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स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

No.16/155/2015-Admin.II (2023)/E.155935

Dated: 11/08/2025

## OFFICE MEMORANDUM

**Subject:- Circulation of Draft Administrative Recruitment Rules, 2025 for information and comments thereupon of the stake holders-reg.**

The Draft ICMR Administrative Cadre (Group- 'A', 'B' & 'C') Recruitment Rules, 2025 is under consideration for amendment. The same is available on the official web page of ICMR for necessary consultation and comments of the stake holders.

2. In this regard, all the Directors of ICMR Institutes/Centres are requested to forward the comments submitted by the stake holders in each Institute/Centre, duly compiled in respect of their respective Institute/Centre, to this office **within 7 days** of receipt of this OM to ADG (Admn) on email id [admn-hq@icmr.gov.in](mailto:admn-hq@icmr.gov.in). Stakeholders at ICMR Hqrs. may also send their comments on email id [admn-hq@icmr.gov.in](mailto:admn-hq@icmr.gov.in)
3. Comments received from any other source other than the stake holders, shall not be considered.
4. This has the approval of the Competent Authority.

Digitally signed by  
Jaibir Singh

Date: 12-08-2025

15:54:05 (Jaibir Singh)

Assistant Director General (Admin.)

To  
The Directors of  
All Institutes/Centres

Copy to:

1. PS to DG/Addl. DG/ Sr. DDG(A)/Sr. FA
2. DDG(A)/ ADGs



# **INDIAN COUNCIL OF MEDICAL RESEARCH (ICMR)**

ICMR ADMINISTRATIVE CADRE (Group- 'A', 'B' & 'C') RECRUITMENT RULES, 2025

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## **RECRUITMENT RULES FOR ADMINISTRATIVE CADRE POSTS (Group 'A', 'B' & 'C'), 2025 IN INDIAN COUNCIL OF MEDICAL RESEARCH (ICMR)**

In exercise of powers conferred by Rule-6 in the Bye-laws of the Indian Council of Medical Research and in supersession of all the Recruitment Rules for the ministerial (Group A, 'B' and 'C') posts, except in respect of things done or omitted to be done before such supersession, the Director General, ICMR makes the following rules, namely

### **1. Short Title & Commencement**

- I) These Rules shall be called "ICMR Administrative Cadre (Group 'A', 'B' & 'C') Recruitment Rules 2025"
- II) They shall come into force on the date of issue of these rules.

### **2. Definitions**

In these rules unless the context otherwise requires:

- (a) "**ICMR**" means the Indian Council of Medical Research, Headquarters at New Delhi.
- (b) "**Appendix**" means the Appendix appended to these rules.
- (c) "**Authorized cadre strength**" in relation to a cadre, means the strength of posts in that cadre against which regular appointment may be made.
- (d) "**Cadre**" means the ICMR Administrative Cadre (includes Multi Tasking Staff, Lower Division Clerk, Upper Division Clerk, Assistant, Section Officer, Administrative Officer, Senior Administrative Officer, Assistant Director General (Admin), Deputy Director General (Admin), Accounts Officer (Jr Gr ) Accounts Officer and Senior Accounts Officer, Assistant Director General (Fin), Deputy Director General (Fin), Stenographer, Personal Assistant, Private Secretary, Senior Private Secretary posts).
- (e) "**Computer literacy**" means a person shall be able to transcribe his/her shorthand notes or type on a computer as per test norms specified by the Government from time to time.

- (f) "**DG, ICMR**" means the Director General of Indian Council of Medical Research.
- (g) "**Director**" means the Director/Director-in-charge of the ICMR Institute/Centre.
- (h) "**Post**" means any post permanent or temporary included in the Schedule-1.
- (i) "**Government**" means the Department of Health Research in the Ministry of Health & Family Welfare, Government of India.
- (j) "**Institutes / Centers**" means the permanent Institutes and Centers of the ICMR.
- (k) "**Scheduled Castes and Scheduled Tribes**" have the same meaning as assigned to them in clause (24) and (25) respectively of Article 366 of the Constitution of India and
- (l) "**Schedule**" means the schedules appended to these rules.

### 3. Controlling Authority

DG, ICMR shall be the Controlling Authority in respect of all Administrative Cadre posts of ICMR Institutes/Centers/Hqrs. Office.

