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INDIAN COUNCIL OF
MEDICAL RESEARCH
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भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

F.No-19/06/2020-Admn.-IPart-I (CNo. 120744)

Dated: 30.07.2025

OFFICE ORDER

Consequent upon promotion of Sh Jagdish Rajesh to the post of DDG (Admin) and Sh. Jaibir Singh, ADG (Admin) to the post of ADG (Admin), the work distribution of the divisions/section of the ICMR Hqrs has been reviewed and it is decided to distribute the same as under, with immediate effect:

Sh Jaibir Singh, ADG (Admin)		Smt Reema Sharma, ADG (Admin)	
Technical Division (Intramural- CD Division)	Section	Technical Division (Intramural- NCD & RCN)	Section
RMRC, Gorakhpur	Establishment	NIOH, Ahmedabad	Recruitment & Promotion Cell (Scientific, Administrative Technical)
NARFBR, Hyderabad	Administration	NIN, Hyderabad	CPC
NIE, Chennai	Personnel	NIIH, Mumbai	ITR& IPR
NIRT, Chennai	HOO, & Bill Section	NIRRH, Mumbai	P&C Div
NIRTH, Jabalpur	MR Cell	NIREH, Bhopal	HRD Division
RMRC, Sri Vijaya Puram	Logistics	NITM, Belagavi	IJMR
NIV, Pune	Guest House	RMRCNE, Dibrugarh	E-Gov Cell
NITVAR, Pune	RTI& Public Grievances	NIIRNCD, Jodhpur	IHD
RMRC, Bhubaneswar	R&I	NCDIR, Bengaluru	Hindi Cell
NIRBI, Kolkata	Engineering & Maintenance	NIRDH&DS, New Delhi	
NIMR, New Delhi	Store & Purchase	NICH&DR, New Delhi	
NJIL&OMD, Agra	BMHRC	NICPR, Noida	
RMRIMS, Patna		All Extramural Research Divisions	
VCRC, Puducherry			

contd...2/-



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2. This issues with the approval of the Competent Authority.

(Manisha Saxena)
Senior Deputy Director General (Admin)

All above Concerned Officers

Copy to:

1. PS to DG, ICMR/ Addl DG/Sr DDG(A)/Sr FA
2. All Head of Divisions, ICMR, Hqs
3. All Director/Director In-charge of ICMR Institutes/Centres
4. DDG(A)/ADG(A)/ADG(F), ICMR Hqs
5. All Sr AO/Sr ACO/AO/ACO/SO at ICMR Hqs
6. DDO/Vigilance/Legal Cell
7. Budget File/Guard File
8. Nodal Officer- ICMR Website/RTI/Public Grievances/E-Governance- *for necessary action in respective online portals/website*
9. AD(OL) - *for hindi version, please.*
10. Concerned file