**NATIONAL INSTITUTE OF MEDICAL STATISTICS**

**(Indian Council of Medical Research)**

**Ansari Nagar, New Delhi 110029**

**Comparing Methods of Assigning Causes of Death**

National Institute of Medical Statistics, ICMR, New Delhi is undertaking a study entitled “Comparing methods of assigning causes of death” with collaborative funding from Ministry of Health & Family Welfare and World Health Organization with the objectives to field test the implementation of WHO harmonised international standard verbal autopsy (VA) questionnaires in the Indian context; to assess and compare the validity of different techniques (PCVA and CCVA) for assigning causes of death from WHO harmonised VA questionnaires, using the medical record based diagnoses for the select hospital deaths as reference values for validation of VA diagnoses for the same deaths from each of the different techniques; and to conduct VA and assign COD in select rural areas with the help of existing health infrastructure and recommend a suitable methodology for a routine national VA programme to ascertain causes of death in India.

Applications are invited from the eligible candidates in the prescribed format for the following indicative post under the above mentioned research project.

1. **Consultant (Administration/Accounts) - 1 ( 5 months)**

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| Name of the Post | Consultant (Administration/Accounts)**- 1 (One)** |
| Essential Qualification | Graduate degree in any discipline |
| Desirable Qualification  | Experience of working in a government organisation /in large scale research project. Familiarity with administrative and accounts rules and regulations , FR/SR and GFR of govt. of India |
| Emoluments | Rs 40,000/- p.m. |
| Job description  | To give administrative and accounts support in the project  |
| Duration | 5 months |
| Age (Max) | 70 years |

Date of Walk-in Interview : October 03, 2018

Reporting Time : 10 AM

Venue : National Institute of Medical Statistics, ICMR, Ansari Nagar, New Delhi

**General terms & conditions for the posts are as follows:-**

1. Since the posts are purely temporary, the incumbents selected will have no claim for regular appointment under ICMR or continuation of his/her services in any other project.
2. The appointment is terminable with one month notice period from either side without assigning any reason and the tenure would be reviewed periodically on the basis of performance and suitability.
3. No other allowance/facilities other than consolidated salary shall be extended during the entire period of the project.
4. Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including project), and Ex-servicemen in accordance with the instructions issued by the Central Government time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.
5. Leave shall be as per Institutional policy for project staff.
6. Reservation for SC/ST/OBC will be as per Govt. of India norms.
7. No TA/DA etc. will be given to attend the written test/interview.
8. Qualification and experience should be from a recognised university/organization/ institution.
9. Canvassing in any form will be a disqualification and the decision of the Selection Committee will be final.
10. Experience should have been gained after acquiring the minimum essential qualification.
11. Mere fulfilling the essential qualification does not guarantee the selection.
12. Director, NIMS, reserves the right to consider or reject any application/candidature.
13. Submission of wrong or false information during the process of selection shall disqualify the

Candidature at any stage.

1. **The Written test will be conducted only if the number of eligible candidates are more than 30. The written test will be followed by Personal Discussion. In case, the number of candidates who appear are less than 30, only Personal Discussion will be conducted.**

Interested candidates possessing the requisite qualification and experience may attend the Walk-in Interview on **03 October 2018** for Consultant (Administration/Accounts) at **National Institute of Medical Statistics, Indian Council of Medical Research (ICMR), Near AIIMS, Ansari Nagar, New Delhi-110029**. **The candidate are requested to report at 10:00 AM** along with **all original documents & one set of self-attested copies and duly filled Application form enclosed.**

 Director

National Institute of Medical Statistics

**NATIONAL INSTITUTE OF MEDICAL STATISTICS**

**(Indian Council of Medical Research)**

**Ansari Nagar, New Delhi 110029**

Name of the Project: **Comparing Methods of Assigning Causes of Death**

**Application Format**

Post applied for ……………………………………………….

1. Name (In Block Letters)…………………………………………………………………………………………………………..
2. Father’s/Spouse’s Name ………………………………………………………………………………………………………..
3. Date of Birth: ……………………………………………………………………..
4. Age in completed years (as on 01-4-2017) ……………….............
5. Sex: Male / Female
6. Category GEN/SC/ST/OBC/PH

(Enclose proof of caste certificate issued by the competent authority)

1. Address ………………………………………………………………………………………………………………………………….

……………………………………………………………………………………………………………………………………………….

1. Mobile Number……………………………………………….

1. E-mail ID………………………………………………………….

1. Essential Qualification

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Exam passed | Board /University | Year of passing | % of Marks |
|  |  |  |  |  |
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11. Desirable Qualification

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Exam passed | Board /University | Year of passing | % of Marks |
|  |  |  |  |  |
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12. Experience

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Name of the Employer | Nature of Duties | Date of Joining | Date of Leaving |
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**DECLARATION**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the information provided by me are found false or incorrect at any stage, my candidature/appointment shall be liable for cancellation/termination without notice or any compensation in lieu thereof.

Place: Signature of the Candidate

Date: