandra" <harish.cmondal@gov.in>, "Jatin Singh" <jatin.singh90@gov.in>, "Kapil Singh" <kapil.singhk98@gov.in>**Sent:** Friday, May 12, 2023 2:32:05 PM**Subject:** Demi-official letter No.11016/04/2019-RB/7

Sir,

I am directed to forward a scanned copy of the letter dated 11.04.2023, received from the Central Bureau of Communication, Ministry of Information and Broadcasting, which is self-explanatory, for information and compliance please.

Regards,  
DHR-ICMR Section

 3126281.pdf  
76K

*J.No. 141 Admn  
15/5/2023*

*Mr Sumit  
15/5*



मनीष देसाई, IIS  
प्रधान महानिदेशक  
Manish Desai, IIS  
Principal Director General  
Tele: +91-11-24369521/Email : prdgcbc@gov.in

983  
8/5/2023



CA-3126281/23  
केन्द्रीय संचार ब्यूरो  
सूचना एवं प्रसारण मंत्रालय, भारत सरकार  
Central Bureau of Communication  
Ministry of Information & Broadcasting  
Government of India

अर्द्धशासकीय पत्र सं.- ई.-11016/04/2019-रा.भा./739

दिनांक: 11 अप्रैल, 2023

महोदय/महोदया,

संसदीय राजभाषा समिति की दूसरी उप समिति ने दिनांक 17.01.2023 को केंद्रीय सरकार के सूचना एवं प्रसारण मंत्रालय के नियंत्रणाधीन अपर महानिदेशक, पश्चिम क्षेत्र का कार्यालय, आकाशवाणी और दूरदर्शन, मुंबई कार्यालय का राजभाषायी निरीक्षण किया गया था। इस निरीक्षण से संबंधित महत्वपूर्ण मद को संज्ञान में लाया गया है कि मंत्रालय द्वारा प्रत्येक विज्ञापन को अनिवार्य रूप से हिंदी में जारी नहीं किया जा रहा है, जो कि महामहिम राष्ट्रपति जी के आदेशों की अवहेलना है। संसदीय राजभाषा समिति के 9वें खंड पर जारी किए गए महामहिम राष्ट्रपति जी के आदेशों के अनुसार मंत्रालयों/विभागों/कार्यालयों/उपक्रमों आदि द्वारा जो भी विज्ञापन अंग्रेजी/क्षेत्रीय भाषाओं में दिए जाते हैं, उन्हें हिंदी भाषा में भी अनिवार्य रूप से दिया जाए।

अतः आपसे अनुरोध है कि अपने अधीन सभी मंत्रालयों/विभागों/कार्यालयों/उपक्रमों को निर्देश दें कि भविष्य में केंद्रीय संचार ब्यूरो में भेजे जाने वाले विज्ञापन अनिवार्य रूप से द्विभाषीय रूप में भेजे जायें जिससे केंद्रीय संचार ब्यूरो द्वारा महामहिम राष्ट्रपति जी के आदेशों का अनुपालन करते हुए सभी विज्ञापन द्विभाषीय रूप में जारी किया जा सके।

सेवा में,

माननीय सचिव,

सभी मंत्रालय/विभाग/कार्यालय/उपक्रम,  
भारत सरकार।

✓  
TS(AN) / D(AN) (Admin), IAS  
TS(VK)

शुभेच्छा,

मनीष देसाई  
(मनीष देसाई)

RB  
US(HK)

10/05/23

M. Nawal



Email

DG ICMR

**[Secy-goi] D.O Letter dated 4th May 2023 from Secretary(DOPT) regarding organising events and activities about Mission Lifestyle for Awareness (LiFE) before World Environment Day on 5th June 2023**

**From :** Pradeep Kumar Saharawat <uscoord-dopt@nic.in> Thu, May 04, 2023 09:01 PM  
**Subject :** [Secy-goi] D.O Letter dated 4th May 2023 from Secretary(DOPT) regarding organising events and activities about Mission Lifestyle for Awareness (LiFE) before World Environment Day on 5th June 2023 1 attachment

**To :** secy-goi <secy-goi@lsmgr.nic.in>

**Cc :** DIRECTOR LBSNAA <director-lbsnaa@gov.in>, Rajesh Singh <istm@nic.in>, Adil Zainulbhai <chairperson-cbc@gov.in>, PRAVEEN PARDESHI <memberadmn.cbc-dopt@gov.in>, Ramaswami Balasubramaniam <dr.rbalu@gov.in>, Hemang Jani <hemang.jani@gov.in>, Rajul Bhatt <rajul.bhatt@gov.in>, Abhishek Singh <ceo.karmayogi@gov.in>, directoriipa9 <directoriipa9@gmail.com>, D S NAGALAKSHMI <nagus.edu@nic.in>

D.G. ICMR OFFICE  
Diary No. 670609  
Date 11/5/23

Respected Madam/Sirs,

Please find attached a copy of D.O Letter dated 4th May 2023 from Secretary(DOPT) on the above subject.

2. Addresses are requested to issue appropriate directions in their concerned Departments and Ministries to take further necessary/follow up action.

With regards,

-----  
Under Secretary - Coord  
DOPT, North Block  
New Delhi.

Sr. D114 (A)

RB

D No. 147 Admn  
23/5/2023

Mr. Senior  
Jain  
23/5

DDG  
Jae  
M/A  
16/5

circulated  
Adm.

ds  
17/5

5/5/2023, 9:29 AM



DO No.I-28047/04/2023-Coord

4<sup>th</sup> May, 2023

Dear Sir / Madam,

Ministry of Environment, Forest and Climate Change has planned to organize a large variety of events and activities about Mission Lifestyle for Awareness (LiFE) before the World Environment Day on 5<sup>th</sup> June, 2023. These include bicycle rallies, pond cleaning, e-waste/plastic waste collection, water conservation, minimization of food waste and similar other activities.

2. With a view to encourage mass mobilization and continuous participation of every Government Employee/trainee officer/new recruits in LiFE activities, the Central Training Institutions and training institutions of CPSUs may undertake the following activities (indicative):-

- A. To conduct **month long awareness campaigns** on Mission LiFE (including outreach activities, seminars, quiz, hackathons etc) in the month of May, 2023.
- B. To include LiFE **related curriculum and best practices** for all future Training courses, Workshops and seminars. Trainee officers should be encouraged to share best practices on LiFE with their fellow trainees. Central Training Institutions and other training institutes may also seek the guidance of Capacity Building Commission to this effect.
- C. All the **Mess and Cafeteria** in the Training Institutes should start serving in smaller portions to minimize food wastage and set up composting centers.
- D. To actively encourage and involve the new appointed candidates recruited through Rozgar Melas (Mission Recruitment) as **LiFE Volunteers** for conduct of activities and document their experience in the form of **micro learning bytes with suitable captions**.

3. All the employees of Central Ministries / Departments / State Governments / Training Institutes may be encouraged to take a pledge on Mission LiFE on 5<sup>th</sup> June 2023. DoPT is enabling a provision on e-HRMS (<https://e-hrms.gov.in>) to facilitate Central/State Government employees to take **LiFE pledge** online and download their certificates. A copy of the pledge is attached.

2/..



4. All the training Institutes of Union Ministries as well as CTIs are requested to disseminate the information to their employees and nominate a nodal officer of DS/Dir level who would be able to upload the daily report of all awareness campaigns and LiFE events undertaken by the training institutions on the portal merilife.org. All activities are to be carried out under the broad theme and logo of mission LiFE. The contact details of the nodal officers may be sent to Smt. D.S. Nagalakshmi, Deputy Secretary (Co-ord) at her email address: nagus.edu@ nic.in.

5. I am sure that with your active guidance and involvement in various LiFE activities, the Mission LiFE will become a mass movement and inspire every employee to continuously innovate and adopt sustainable lifestyles and consumption patterns.

**With regards,**

Yours Sincerely,

**Sd/-**

**(S Radha Chauhan)**

To

**Secretaries of all Ministries/ Departments**

Cc: Chairman and Members of CBC, CEO Karmayogi Bharat, JS(Training)

Copy to:

- Director LBSNAA, DG IIPA, Director ISTM
- Heads of 25 CTIs.



**(S Radha Chauhan)**



## Pledge

• I pledge to make all possible changes in my daily life to protect the environment. I also commit to continuously motivate my family, friends and others about the importance of environmentally friendly habits.

• मैं प्रतिज्ञा करता/करती हूँ कि पर्यावरण को बचाने के लिए अपनी दैनिक जीवन में हर संभव बदलाव लाऊंगा/लाऊंगी। मैं यह भी वचन देता/देती हूँ कि अपने परिवार, मित्रों और अन्य लोगों को पर्यावरण के अनकल ओदतों और व्यवहारों के महत्व के विषय में सतत रूप से प्रेरित करूंगा/करूंगी।



**[Secy-goi] Fwd: DO letter from Union Secretary (Health &FW) regarding World Blood Donor Day on 14th June-2023**

**From :** Dr. Anil Kumar <dr.anilkumar@nic.in>

Sun, May 14, 2023 02:57 PM

**Subject :** [Secy-goi] Fwd: DO letter from Union Secretary (Health &FW) regarding World Blood Donor Day on 14th June-2023

1 attachment

**To :** secy-goi@ismgr.nic.in

**Cc :** Mr Rajesh Bhushan <secyhfw@nic.in>, Megha khobragade <drmegha1603@gmail.com>, MAHESH CHANDRA SHUKLA <mcs hukla.edu@nic.in>, btsnbt2000 <btsnbt2000@gmail.com>