### 4. Appointing Authority

Senior Deputy Director General (Admin) in the case of all Group- 'B' and Group 'C' ministerial posts carrying Pay Level 1 to Level 8 in Pay Matrix as per 7<sup>th</sup> CPC at ICMR Hqrs. Office and Director or Director-in-Charge of the ICMR Institutes/Centers in the case of all Group 'B' and Group 'C' ministerial posts carrying Pay Level 1 to Pay Level 8 as per 7<sup>th</sup> CPC of the ICMR Institutes/Centers, as the case may be, and DG, ICMR in the case of Group 'A' posts carrying Pay Level 10 and above in Pay Matrix as per 7<sup>th</sup> CPC.

### 5. Composition of the Cadre

The Composition of the ICMR Administrative Cadre consisting of Group 'A', 'B' & 'C' posts in Administration/Finance are as specified in Schedule-I annexed to these rules. Institute-wise break up of posts is as per Schedule-II.

## **6. Initial Constitution of the Cadre.**

(i) All Group 'A', 'B' & 'C' ministerial staff working in ICMR on the date of commencement of these rules shall be deemed to have been appointed to the relevant ministerial posts described in rule 5 in the Pay Level they were holding on regular basis on the date of commencement of these rules as shown in Schedule-I. DG, ICMR shall have the authority to modify, after or make addition or deletion to the Schedule-II.

(ii) To the extent the sanctioned strength of various grade in the cadre is not filled at the time of initial constitution of the cadre, it shall be filled in accordance with rule 7.

## **7. Future Maintenance of the cadre.**

On completion of the initial constitution of the cadre by the appointment of existing persons in accordance with rule 4, all subsequent vacant post shall be filled in the manner provided in the Schedule-III (Appendix- I to XIV).

## **8. Probation.**

(i) After the commencement of these rules every officer on appointment, either by direct recruitment or promotion, to the post in the cadre shall be on probation for a specified period as provided in columns 9 of Schedule -III.

(ii) In promotion, the element of probation will be applicable when there is change in Group (i.e. promotion from Group 'C' to Group 'B' or from Group 'B' to Group 'A').

(ii) The period of probation may be extended but the total period of extension of the probation period shall not, save where it is necessary by any reason to do so, as per DoPT guidelines.

(iii) During the period of probation, the members of the Cadre may be required to undergo such training and pass such tests as shall be prescribed in terms & conditions of appointment.

## **9. Seniority.**

(i) Persons appointed to a Grade on initial constitution of the Cadre as per Rules 6 above shall be assigned their seniority as per their seniority at the commencement of these rules.

(ii) The seniority of the members of Cadre appointed as per Rules- 7 above shall be determined in accordance with the general instructions issued by DoP&T in this regard from time to time.

(iii) Common seniority for the post of PA/Assistant and above shall be maintained at ICMR HQs for promotion to higher level.

#### **10. Liability to serve in India or/and abroad.**

All employees appointed or deemed to have been appointed in the cadre shall be liable to serve anywhere in India and/or abroad as per requirement in the functional interest of the Council.

#### **11. Other conditions.**

The conditions of service of the members of the cadre in respect of matters not expressly provided for in these rules, shall, mutatis-mutandis applicable and subject to any other orders issued by the Govt. be the same as those applicable to officers of the Central Civil Services in general.

#### **12. Age relaxation.**

The crucial date to determine the age in case of direct recruitment shall be the last date of receipt of application. Age is relaxable for SC/ST/OBC/PWD/Ex Servicemen candidates and for government servants in accordance with the instructions issued by the DoP&T, from time to time in this regard.

#### **13. Disqualification.**

No Person, -

(a) Who has entered into or contracted a marriage with a person having a spouse living;

or

Who, having a spouse living, has entered into or contracted a marriage with any other person, shall be eligible for appointment in the ICMR:

Provided that the Competent Authority may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

#### **14. Power to relax.**

Where the DG, ICMR is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, and in consultation with Department of Health Research, relax any of the provisions of the rules with reference to any class or category of person.

#### **15. Saving.**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other special categories of persons like OBC, PWD/ Ex Servicemen etc. in accordance with the orders issued by the Central Government from time to time in this regard.

#### **16. Interpretation**

There any doubt arises as to the interpretation of any of the provisions of these rules, the matter shall be referred to the DG, ICMR whose decision, in consultation with Department of Health Research, shall be final.

