



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH
Serving the nation since 1911

भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

क्रमांक.E16/48/2022-प्रशासन/E.Office No.139791

दिनांक:27/06/2025

सेवा में,

निदेशक/प्रभारी निदेशक
परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

विभिन्न मंत्रालयों/विभागों से प्राप्त निम्नलिखित पत्र, सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

Sl.No	Reference No. & Date	Name of Ministry	Subject
1.	O.M.No.12035/9/2025/Pol.II Dated: 22.05.2025	Ministry of Housing and Urban Affairs, Directorate of Estates, Nirman Bhawan, New Delhi	Applicability of reservation of 4% under Rights of Persons with Disabilities Act (RPWD), 2016 for allotment of General Pool Residential Accommodation (GPRA) to person with disability (PwD).
2.	O.M. No.1/41/1/2025- Cab Dated:26.06.2025	Cabinet Secretariat (Mantrimandal Sachivalaya), New Delhi	Bye-elections to Assemblies Constituencies of various States-Instructions on enforcement of Model Code of Conduct.

Digitally signed by
JAGDISH RAJESH
Date: 03-07-2025
05:06:27

भवदीय,
जगदीश राजेश
सहायक महानिदेशक (प्रशासन)

अनुलग्नक:यथोक्त

प्रतिलिपि:

- महानिदेशक/अपर महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
- परिषद के सभी प्रभाग प्रमुख
- उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)/सहायक महानिदेशक (वित्त)
- डॉ. मनजीत सिंह चालगा, आई.सी.एम.आर. की वेबसाइट पर अपलोड करने के अनुरोध के साथ।

वी. रामलिंगस्वामी भवन, पोस्ट बॉक्स नं. 4911,
अंसारी नगर, नई दिल्ली - 110 029, भारत
V. Ramalingaswami Bhawan, P.O. Box No. 4911,
Ansari Nagar, New Delhi - 110 029, India

Tel: +91-11-26588895 / 26588980 / 26589794
+91-11-26589336 / 26588707
Fax: +91-11-26588662 | icmr.nic.in

E- 9195941

संख्या/No: 12035/9/2025/Pol.II

भारत सरकार/Government of India

आवासन और शहरी कार्य मंत्रालय/Ministry of Housing and Urban Affairs

सम्पदा निदेशालय/Directorate of Estates

निर्माण भवन, नई दिल्ली/Nirman Bhawan, New Delhi

दिनांक/Dated:22.05.2025

कार्यालय ज्ञापन/OFFICE MEMORANDUM

Subject: Applicability of reservation of 4% under Rights of Persons with Disabilities Act (RPWD), 2016 for allotment of General Pool Residential Accommodation (GPRA) to person with disability (PwD).

In order to promote the rights of People with Disabilities, laid down in the Rights of Persons with Disabilities Act (RPWD), 2016 the Directorate of Estates, Ministry of Housing and Urban Affairs has decided to adopt the reservation of 4% for the allotment of GPRA to eligible Government servants as under:-

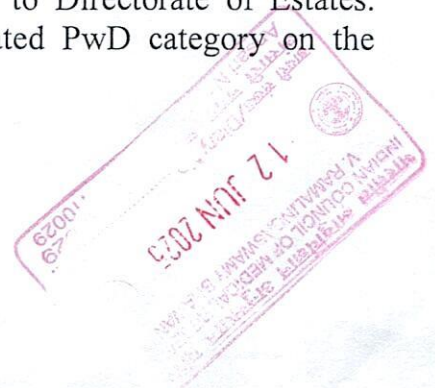
- Eligible Central Government servants with benchmark disabilities, as laid down in Section 34 of the RPWD Act 2016, shall be given priority for allotment of GPRA which shall be up to 4% of the vacancies available in a month in each type (up to Type V only, including Hostel) in General Pool.
- The eligible PwD applicants would be given priority over the unified waiting list for both initial allotment / change of GPRA.
- The Unique Disability ID (UDID) card issued by the Government will be a valid document for proof of disability.
- The benchmark disability shall be as defined in the section 2(r) of the RPWD Act, 2016.
- The allotments made under 4% shall be carried out through the Automated System of Allotment (ASA) for which eligible PwD applicants shall be required to bid on eSampada website every month.
- The registered applicants shall update their profile by uploading their UDID card on the eSampada website which shall be verified by his/her administrative ministry/department while forwarding the application to Directorate of Estates. The registered applicants shall bid under newly created PwD category on the eSampada website.