**From:** "Dr. Anil Kumar" <dr.anilkumar@nic.in>

**To:** "Vivek Pratap Singh" <pshfw@punjab.gov.in>, "Secretary Health" <secyhealth@py.gov.in>, phs@rajasthan.gov.in, healthsecyskm@yahoo.com, "S.A.M. Rizvi IAS" <prlsecy\_hmfw@telangana.gov.in>, healthfinancep@gmail.com, "psecup health" <psecup.health@gmail.com>, pssecyhealthic@gmail.com, "prin secy wbhealth" <prin.sec.ywbhealth@gmail.com>

**Cc:** "Mr Rajesh Bhushan" <secyhfw@nic.in>, "Govind Mohan" <secy-culture@nic.in>, "Prof (Dr) Atul Goel" <dghs@nic.in>, "Mr Vishal Chauhan" <vishal.chauhan@ias.nic.in>, "Rajiv Manjhi" <Rajiv.manjhi@nic.in>, "Megha khobragade" <drmegha1603@gmail.com>, "MAHESH CHANDRA SHUKLA" <mcs hukla.edu@nic.in>, "B K MISHRA" <bkmishra.iss@gov.in>, "btsnbt2000" <btsnbt2000@gmail.com>, "bloodcell mohfw" <bloodcell.mohfw@gmail.com>

**Sent:** Sunday, May 14, 2023 2:00:07 AM

**Subject:** DO letter from Union Secretary (Health &FW) regarding World Blood Donor Day on 14th June-2023

**From:** "Dr. Anil Kumar" <dr.anilkumar@nic.in>

**To:** "M.T. Krishna Babu, IAS" <Prlsecy\_hmfw@ap.gov.in>, principalsecretaryoffice122@gmail.com, "Secretary Health" <secy-health-arn@nic.in>, "secyplg and" <secyplg.and@gmail.com>, "healthbih" <health-bih@nic.in>, "secy cghealth22" <secy.cghealth22@gmail.com>, "Yashpal Garg" <secyhealth-chd@chd.nic.in>, "Secretary Health DNH and DD" <secyhealth@daman.nic.in>, "Secretary Education" <secy-edu-dd@nic.in>, "Pr secretary Health" <pshealth@nic.in>, "Arun Kumar Mishra Secretary Environment" <secyenv.goa@gov.in>

5/15/2023, 9:35 AM

Dr. Anil Kumar (A) JS (AM) RB

Dr. Anil Kumar

Mr. Sumit  
23/05/2023

Adm  
for



sechfwd@gujarat.gov.in, cohealth@gujarat.gov.in, "M. Sudha Devi" <healthsecy-hp@nic.in>, acshealth2019@gmail.com, "hlthdept fdi" <hlthdept.fdi@gmail.com>, admsecyhealthjk@gmail.com, prs-hfw@karnataka.gov.in, "Tinku Biswal IAS" <secy.hlth@kerala.gov.in>, pskeralahealth@gmail.com, comsecyutladakh@gmail.com, "Shashank M Tripathi" <secretary-utl1@utl.gov.in>, "Additional Chief Secretary" <acshealth@mp.gov.in>, "psec pubhealth" <psec.pubhealth@maharashtra.gov.in>, "acs pubhealth" <acs.pubhealth@maharashtra.gov.in>, "V. Mang" <mang@nic.in>, "ps healthman" <ps.healthman@gmail.com>, sampath97@gmail.com, officeofsampathkumar2020@gmail.com, comsecymiz@gmail.com, "hfw ngld" <hfw.ngld@gmail.com>, "Health and Family Welfare Department" <orhealth@nic.in>, hfwsec@gmail.com, hfwdept@tn.gov.in, "Jitendra Kumar Sinha" <secy.hfw-tr@gov.in>  
**Cc:** "Mr Rajesh Bhushan" <secyhfw@nic.in>, "Govind Mohan" <secy-culture@nic.in>, "Prof (Dr) Atul Goel" <dghs@nic.in>, "Mr Vishal Chauhan" <vishal.chauhan@ias.nic.in>, "Rajiv Manjhi" <Rajiv.manjhi@nic.in>, "Megha khobragade" <drmegha1603@gmail.com>, "MAHESH CHANDRA SHUKLA" <mcs hukla.edu@nic.in>, "B K MISHRA" <bkmishra.iss@gov.in>, "btsnbt2000" <btsnbt2000@gmail.com>, "bloodcell mohfw" <bloodcell.mohfw@gmail.com>

**Sent:** Sunday, May 14, 2023 1:58:40 AM

**Subject:** DO letter from Union Secretary (Health &FW) regarding World Blood Donor Day on 14th June-2023

Respected Madam/Sir,

Please find attached herewith a D.O. letter dated 11-05-2023 from Secretary(Health & Family Welfare), Govt. of India, regarding forthcoming World Blood Donor Day-2023 which will be observed on 14th June-2023, for your kind perusal and further necessary action at your end.

