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भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No.16/41/2023-Admn.(Part-1)/ E.Office.245470

Dated:04/08/2025

To

The Directors/Director-in-Charges
Of all Institutes/Centres & ICMR Hqrs

Subject:- Assessment Promotion of Technical Staff of ICMR -Group-III(5) and III(6).

Sir/Madam,

I am directed to state that interviews for the shortlisted candidates for Group-III(5)/ Pay Level-12 & Group-III(6)/Pay Level-13, after necessary screening, are to be held shortly. Before the conduct of the assessment interviews, the enlisted candidates of your Institute, may kindly be instructed that personal discussion shall be conducted at the ICMR Hqrs., through video conferencing. Candidates shortlisted, as shown in the *Annexure* for appearing in the assessment interview through VC, will have to present the following:

- a) His/Her work contributions and achievements during assessment period.
- b) He/She should present a one page write up on the impact of his/her contribution in public health, basic sciences, translational/operational research and other major achievements (fellowship/award) etc. The one-page write-up, in signed PDF format shall be prepared in not less than 11 font size/one side of A4 size paper using separate paragraph dedicated for:
 - i) Past Scientific/Technical activities
 - ii) Present Scientific/Technical activities
 - iii) Impact of the Scientific/Technical contributions
 - iv) Contributions on Institutional activities
 - v) Future plan

They should indicate the period of their assessment in the title of the one page write up.

- c) He/She should present the above, through five PPT slides, for the assessment period and also the citation index of top five best cited papers.

The one page write up in PDF format and PPT slides may please be sent through email at icmr.admtech2022@gmail.com and admnhq@icmr.gov.in on or before **08.08.2025** positively. If any candidate is unwilling, the same may be obtained in writing, from the concerned candidate and conveyed to ICMR Hqrs, **by 08.08.2025**, through the same email id.

Date & time of personal discussion/interview will be communicated accordingly.

This issue with the approval of the Competent Authority.

Yours faithfully

Enclosures: Annexure.

Digitally signed by
Jaibir Singh

Date: 04-08-2025

Assistant Director General (Admin.)

Copy to

1. PS to DG/Addl. DG/Sr. DDG (A)
2. DDG(A), ADGs
3. Sr. A.O Estt. ICMR Hqrs Office.
4. Dr. M.S Chalga, Sci- D- with a request to upload the same on ICMR website.

Annexure

Zone	Institute/ Centre	Candidates to be assessed for	
		Level-12	Level-13
West Zone Institutes/ Centres and their Field Units	NIRRCH, Mumbai	1. Dr. Prabhajeet Kaur Library Information Officer 2. Mr. H. M. Gawade Research Assistant 3. Ms. Seema S. Kadam Lab Technicians	-
	NIV, Pune	1. Mrs. A Y Ramdasi Technical Officer - C	1. Dr.(Mrs.) M S Joshi Sr. Technical Officer 2. Dr. S S Tikute Sr. Technical Officer (SC)
	NITVAR, Pune	1. Mrs. Varsha Kale, Research Assistant	-
South Zone Institutes/ Centres and their Field Units	VCRC, Puducherry	1. Shri. S. Muthukumaravel Research Assistant 2. Shri. R. Balasubramaniyan Laboratory Technician	-
		3. Smt. Pramukha Laboratory Information Officer 4. Smt. Jessu Mathew Laboratory Assistant	-
North Zone Institutes/ Centres and their Field Units	NICED, Kolkata	1. Mrs. Saheli Samanta, Library Information Assistant 2. Mr. Tapas Pal, Library Information Assistant	-
South Zone Institutes/ Centres and their Field Units	NIRT Chennai	1. Mrs. Vijayaraj Data Processing Assistant (Gr.A)	1. Mrs. Valarmathi Nagarajan Ex-Public Health Nurse 2. Dr. P. Murugesan Medical Social Worker 3. Mrs. K.Silambuchelvi Research Assistant
Northern West Institutes/ Centres and their Field Units	NITM, Belagavi	1. Dr. Dayalu Naik S. Technician -'c' 2. Mr. Ashok C. Naik- Statistical Assistant	1.Mr. Ashok C. Naik Technician-'C'