#### **17. Repeal**

These rules supersede all the existing rules and amendments thereof, related to recruitment and promotion to posts of administrative cadre in ICMR Institutes/Centres/Hqrs. to the extent the existing rules are inconsistent with these rules.



**DRAFT RECRUITMENT RULES FOR THE POST OF MULTI TASKING STAFF IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

<b>Sl. No</b>	<b>Particulars</b>	<b>Proposed amendment</b>
1	Name of Post	<b>Multi-Tasking Staff (MTS)</b>
2	No. of Post	647 *(Subject to variation depending on workload)
3	Classification	Group 'C' Ministerial
4	Scale of Pay	Level-1 of 7 <sup>th</sup> CPC Pay Matrix Rs. 18000-56900
5	Whether Selection post or Non-Selection Post	Not applicable
6	Whether benefit of added years of service admissible under Rule 30 of the CCS(Pension) Rules, 1972	Not applicable
7	Age limit for Direct Recruits	Between 18 to 25 years of age <b><u>Note:</u></b>  1. <i>The crucial date for determining the age limit shall be the closing date of receipt of application.</i>  2. <i>The age relaxation is applicable beyond the prescribed upper age limit for SC/ST/OBC/PwBD/Ex-servicemen &amp; other such categories in accordance with instructions/orders issued by DoPT or Government of India from time to time.</i>  3. <i>The relaxation of the upper age limit for Central Govt.</i>

Sl. No	Particulars	Proposed amendment
		<i>Servants/ Autonomous organization employees, will be 40 years for General/ EWS categories, 43 years for OBC category and 45 years for SC/ST category, provided they have rendered 3 years continuous service in the same line/allied cadres, in accordance with instructions/orders issued by DoPT or Government of India from time to time</i>
8	Educational and other qualifications required for direct recruits	Matriculation/High School or equivalent from a recognized board
9	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotes	Not applicable
10	Period of probation, if any	Two years for direct recruits.
11	Method of recruitment	100% by Direct Recruitment
12	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	Not applicable

Sl. No	Particulars	Proposed amendment	
13	Composition of D.P.C	<div>DDG (Admn.)/ADG(A)</div> <div>Sr. A.O / A.O of administration or Group 'A' Ministerial Officer or equivalent from other Central Government Offices / Organization or Academic Institutes</div> <div>Sr. A.O / A.O from Headquarters / Institute / Centre. Group 'A'</div> <div>Officer rank belonging to SC/ST category.</div> <div>Group 'A' Officer rank belonging to OBC category.</div> <div>Group 'A' Officer rank belonging to Minority community</div> <div>3</div>	<div>Chairperson</div> <div>Member (External)</div> <div>Member (Internal)</div> <div>Member representing SC/ST category</div> <div>Member representing OBC category</div> <div>Member representing Minority community</div>

<b>Sl. No</b>	<b>Particulars</b>	<b>Proposed amendment</b>
14	Circumstances in which UPSC is to consulted	Not applicable

**DRAFT RECRUITMENT RULES FOR THE POST OF LOWER DIVISION CLERK IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Lower Division Clerk (LDC)
2	Number of posts	145* (2025) *(Subject to variation depending on workload)
3	Classification	Group 'C' Ministerial, Non- Gazetted
4	Scale of Pay	<b>Level-2 of 7th CPC Pay Matrix; Rs. 19,900-63,200</b>
5	Whether Selection post or Non-Selection Post	Non-Selection for Promotion Not Applicable for Direct Recruitment
6	Age limit for direct recruitment	<p>Minimum 18 years. Maximum 27 years</p> <p><b><u>Note:</u></b></p> <ol style="list-style-type: none"> <li>1. The crucial date for determining the age limit shall be the closing date of receipt of application.</li> <li>2. The age relaxation is applicable beyond the prescribed upper age limit for SC/ST/OBC/PwBD/Ex-servicemen &amp; other such categories in accordance with instructions/orders issued by DoPT or Government of India from time to time.</li> <li>3. The relaxation of the upper age limit for Central Govt. Servants/ Autonomous organization employees, will be 40 years for General/EWS categories, 43 years for OBC category and 45 years for SC/ST category, provided they have rendered 3 years continuous service in the same line/allied cadres, in accordance with instructions/orders issued by DoPT or Government of India from time to time.</li> </ol>