With regards

**Dr. Anil Kumar**  
**MD(CHA), PGDDPR**

Additional Deputy Director General  
Government of India  
Ministry of Health and Family Welfare  
Directorate General of Health Services  
Room No. 550 A  
Nirman Bhawan, New Delhi-110011  
Telephone: +91-11-23061806

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To unsubscribe send an email to [secy-goi-leave@lsmgr.nic.in](mailto:secy-goi-leave@lsmgr.nic.in)

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राजेश भूषण, आईएएस  
सचिव  
RAJESH BHUSHAN, IAS  
SECRETARY



सत्यमेव जयते  
75  
आज़ादी का  
अमृत महोत्सव

भारत सरकार  
स्वास्थ्य एवं परिवार कल्याण विभाग  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय  
Government of India  
Department of Health and Family Welfare  
Ministry of Health and Family Welfare  
D.O. No. IM. 11016/14/2023-NBTC/BTS  
11-5-2023

Dear Colleague,

As you may be aware, World Blood Donor Day is celebrated every year since the year 2004, throughout the world on 14 June. This is done to raise awareness of the importance of blood donation and to recognize the contribution of voluntary unpaid blood donors in saving lives and improving health. 14 June is the birthday of Karl Landsteiner (1868–1943), an Austrian biologist and physician, considered to be the "founder" of modern blood transfusion, who also discovered the ABO blood groups.

2. Every blood donation is a precious lifesaving gift and repeat donation is the key to building a safe and sustainable blood supply and achieving Universal Health Coverage (UHC). Access to safe and secure blood supply based on the voluntary non-remunerated donation is vital for management of accident and trauma victims, patients requiring surgeries, cancer patients, cases of bleeding during pregnancy and child birth, cases of anemia including those requiring life-long and regular blood transfusions for conditions such as Sick Cell Anemia and Thalassemia etc. Voluntary non-remunerated plasma donations also play an important part in supporting patients with a wide range of long-term conditions such as Haemophilia and immune deficiencies.

3. Celebration of World Blood Donor Day on 14<sup>th</sup> June 2023, is one of the activities under "Raktdaan Amrit Mahotsav" approved under Azadi Ka Amrit Mahotsav. The slogan for this year's World Blood Donor Day campaign is **"Give blood, give plasma, share life, share often."** It focuses on patients requiring life-long transfusion support and underlines the role every single person can play, by giving the valuable gift of blood or plasma.

**The specific objectives of this year's campaign are to:**

- Celebrate and thank individuals who donate blood and encourage more people to become new donors as well.
- Encourage people in good health to donate blood regularly, as often as is safe and possible, to transform the quality of life for transfusion dependent patients and help to build a secure blood supply in all Countries in the world.
- Highlight the critical roles of voluntary non-remunerated regular blood and plasma donations in achieving universal access to safe blood products for all populations.
- Mobilize support at National, Regional and global levels among governments and development partners to invest in, strengthen and sustain National blood programmes.

**The suggested action plan for the event is as follows:**

- To maximize registration of willing blood donors along with optimal blood collection.
- To spread awareness among rural masses, activities of felicitation of blood donor and pledge taking ceremony may be organized at Gram Panchayat level. The pledge can be administered by the respective Sarpanch.



**PRESIDENT'S SECRETARIAT**  
(Ceremonial Section)

3143525  
18/5/2023

Rashtrapati Bhavan  
New Delhi - 110004

No.V-11020/1/2023-CER

15 May 2023

1. It has been observed that the names of the Officers of Armed Forces are written incorrectly in the official correspondence. The same needs to be corrected as indicated below:-

**For Serving Officers**

Rank Name Decorations

Eg. Major General XYZ, PVSM, AVSM

The prefix 'Shri' is not be used for Service Officers.

**For Retired Officers**

Rank Name Decorations (Retd)

Eg. Major General XYZ, PVSM, AVSM (Retd)

(Retd) is to be used only at the end.

The prefix 'Shri' is not be used.

2. This may be widely circulated for the future reference.

(Sanjay Sundriyal)  
Under Secretary (Cer)

**All the Ministries/Departments of Government of India**

Copy for information.

- i) Secretary, DMA, R/No.12, MoD, South Block, New Delhi.
- ii) Col, CW-1, Army HQ
- iii) Gp Capt Org (Cer-1) Air HQ
- iv) Cdr PS (Cer), Naval HQ

D.No. 148 Admin  
23/5/2023

ms. Secy  
Shruti  
23/5

DDG  
Shruti  
19/5

JS(AN) Mr. 225 (Admin).  
RB  
Please circulate.  
Shruti  
20/5