S.No-19084
13/06/2025

No.1144
16/6/25

Ap a (A)

1063182



2. This issues with the approval of the competent authority.


(Lokesh Chandra Singh)

Deputy Director of Estates (Policy)

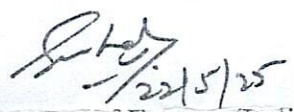
Phone:23062505

To

1. All Ministries/Department of the Government of India.
2. Directorate General, CPWD, Nirman Bhavan, New Delhi.
3. All Officers/Sections in the Directorate of Estates.
4. All Regional offices of Directorate of Estates/CPWD.
5. DD(Computer), Dte. of Estates with a request to make the necessary changes in the eSampada website for implementing the above guidelines in consultation with NIC.

Copy for information to: -

1. PS to Hon'ble HUAM.
2. PSO to Secretary, MoHUA
3. PPS to JS(L&E), MoHUA
4. PPS to DE/PS to DE-II
5. AD(OL) for Hindi translation


Deputy Director of Estates (Policy)

FIS- 4258093

Office Memorandum (OM) on Bye-elections to Assemblies Constituencies of various States - Instructions on enforcement of Model Code of Conduct JS (AN)

Cabinet Secretariat < cabsec@gov.in >

Mon, 26 May 2025 6:53:01 PM +0530

To "secy-dg"<secy-dg@icmr.gov.in>

Cc "cabsec"<cabsec@gov.in>

DG, ICMR OFFICE

Diary No. 1057683

Date: 28/05/2025

Dear Sir,

Please find attached herewith a copy of the Office Memorandum (OM) of ECI-Model Code of Conduct.

With Regards,

Yogesh gahtoriCabinet Secretariat
Rashtrapati Bhawan
New Delhi - 110004

Ph: 011 2301 1726



1 Attachment(s)

enforcement of Model Code of ...

3.6 MB

ADG(A)JR
S.DD4(Admin)✓
cc: US(SAK)
TAK
30-5.
Duplicate

S.No. 19108
16/06/25197
17/6/25Mr. Sumit
Sb
17/06/25

5/27/2025, 9:19 AM

MOST IMMEDIATE

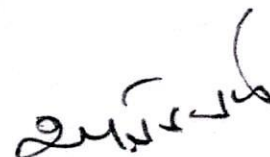
No. 1/41/1/2025-Cab
GOVERNMENT OF INDIA (BHARAT SARKAR)
CABINET SECRETARIAT (MANTRIMANDAL SACHIVALAYA)

New Delhi, the 26th May, 2025**OFFICE MEMORANDUM**

Subject: Bye-elections to Assemblies Constituencies of various States – Instructions on enforcement of Model Code of Conduct.

The undersigned is directed to enclose a copy of Letter No. 437/6/1/ECI/INST/FUNCT/MCC/2025/835 dated 25.05.2025 from Election Commission of India, for information and necessary action.

Encl.: As above



(S.G.P. Verghese)
Joint Secretary
Tele No. 2301 1791
Email: verghese.sgp@nic.in

To**All Secretaries to the Government of India**

By Fax/Spl. Messenger/Speed Post

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001

No.437/6/1/ECI/INST/FUNCT/MCC/2025 | 835

Dated: 25th May, 2025

To

1. ✓ The Cabinet Secretary,
Government of India,
Rashtrapati Bhawan,
New Delhi.
2. The Chief Secretaries to the Government of:-
 - 1.) Gujarat, Gandhinagar;
 - 2.) Kerala, Thiruvananthapuram;
 - 3.) Punjab, Chandigarh;
 - 4.) West Bengal, Kolkata.
3. The Chief Electoral Officers of:-
 - 1.) Gujarat, Gandhinagar;
 - 2.) Kerala, Thiruvananthapuram;
 - 3.) Punjab, Chandigarh;
 - 4.) West Bengal, Kolkata.

