INDIAN COUNCIL OF MEDICAL RESEARCH, NEW DELHI

No. F&A/Misc.1/2022 Dated: 04th February 2022

Office Memorandum

Kindly find enclosed herewith a copy of Ministry of Finance, Department of Expenditure OM No. F.6/14/2020-PPD dated 11th June 2021 regarding procurement of goods / services through Government e-Marketplace (GeM) for information and further necessary action.

(Vinod Sharma)

Assistant Director General (Finance)

To:

- 1. In-Charge (Procurement Cell), ICMR Headquarters
- 2. DDG (Admn.), ICMR Headquarters
- 3. ADG (Admn.) & HOO, ICMR Headquarters
- 4. DDO, ICMR Headquarters
- 5. Senior Account Officer, ICMR Headquarters
- 6. All Accounts Officers, ICMR Headquarters
- 7. All the Directors of ICMR Institutes & Centres (through email)
- 8. Dr. LK Sharma, Scientist E, BMI Division for uploading the aforesaid OM on Website

Copy for information to:

- 1. Sr. PS to DG
- 2. Sr. PS to Sr. FA & Sr. DDG (A)

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No.F.6/14/2020-PPD Government of India Ministry of Finance Department of Expenditure Procurement Policy Division

264-C, North Block, New Delhi. Dated the 11th June, 2021

OFFICE MEMORANDUM

Subject: Procurement of Goods/Services through Government Marketplace (GeM).

Reference: (i) Department of Expenditure (DoE) OMs No.F.6/14/2020-PPD dated 27.08.2020 and 23.10.2020

Attention is invited to this Department OM No.F.6/18/2019-PPD dated 23.01.2020 stipulating that all buyers will be required to generate a "GeM Availability Report and Past Transaction Summary" (GeMAR&PTS) on GeM portal using their login credentials of GeM for all procurements being made outside GeM. It was also stipulated that in case it is not possible to extract GeMAR&PTS report due to (a) urgency (b) non-functioning of GeM at that time and (c) due to non availability of internet connection, screenshots in such cases shall be placed in procurement files, along with details of reasons/ circumstances. Further, in these circumstances, furnishing of unique ID on publishing portal will not be insisted.

Later on reasons (b) "non-functioning of GeM and (c) non-availability of 2. internet connection" were removed from the exceptions.

On the request of GeM, it has now been decided that buyers will be required to generate GeMAR&PTS ID in all cases of procurement outside GeM.

Director (Procurement Policy)

Kanwalpreet

Tel.: 23093811

Email: kanwal.irss@gov.in

To

All Secretaries and Financial Advisors of All Ministries/Departments to Government of India.

Secretary, Department of Public Enterprises with a request to instructions to Public Sector Underlekings in this regard

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