**INDIAN COUNCIL OF MEDICAL RESEARCH**

**Division of Reproductive Biology Maternal and Child Health**

**WALK-IN-INTERVIEW**

**(EMPLOYMENT NOTIFICATION)**

Applications are invited from eligible candidates for the following post to be filled purely on temporary basis for a period of 1 year under the NTF project "Descriptive Epidemiology of unintentional childhood injuries in lndia: An ICMR Task Force Multisite Study". Applications (only prescribed format) will be received from the individuals on 31st October, 2018 b**etween 10:00 A.M. and 11:00 AM at ICMR Hqrs, for Walk –in-Interview.** Late applications will not be entertained after 11:00.AM under any circumstances. The Candidates may download the application form from website [www.icmr.nic.in](http://www.icmr.nic.in)

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| **Sl.No.** | **Details** | **Requirements/Information** |
| 1. | **a) Name of the post** | **Project Technical Officer** |
|  | b) No. of vacancy | One post |
|  | c) Essential Qualifications | Graduate in science/relevant subjects/from a recognized university with five year work research experience from a recognized institution or Master’s degree in the relevant subject. |
|  | d) Desirable Qualifications | Experience of field surveys, Proficiency in internet applications & Communication skills |
|  | d) Age | Not exceeding 30 years on 31st October 2018. |
|  | e) Nature of duties | * Coordination of project activities and monitoring implementation of project at all participating sites. * To assist in preparation of study tool, performa & reports * To assist in preparation of all necessary documents of the meetings * Assist in organizing meeting and preparation of minutes of the meeting * Travel to participating sites for assessment and monitoring of progress * To assist in preparation of progress report * Assist in writing scientific papers for publications * To assist in any other works related to the project or other scientific/technical activities |
|  | f) Consolidated Emoluments | * Rs. 32,000/-per month (fixed) |
|  | g) Tenure | * One year |
|  | i) Place of work | * ICMR Hqrs., Ansari Nagar, New Delhi |
|  | j) Date & Time of Walk-in-Interview | * 31St October, 2018 at ICMR Hqrs. * Registration time: 10:00 AM to 11:00 AM |

**Terms & Condition:**

1. The post is to be filled up on purely temporary basis.
2. Incomplete/late applications will not be entertained.
3. Without signature applications will be rejected.
4. Application will only be accepted in prescribed format.
5. Any canvassing on behalf of the candidate or attempting to bring external influence with regard to selection/recruitment shall be considered as DISQUALIFICATION.
6. Age relaxation for reserved categories will be as per DOPT rules.
7. One time age relaxation for staff working in ICMR project at ICMR Hqrs./Institutes/Centre will be allowed.
8. No benefit of provident fund, HRA, CCA, Leave Travel Concession, Medical Claim etc will be considered, since the post is on purely temporary basis.
9. No TA/DA etc will be given to attend the walk-in-interview.
10. The appointment is terminable with one month notice from either side without assigning any reason.
11. Since the project is purely temporary, the incumbents selected will have no claim for regular appointments under ICMR or continuation of their services in any project.

**GENERAL CONDITIONS**: The candidates have no right to claim for any regular employment. The appointing authority has the right to accept/ reject any application without assigning any reason(s) and no correspondence in this matter will be entertained. Age, Qualification, experience etc., will be reckoned as on 31st October, 2018 the date of walk-in-interview. Those appearing for walk-in-interview should bring with them (1) All certificate/testimonials in original (2) one attested copy of the certificates (3) Seven copies of brief Curriculum- Vitae as per the prescribed application format.

For any query, please contact at email id : [apradhandr@gmail.com](mailto:apradhandr@gmail.com)

Administrative Officer

Division of RBMCH

**APPLICATION FORM**

**Post applied for:……………………………………………………..**

1. Name of the applicant (in full block letters) …………………………………………………………………

Paste self attested recent colored passport size photograph

1. Father’s /Husband’s Name ……………………………………………………………………………
2. Date of Birth …………………………………………………………………………………………………
3. Age as on 31.10.2018………… …………………………………………………………………….…..
4. Gender (Male/Female) …………………………………………………………………………………
5. Present Address (with pin code) …………………………………………………………………..

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1. Permanent address (with pin code) ……………………………………………………………………………………………

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1. Email ID ……………………………………………………………………………………………………………………………………..
2. Mobile No ………………………………………………………………………………………………………………………………….
3. Academic & professional Qualification (Starting From Higher Secondary)

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| --- | --- | --- | --- | --- |
| No. | Name of the Exam | Board/University /College | Year of Passing | Percentage of Marks |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

1. Details of experience – starting with the current/ most recent one

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| --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Organization Name** | **Designation** | **From** | **To** | **Last Salary Drawn** | **Reason for Leaving** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

\*Additional information may be provided on separate row/coloum/sheets.

1. Total experience in years ……………………………………………………………………………………………………………
2. Knowledge of computer …………………………………………………………………………………………………………….
3. Any other information ………………………………………………………………………………………………………………..

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**DECLARATION**

It is certified that the information provided as above is true & complete in all respects and to the best of my knowledge & Belief. If anything found wrong/Incorrect, my candidature stands cancelled.

(Signature of the Application)

Name…………………………………………………………

Place……………………………………………………………...

Date ……………………………………………………………….