Subject:- Bye-elections to Assemblies Constituencies of various States - Instructions on enforcement of Model Code of Conduct- regarding.

Sir/Madam,

I am directed to state that the Commission has announced, vide Press Note No. ECI/PN/220/2025 dated 25th May, 2025, schedule for Bye-elections in Assembly Constituencies of following States :-

Name of the State	Name & No. of Constituency
Gujarat	24-Kadi (SC) Assembly Constituency 87-Visavadar Assembly Constituency
Kerala	35-Nilambur Assembly Constituency
Punjab	64-Ludhiana West Assembly Constituency
West Bengal	80-Kaliganj Assembly Constituency

2. The provisions of the Model Code of Conduct have come into force with immediate effect in the district(s) in which the whole or any part of the Assembly Constituency going

for bye-election is comprised, subject to partial modification as issued by Commission vide its letter No. 437/6/INST/ECI/FUNCT/MCC/2024 (BYE ELECTIONS) dated 2nd January, 2024 (copy enclosed).

3. This may be brought to the notice of all concerned.

Yours faithfully,



(ASHWANI KUMAR MOHAL)
SECRETARY

By Speed Post/E-Mail



भारत निर्वाचन आयोग सचिवालय
SECRETARIAT OF THE ELECTION COMMISSION OF INDIA

निर्वाचन सदन, अशोक रोड, नई दिल्ली-110001
Nirvachan Sadan, Ashoka Road, New Delhi-110001

No. 437/6/INST/ECI/FUNCT/MCC/2024 (BYE ELECTIONS)

Dated: 2nd January, 2024

To,

- (i) The Chief Secretaries
of all States and Union Territories.
- (ii) The Chief Electoral Officers
of all States and Union Territories.

**Subject:- Model Code of Conduct – Instruction- Bye-election of Parliamentary/Assembly Constituency
– Regarding.**

Reference: Commission's instructions:

- (i) No. 437/6/INST/2016-CCS dated 29.06.2017
- (ii) No. 437/6/1/ECI/INST/FUNCT/MCC/2017, dated 18.01.2018
- (iii) No. 437/6/MISC/ECI/FUNCT/MCC/2019, dated 14.10.2019
- (iv) No. 437/6/ECI/FUNCT/MCC/2021, dated 21.10.2021
- (v) No. 437/6/INST-2013/CC&BE, dated 25.06.2013
- (vi) No. 437/6/1/2014 dated 16.08.2014, and
- (vii) No. 437/6/1/2016-CCS, dated 21.04.2016

Madam/Sir,

The Commission has issued various instructions from time to time on observance of code of conduct during bye-elections. Following are the consolidated instructions in supersession of all the instructions issued vide letters listed above:

I. Enforcement of MCC

- (i) In case the constituency is comprised in State Capital/Metropolitan Cities/Municipal Corporations, then aforesaid instructions would be applicable in the area of concerned Constituency only.
- (ii) In case of a district in which Corporation/ Metro/Municipal Corporation is located, MCC would be enforced in the particular Assembly Constituency Segment only and not in the whole of the district.

(iii) In all other cases the MCC would be enforced in the entire district(s) covering the Constituency going for bye-election(s).

(iv) The above instructions shall cover the district in which all or maximum number of polling stations of constituency going to bye-election are located. For the district(s) with number of polling stations less than 10% of the total polling stations of the constituency concerned, the instructions would be applicable only in the area under jurisdiction of those polling stations. However, it must be ensured that the other instructions regarding deployment of staff, etc., are strictly observed in all districts irrespective of number of polling stations situated therein.

(v) Further, it is advised that the political parties not to organize any political activities directly related to the bye-elections even in the areas adjoining the district/constituency where the bye-election are being held. The District Election Officers concerned will ensure that the MCC instructions and COVID guidelines relating to the norms of social distancing are followed in the districts adjoining to the poll going district/constituency.