		<b>Proposed amendment</b>
7	Educational and other qualifications required for direct recruitment	<p>(i) 12<sup>th</sup> Class pass from a recognized Board/Institute.</p> <p>(ii) Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer</p> <p>(35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).</p> <p><b>Note:</b> Typing speed certificate is not mandatory.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	<p>Age – No</p> <p>EQs – Yes, for LDCE method only</p>
9	Period of probation, if any	Two years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	<p><b><u>Direct Recruitment:</u></b></p> <p>a) 85% of vacancies by direct recruitment through Open Competitive written test. Qualifying marks for written test shall be 50% for UR/OBC/EWS and 40% for SC/ST/PwBD candidates, of the total marks prescribed. Only qualified candidates in the written test shall be called for Skill/ Typing test in the ratio as decided by the Competent Authority.</p> <p>Skill/ Typing test shall be of qualifying nature only.</p> <p><b><u>Promotion:</u></b></p> <p>b) 10% of the vacancies shall be filled from existing MTS (amongst Group 'C') Staff in Level 1 of Pay Matrix; Rs. 18000-56900 and who possess requisite qualification as at Column No. 7 and have rendered 3 years regular service in the grade, on the basis of Limited Departmental Competitive Examination (LDCE) of maximum 100 marks (20% subjective &amp; 80% objective –MCQ). Qualifying marks for written test shall be 50% for UR/OBC/EWS and 40% SC/ST/PwBD candidates, of the total marks prescribed</p>

		<b>Proposed amendment</b>	
		(i) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees(MTS) who have rendered 3 years regular service in the posts in Level 1 of Pay Matrix; Rs. 18000-56900	
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p>By promotion from Multi-Tasking Staff in Level 1 of Pay Matrix; Rs. 18000-56900 with 3 years of regular service in the grade.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p>	
12	Composition of D.P.C	<p><b><u>ICMR Headquarters:-</u></b></p> <p>DDG(Admn.)/ADG(A)</p> <p>Sr. A.O / A.O of administration or Group 'A' Ministerial Officer or equivalent from other Central Government Offices / Organization or Academic Institutes</p> <p>Sr. A.O / A.O from / Institute / Centre</p> <p>Group 'A' Officer rank belonging to SC/ST category.</p>	<p>Chairperson</p> <p>Member (External)</p> <p>Member (Internal)</p> <p>Member representing SC/ST category</p>

		<b>Proposed amendment</b>	
		Group 'A' Officer rank belonging to OBC category.	Member representing OBC category
		Group 'A' Officer rank belonging to Minority community	Member representing Minority community
		<b><u>ICMR Institutes / Centres:-</u></b>	
		Director	Chairperson
		Sr. A.O / A.O of administration or Group 'A' Ministerial Officer or equivalent from other Central Government Offices / Organization or Academic Institutes.	Member (External)
		Sr. A.O / A.O from Headquarters / Institute / Centre.	Member (Internal)
		Group 'A' Officer rank belonging to SC/ST category.	Member representing SC/ST category
		Group 'A' Officer rank belonging to OBC category.	Member representing OBC category
		Group 'A' Officer rank belonging to Minority community.	Member representing Minority community
		<b><u>Note:</u></b>	

		<b>Proposed amendment</b>	
		<ul style="list-style-type: none"> <li>• The appointing authority will nominate the committee.</li> <li>• No member will be below the rank in Level-10 (Rs.5400).</li> <li>• One woman member shall be nominated/included in the committee</li> </ul> <b>Officer rank</b>	
13	Circumstances in which UPSC is to be consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF UPPER DIVISION CLERK IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Upper Division Clerk (UDC)
2	Number of posts	240* (2025) *(Subject to variation depending on workload)
3	Classification	Group 'C' Ministerial
4	Scale of Pay	<b>Level-4 of 7<sup>th</sup> CPC Pay Matrix; Rs. 25500-81100</b>
5	Whether Selection post or Non-Selection Post	Non-Selection for promotion Not Applicable for Direct Recruitment
6	Age limit for direct recruitment	<p>Minimum 18 years Maximum 27 years</p> <p><b><u>Note:</u></b></p> <p>1. The crucial date for determining the age limit shall be the closing date of receipt of application.</p> <p>2. The age relaxation is applicable beyond the prescribed upper age limit for SC/ST/OBC/PwBD/Ex-servicemen &amp; other such categories in accordance with instructions/orders issued by DoPT or Government of India from time to time.</p> <p>4. The relaxation of the upper age limit for Central Govt. Servants/ Autonomous organization employees, shall be 40 years for General/EWS categories, 43 years for OBC category and 45 years for SC/ST category, provided they have 3 years continuous service in the same line/allied cadres, in accordance with instructions/orders issued by DoPT or Government of India from time to time.</p>
7	Educational and other qualifications required for direct	(i) Bachelor's Degree from a recognized University /Institute.



		<b>Proposed amendment</b>
	recruitment	(ii) Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).  Note: Typing speed certificate is not mandatory
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age – No EQs – Yes, for LDCE method only.
9	Period of probation, if any	Two years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	<p><b><u>Promotion:</u></b></p> <p>(a) 40% of the vacancies shall be filled by promotion from amongst LDCs in Level 2 of 7<sup>th</sup> CPC Pay Matrix; Rs. 19900-63200 (Pre-revised Rs. 5200-20200 with Grade Pay of Rs.1900) and have rendered eight years regular service in the grade, failing which by deputation till the incumbent in feeder cadre becomes eligible for promotion.</p> <p>(b) 20% of the vacancies shall be filled from amongst LDCs in Level 2 of 7<sup>th</sup> CPC Pay Matrix; Rs. 19900-63200 (Pre-revised Rs. 5200-20200 with Grade Pay of Rs.1900) and who possess requisite qualification as at Column No. 7 and have rendered five years regular service in the grade, on the basis of Limited Departmental Competitive Examination (LDCE) of 100 marks (50% subjective and 50% objective-MCQ). Qualifying marks for LDCE in each section shall be 50% for UR/OBC/EWS and 40% SC/ST/PwBD candidates, of the total marks prescribed</p> <p><b><u>Direct Recruitment:</u></b></p> <p>(a) 40% of vacancies by direct recruitment through Open Competitive written test. Qualifying marks for written test shall be 50% for UR/OBC/<b>EWS</b> and 40% for SC/ST/<b>PwBD</b> candidates, of the total marks prescribed. Only qualified candidates shall be called for Skill/ Typing test.</p> <p>(b) Skill/ Typing test shall be of qualifying nature on Computer.</p>

		<b>Proposed amendment</b>	
		<p><b><u>Deputation:</u></b> Officials holding analogous post in the parent cadre or LDCs in Pay Level 2, with minimum 5 years of regular service in the grade with requisite qualification as in Col. 7 above, from a recognized University/Institute and Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer</p> <p><b><u>Note:</u></b> 1 The departmental officials in the feeder cadre who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall also not be eligible for appointment by promotion.</p> <p>Note 2: Period of deputation including period of deputation spent in any other ex cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.</p> <p>(The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.)</p>	
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p>By promotion from LDCs in <b>Level 2 of 7<sup>th</sup> CPC Pay Matrix; Rs. 19900-63200 (Pre-revised Rs. 5200-20200 with Grade Pay of Rs.1900)</b> with eight years of regular service in the grade.</p> <p><b><u>Note:</u></b></p> <p>(i) Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p>	
12	Composition of D.P.C/ Selection	<b><u>ICMR Headquarters:-</u></b>	

		<b>Proposed amendment</b>	
	Committee.	DDG(Admn.)/ADG(Admn.)  Sr. A.O / A.O of administration or Group 'A' Ministerial Officer or equivalent from other Central Government Offices / Organization or Academic Institutes  Sr. A.O / A.O from ICMR Headquarters / Institute / Centre  Group 'A' Officer belonging to SC/ST category.  Group 'A' Officer belonging to OBC category.  Group 'A' Officer belonging to Minority Community <b><u>ICMR Institutes / Centres:-</u></b>  Director  Sr. A.O / A.O of administration or Group 'A' Ministerial Officer or equivalent from other Central Government Offices / Organization or Academic Institutes  Sr. A.O / A.O from ICMR Headquarters / Institute / Centre	Chairperson  Member (External)  Member (Internal)  Member representing SC/ST category  Member representing OBC category  Member representing Minority community  Chairperson  Member (External)  Member (Internal)

		<b>Proposed amendment</b>	
		<p>Group 'A' Officer belonging to SC/ST category.</p> <p>Group 'A' Officer belonging to OBC category.</p> <p>Group 'A' Officer belonging to Minority community.</p> <p><b>Note:</b>            (i) The appointing authority will nominate the committee. No member shall be below the rank in Level-10 (Rs.5400.)            (ii) One woman member shall be nominated/ included in the committee</p>	<p>Member representing SC/ST category</p> <p>Member representing OBC category</p> <p>Member representing Minority community</p>
13	Circumstances in which UPSC is to be consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF ASSISTANT IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	<b>Assistant</b>
2	Number of posts	303* (2025) *(Subject to variation depending on workload)
3	Classification	Group 'B' Ministerial
4	Scale of Pay	<b>Level-6 of 7<sup>th</sup> CPC Pay Matrix; Rs. 35400-112,400</b>
5	Whether Selection post or Non-Selection Post	Non-Selection for promotion Not Applicable for Direct Recruitment
6	Age limit for direct recruitment	<p>Not exceeding 30 years</p> <p><b><u>Note:</u></b></p> <p>(i) <i>The crucial date for determining the age limit shall be the closing date of receipt of application.</i></p> <p>(ii) <i>The age relaxation is applicable beyond the prescribed upper age limit for SC/ST/OBC/PwBDs/Ex-servicemen &amp; other such categories in accordance with instructions/orders issued by DoPT or Government of India from time to time.</i></p> <p>(iii) <i>The age relaxation of five years is applicable beyond the prescribed age limit for Central Govt. Servants/ Autonomous organization employees). Accordingly, the upper age limit will be 35 years (30+5) for General/EWS categories, 38 years (30+3+5) for OBC category and 40 years (30+5+5) for SC/ST category in accordance with instructions/orders issued by DoPT or Government of India from time to time.</i></p>



		Proposed amendment
7	Educational and other qualifications required for direct recruitment	<b>Bachelor's degree in any discipline from a recognized University / Institute.</b>
8..	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age – No EQs – Yes, for LDCE method only
9	Period of probation, if any	Two years for direct recruits
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	<p><b>Promotion:</b></p> <p>(a) 30% of the vacancies shall be filled by promotion amongst <b>UDCs in Level 4 of 7<sup>th</sup> CPC Pay Matrix; Rs. 25500-81100</b> and <b>who possess requisite qualification as at Column No. 7</b>, and have rendered <i>Eight years regular</i> service in the grade failing which by deputation including short term contract till the incumbent in feeder cadre becomes eligible.</p> <p>(b) 30% of the vacancies shall be filled amongst <b>UDCs in Level 4 of 7<sup>th</sup> Pay Matrix; Rs. 25,500-81,100</b> and who possess requisite qualification as at Column No. 7, and have rendered five years regular service in the grade, on the basis of <b>Limited Departmental Competitive Examination (LDCE)</b> of 100 marks (50% subjective and 50% objective) Qualifying marks for LDCE shall be 50% for UR/OBC/<b>EWS</b> and 40% SC/ST/<b>PwBD</b> candidates, of the total marks prescribed</p> <p><b>Direct Recruitment:</b></p> <p>(i) 40% of vacancies by direct recruitment through Open Competitive written test. Qualifying marks for written test shall be 50% for UR/OBC/<b>EWS</b> and 40% SC/ST/<b>PwBD</b> candidates, of the total marks prescribed. Only qualified candidates shall be called for Computer Proficiency test.</p> <p>(ii) Computer Proficiency test (<b>MS Office viz., Word, Excel, Power Point etc.</b>)</p> <p>The Computer Proficiency Test shall be of qualifying nature only.</p>

		Proposed amendment
		<p><b><u>Deputation (Including short term contract):</u></b></p> <p>a) Officers from Central Government or State Government <b>or Union Territories</b> or Autonomous Body/PSUs.</p> <p>b) Holding analogous post on regular basis in parent cadre/department</p> <p>c) Having 8 years of regular service in the grade/post of UDC/Senior Secretariat Assistant (SSA) in Pay Level 4 with requisite qualification as at Column No. 7 in Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body/PSUs.</p> <p><b><u>Note:</u></b></p> <p>(i) The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for appointment by promotion.</p> <p>(ii) Period of deputation including period of deputation spent in any other ex cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years. (The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.)</p>
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p>By promotion from UDCs in Level 4 of 7<sup>th</sup> CPC Pay Matrix; Rs. 25500-81100, who possess requisite qualification as at Column No. 7 with Eight years of regular service in the grade.</p> <p><b><u>Note:</u></b></p> <p>Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p>

