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भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. ICMR/CAPARS/2022-Pers.

Dated the 12th April, 2022

OFFICE MEMORANDUM

Subject :- Writing of APARs for Scientist of HRSC Cadre of ICMR Institutes/Centres- reg.

In supersession of O.M. letter dated ICMR/CAPARS/2017-Pers. dated 10.08.2017, on the above mentioned subject, it has been decided by the Director General that henceforth, including reporting period 2021-2022, Annual Performance Appraisal Report (APAR) of Health Research Scientist working in ICMR Hqrs./Institutes/Centres shall be Reported/Reviewed by the authorities as per details given below:-

| S.No. | Officer Reported upon | Reporting Authority | Reviewing Authority |
|-------|--|--|------------------------------|
| 1. | Scientist-B to F | Head of the Division for Hqrs. Scientists and Director/Director-In-Charge for Institute's Scientists | Addl. DG, ICMR Hqrs. |
| 2. | Scientist -G/Head of Division/Director/ Director-in-Charge | Addl. Director General, ICMR Hqrs. | Director General, ICMR Hqrs. |

2. The DG, ICMR has also decided that in order to maintain transparency, the full APARs including the overall grade and assessment of integrity shall be communicated to the concerned officer, after the report is complete, with the remarks of the Reviewing Officer. The Institutes/Section/Unit entrusted with the maintenance of APARs, after its receipt from the Reporting/Reviewing Authority, shall disclose the same to the officer reported upon.

(Jagdish Rajesh)
Assistant Director General (Admn.)

All Director/Director-in-Charge of ICMR Institutes/Centres

Copy to:-

1. PS to DG/Addl. DG, ICMR.
2. PS to Sr.DDG(A)/Sr. FA.
3. All Div. Head, ICMR.
4. DDG(A)
5. Head (BMI)- with request to place it on ICMR website
6. Establishment, for information.
7. Administration, for necessary action