II. Publishing of Advertisements

The release /publishing of advertisements during the period of operation of Model Code of Conduct in connection with bye-elections would be regulated as follows: -

- (i) Advertisement of general nature in connection with specific occasions of importance may be published. However, such publishing shall be restricted to the dates coinciding with the special occasion only, and it shall not be published on other days. The advertisement shall not bear photographs of any Minister and other political functionaries.
- (ii) No advertisement having any specific/pointed reference or connotation to the areas covered by the bye-election constituencies shall be released/published on any date during the period.

Further, it is clarified that no new schemes should be advertised in the districts where the bye-election is being conducted.

III. Tours of Ministers

During bye elections from any constituencies, either Parliamentary or Assemblies, the following restrictions are applicable with regard to the tours of Ministers:-

- (i) All Ministers, whether Central or State, shall not combine in any manner their official tours with election work after the announcement of the bye elections. All and any visits to the

district(s) where bye-election is being held and where Model Code of Conduct is, therefore, in force, have to be completely private in nature.

- (ii) In case where a Minister travelling on official work transits through the district(s) where the bye-election is being held en route to any other district on official visit, he shall not attend to any political work.
- (iii) No official of any rank of the district(s) where the bye-election is being held, shall be called to attend any meeting by any Minister in any district, that is to say, even in other districts where election is not being held.

Further, it is clarified that the Ministers or persons holding equivalent rank/status cannot combine their official visit with campaign by en routing their journey for official purposes to a place where MCC is not in force and then proceeding from that place to the area where MCC is in force for election campaign. In case it is done, the entire journey expense shall be treated as election expense.

IV. Transfer/Posting of Officers

1. Bye-election to the Assembly Constituency (ies):

(1.1) The Commission, in supersession of existing instructions, has decided that no officer connected directly with the conduct of Bye-elections, should be allowed to continue in the present posting within the Assembly Constituency limits:-

- (i) If she/he is posted in her/his home Assembly Constituency limit;
- (ii) If she/he has completed three years during last four years or would be completing 3 years on or before the last day of the sixth month from the date of occurrence of the casual vacancy.

Such officers shall be shifted out of the Assembly Constituency limit.

(1.2) (i) These instructions cover Returning Officers and Assistant Returning Officers of the Assembly Constituencies going for bye-elections. These instructions will also cover other officers viz. Deputy/Assistant Collectors, Sub-Divisional Magistrates, Tehsildars and Block Development Officer located in Assembly Constituency Limits.

It is however clarified that officers appointed as Sector Officers, though directly involved in election duties will not be covered under these instructions as their duties are such that they are deployed in field duties where their knowledge of the area/terrain is crucial to their effective performance. The CEO, DEO and RO should, however, keep a close watch on them during the election period to ensure that their performance is strictly impartial.

(ii) As far as officer in the Police Department are concerned, these instructions shall be applicable to the Sub-Divisional Head of Police, Dy.SPs/Circle Officers, Inspectors, Sub-Inspectors or equivalent ranks posted in the field within the Assembly Constituency Limit.

(1.3) The Commission further desires that a detailed review may, therefore, be undertaken and all such officers be posted out of their home constituency limits where they have completed or will complete, on the aforesaid date, tenure of three years in Assembly constituency limit out of the last four years, immediately. Further, for uniformity, the three year period shall be reckoned backwards from the last day of the sixth month as mentioned at para 2.1(ii).

2. Bye-election to the Parliamentary Constituency (ies):

(2.1) The Commission, in supersession of existing instructions, has decided that no officer connected directly with the conduct of Bye-elections to the Parliamentary Constituency going for bye-election, shall be allowed to continue in the present posting within the Parliamentary Constituency limits:-

(i) If she/he is posted in her/his home district within the concerned Constituency limit;

(ii) If she/he has completed three years during last four years or would be completing 3 years on or before the last day of the sixth month from the date of occurrence of the casual vacancy.

Such officers shall be shifted out of the Parliamentary Constituency limit.

(2.2) (i) These instructions cover Returning Officers and Assistant Returning Officers of the Parliamentary Constituencies going for bye-elections. These instructions will cover only that District Election Officer who is designated as Returning Officer. Other District Election Officers, even if some part of their district falls in the Parliamentary Constituency going for bye-elections shall not be covered under these instructions. The instructions will however cover other officers viz. Additional Collector, Additional District Magistrate, Deputy Collectors, Assistant Collectors, Sub-Divisional Magistrates, Tehsildars and Block Development Officer located in Parliamentary Constituency Limit.

