



भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

F.No.16/62/2011-Admn II (Part.) E-File-189877

Dated: 06th August, 2025

OFFICE MEMORANDUM

Subject:- Revision of monetary ceiling for reimbursement of Briefcase/Office Bag/Ladies Purse-reg.

This office has been in receipt of references on the aforesaid subject seeking clarification on the eligibility for such reimbursement. The matter has been examined in the light of Council's letter dated 01.10.2024 and Anomaly Committee recommendations dated 12.11.2020. According to these instructions, these benefits are admissible based on functional designation and not merely on pay level attained through financial up-gradation. Group-II staff, even in Pay Level-6, 7 and Level-8, retain their original functional status without promotion under RRs. Hence, they are not eligible for such reimbursement.

2. Accordingly, it has been decided to reiterate the instructions issued vide Council's earlier letter of even number dated 01-10-2024 in order to ensure the uniformity and compliance with the existing rules across the ICMR.

This issues with the approval of the Competent Authority.

Digitally signed by
Jaibir Singh

Date: 06-08-2025

(Jaibir Singh)

Assistant Director General (Admin)

To,

The Directors/Directors-in-charge of All Institutes/Centers of ICMR.

Copy to:

1. PS to DG/ Addl. DG/ Sr. DDG (A)
2. Heads of all Divisions, ICMR Hqrs.
3. ADGs
4. Dr. M.S Chalga, Sci.- 'D', ICMR Hqrs. to upload in ICMR website