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भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. IAW/ICMR/ADG(F)/2025/e-238715

Dated: 23rd June 2025

To,

The Directors/Directors-in-charge of
All Institutes/Centres of ICMR

Subject: Invitation for Expression of Interest for Internal Audit Wing for Audit purposes.

Sir/Madam,

Please find enclosed herewith the Expression of Interest inviting interested ICMR regular official belonging to Accounts/Administrative Cadre & Technical Cadre working in ICMR Hqrs./Institutes/Centre for acting as Audit Team Member of Internal Audit Wing while conducting Internal Audit of ICMR's Institutes/Centres. Interested and eligible candidates may submit their application/request as per EoI in the attached format through the proper channel and advance copy latest by 14.07.2025 at email id icmriaw109@gmail.com.

Udai Kumar
23.6.25

Udai Kumar

Assistant Director General (Finance)

Copy to:

1. PS to DG/Addl DG/Sr. DDG(A)/Sr.FA, ICMR Hqrs
2. DDG(A)/ADG(A)

INDIAN COUNCIL OF MEDICAL RESEARCH

Expression of Interest

To achieve the objectives of ICMR, as an Internal Control Mechanism, Internal Audit Wing functions as an independent division under the overall supervision of the Sr. Financial Advisor, ICMR. The Internal Audit Wing (IAW) is responsible for conducting Internal Audit of all ICMR's Institutes/Centres. Inspite of Internal Audit IAW is also responsible for conducting enquires entrusted by higher-ups against the various complaints received by the Hqrs. during the course of audit.

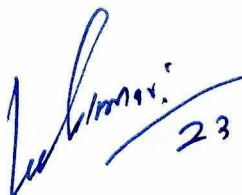
To fulfil the requirement, Expression of Interest is invited from Accounts/Administrative Cadre & Technical Cadre working in ICMR Hqrs./Institutes/Centre for acting as Audit Team Member of Internal Audit Wing while conducting Internal Audit of ICMR's Institutes/Centres.

With the above background, application is invited from the interested and eligible Accounts/Administrative Cadre & Technical Cadre working in ICMR Hqrs./Institutes/Centres as per the attached format through proper channel within 03 weeks from the date of issue of this EoI notification. The application may be submitted to the below mentioned e-mail Id:

icmriaw109@gmail.com

The details of requirement are given below:

1. The official should be not below the rank of UDC in Accounts/Administrative Cadre.
2. The official should be not below the rank of Technical Assistant in Technical Cadre.
3. The official should not above the Pay Level – 08 in 7th CPC.
4. The official should have Graduate Degree in any discipline from any recognized University.
5. The official should have minimum three years working experience in Accounts/Administration/Technical.
6. The official willing to be a part of the Internal Audit Team during the course of audit of ICMR Institute/Centre and should have interest in travelling.


23.8.25

Application Format

1.	Full Name (in Capital)	
2.	Present Designation & Level	
3.	Date of Birth	
4.	Present Institute/Centre/Division	
5.	Date of Joining ICMR	
6.	Date of Joining Present Post	
7.	Academic Background (From Graduate Level)	
8.	Experience	
9.	200 words write up your interest to work as Audit Team Member	
10.	Any other information that you wish to provide	
11.	Recommendation/remarks by the Director	

Signature of the Applicant

Date: