

To,

**The Director General**  
Indian Council of Medical Research  
Ansari Nagar, New Delhi-110029.

**Subject: Acceptance the project IRIS No / Proposal ID .....**

**Dear Sir/Madam,**

We are very happy to accept the project proposal entitled "-----" having ICMR IRIS No / Proposal ID -----

We hereby provide the following undertaking:

1. We accept that the project with its sanctioned budget.
2. We certify that the equipment's requested and approved in the project is neither available nor accessible in our Institute.
3. We understand that our annual project accounts will have to be audited either by a statutory auditor or a certified Chartered Accountant.
4. We undertake that the staff employed in the project will not be the responsibility of ICMR (we will forward separate undertaking to ICMR from each project staff member).
5. We, also, undertake the responsibility to implement the project as per ICMR guidelines issued from time to time.
6. We agree to submit the annual and final reports on time.
7. We agree to submit the statement of account and utilization certificate in prescribed format of ICMR annually.
8. We assure that the project will be completed on time.
9. We agree to submit the entire raw data/original data records in electronic format along with final report.
10. We agree to acknowledge the ICMR in all publications related with the study.

Thanking you

Yours sincerely

(Name of PI)

Name and seal of  
Head of the Institute