**Format for Final Statement of Expenditure**

(to accompany the Final Report)

1. Sanction letter No. :
2. Total project cost :

(Sanctioned/revised project cost, if applicable)

1. Date of commencement of project :
2. Date of completion of project :
3. Grant revised in each year (financial) :

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Sanctioned / Heads** | **Funds Allocated** | **Expenditure Incurred** | | | **Balance as on (Date)** | **Remarks** |
| **I Year** | **II Year** | **III Year** |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
| 1. | Salaries |  |  |  |  |  |  |
| 2. | Contingencies | | | | | | |
| 2.1. | Non-recurring  (Equipments) |  |  |  |  |  |  |
| 2.2 | Recurring (Supplies, Materials, Consumables, etc.) |  |  |  |  |  |  |
| 3. | Travel |  |  |  |  |  |  |
| 4. | Overhead Expenses |  |  |  |  |  |  |
| 5. | Others (if any) |  |  |  |  |  |  |
|  | **Total** |  |  |  |  |  |  |

Amount to be refunded/reimbursed (whichever is appropriate): Rs.

Name & Signature

Principal Investigator

With date

Signature of Competent

Financial/audit authority

With date