It is however clarified that officers appointed as Sector Officers, though directly involved in election duties will not be covered under these instructions as their duties are such that they are deployed in field duties where their knowledge of the area/terrain is crucial to their effective performance. The CEO, DEO and RO

should, however, keep a close watch on them during the election period to ensure that their performance is strictly impartial.

(ii) As far as officer in the Police Department are concerned, these instructions shall be applicable to the Superintendent of Police located in the District whose District Election Officer is also the Returning Officer. Other Superintendent of Police, even if some part of their district falls in the Parliamentary Constituency going for bye-elections shall not be covered under these instructions. These instruction will however cover Additional SP, Sub-Divisional Head of Police, Dy.SPs/Circle Officers, Inspectors, Sub-Inspectors or equivalent ranks posted in the field within the Parliamentary Constituency Limit.

(2.3) The Commission further desires that a detailed review may, therefore, be undertaken and all such officers be posted out of their home constituency limits where they have completed or will complete, on the aforesaid date, tenure of three years in Assembly constituency limit out of the last four years, immediately. Further, for uniformity, the three year period shall be reckoned backwards from the last day of the sixth month as mentioned at para 2.1(ii).

3. The Commission also desires that the officers/officials against whom Commission has recommended disciplinary action or who have been charged for any lapse in any election or elections related work in the past, shall not be assigned any election related duty.

4. The Commission further desires that no officer/official against whom a criminal case is pending in any Court of Law be associated with the election work or election related duty.

5. The Commission has in the past received complaints that while the State Government transfers officials in the above categories in pursuance of the direction issued by the Commission, the individuals try to circumvent the objective by proceeding on leave and physically not moving out of the district from which they stand transferred. The Commission has viewed this seriously and desires that all such officials who stand transferred in pursuance of the instructions referred to above shall be asked to move physically out of the district from which they stand transferred immediately on receipt of the transfer orders.

6. Normally, bye-election is held to fill up a casual vacancy within a period of six months from the date of occurrence of vacancy (excepting a situation beyond control of the Commission). Hence, it would be advisable if the State Government initiates steps for implementation of these guideline immediately after occurrence of a casual vacancy in a constituency so that last moment dislocation of officers can be avoided.

7. Any officer who is due to retire within coming six months will be exempted from the purview of the above-mentioned directions of the Commission. Further officers falling in category (home/3+ criteria) shall not be engaged for performing election duties during the elections, if they are due to retire within 6 months.

While implementing this policy the DEO/RO should take care that in case of deployment of any officer from outside the constituency for any election related duty, shall also conform to the transfer policy of the Commission.

V. Announcement of D.A.

The Commission has decided that announcement of D.A. by the state government may be done as a routine affair but it should not be publicized as the Government's achievement.


VI. Promises made by the Ministers/sitting MPs/MLAs on religious/communal grounds in those areas where MCC is not in force

It has come to the notice of the Commission that during the Bye-elections, the party in power as well as the sitting MPs/MLAs tend to make promises/appeals on religious/communal grounds in those parts of the districts/areas in their State/UT where Model Code of Conduct (MCC) is not in operation so as to avoid the violation of MCC. This has, however, indeed far-reaching implications as it would certainly influence the minds of electors of the Assembly Constituency/Parliamentary Constituency where the bye election(s) is going on and, thus, vitiate the free and fair elections in that Constituency(ies).

In view of the above, it is directed that as soon as Bye- election(s) to any Assembly Constituency/Parliamentary Constituency is announced in a State/UT, the CEO concerned shall issue an advisory to all the recognized political parties in the State/UT to request their Ministers and sitting MPs/MLAs not to make promises or statements on religious or communal ground even in areas where MCC is not in force and during the Bye-elections period so that the purity of election process is maintained and no ill feeling is generated among the general public which is essential for conducive atmosphere for conducting free and fair elections.

The above instructions of the Commission shall be brought to notice of all concerned for strict compliance.

Yours faithfully,


(NARENDRA N. BUTOLIA)
SR. PRINCIPAL SECRETARY