		<b>Proposed amendment</b>	
12	Composition of D.P.C	<b><u>ICMR Headquarters:-</u></b>	
		DDG (Admn.)	<b>Chairperson</b>
		Sr. A.O / A.O or Group 'A' Officer of Administrative Ministry or equivalent from other Central Government Offices / Organization or Academic Institutes	<b>Member (External)</b>
		Sr. A.O/A.O from/ Institute / Centre	<b>Member (Internal)</b>
		Group 'A' Officer belonging to SC/ST category.	<b>Member representing SC/ST category</b>
		A Group 'A' Officer belonging to OBC category.	<b>Member representing OBC category</b>
		A Group 'A' Officer belonging to Minority community.	<b>Member representing Minority community</b>

		Proposed amendment	
		<b>ICMR Institutes / Centres:-</b>	
		<b>Director</b>	<b>Chairperson</b>
		<p>Sr. A.O / A.O or Group 'A' Officer of Administrative Ministry or equivalent from other Central Government Offices / Organization or Academic Institutes.</p> <p>Sr. A.O / A.O from ICMR Headquarters / Institute / Centre</p> <p>An Officer not lower in rank than Sr. A.O/AO belonging to SC/STcategory.</p> <p>An Officer not lower in rank than Sr. A.O/AO belonging to OBC category.</p> <p>An Officer not lower in</p>	<p><b>Member (External)</b></p> <p><b>Member (Internal)</b></p> <p><b>Member representing SC/ST category</b></p> <p><b>Member representing OBC category</b></p>

		<b>Proposed amendment</b>	
		<p>rank than Sr. A.O/AO belonging to Minority community.</p> <p><u>Note:</u>            (i)The appointing authority will nominate the committee. No member shall be below the rank in Level 11 of Pay Matrix.             (ii) One woman member shall be nominated/ included in the committee</p>	<b>Member representing Minority community</b>
13	Circumstances in which UPSC is to consulted	Not Applicable	
14	Remarks	On initial appointment, Assistant, shall exercise his/her option for work preference in the field/area such as Administration or Finance & Accounts (F&A).	

**DRAFT RECRUITMENT RULES FOR THE POST OF SECTION OFFICER IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	<b>Section Officer</b>
2	Number of posts	<b>152* (2025)</b> *(Subject to variation depending on workload)
3	Classification	Group 'B' Ministerial
4	Scale of Pay	Level-7 of 7 <sup>th</sup> CPC Pay Matrix; Rs. 44900-142400
5	Whether Selection post or Non-Selection Post	Non-Selection for promotion Not Applicable for Direct Recruitment
6	Age limit for direct recruitment	Not applicable
7	Educational and other qualifications required for direct recruitment	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probation, if any	Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	<b>Promotion</b> 100% of the vacancies shall be filled by promotion amongst <b>Assistants in Level 6 of 7<sup>th</sup> CPC Pay Matrix; Rs. 35400-112400</b> and <b>who possess requisite qualification as at Column No. 7</b> , and have rendered five years regular service in the grade failing which by deputation till the incumbent in feeder cadre becomes eligible.
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<b>Promotion:-</b> <b>Assistant</b> in Level 6 of 7 <sup>th</sup> CPC Pay Matrix; 35400-112400, who have rendered five years regular service in the grade failing which by deputation till the incumbent in feeder cadre becomes eligible.

		<b>Proposed amendment</b>	
		<p><b><u>Deputation:</u></b>            (a) Officers from Central Government or State Government or Union Territories or Autonomous Body.            (b) Holding analogous post on regular basis in parent cadre/department.            (c) Having five years of regular service in the grade/post of Assistant/Assistant Section Officer (ASO) in Pay Level 6 working knowledge of computer in Central Govt./State Govt./Union Territories /Autonomous Body.</p> <p><b><u>Note:</u></b>            1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for appointment by promotion.            2: Period of deputation including period of deputation spent in any other ex cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years. (The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.)            Note:            3: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p>	
12	Composition of D.P.C	DDG (Admin)  Sr. A.O / A.O or Group 'A' officer of Administrative Ministry or equivalent from other Central Government Offices / Organization or Academic Institutes  Sr. A.O/A.O from/ Institute / Centre  Group 'A' officer belonging to SC/ST category.	<p><b>Chairperson</b></p> <p><b>Member (External)</b></p> <p><b>Member (Internal)</b></p> <p><b>Member representing SC/ST category</b></p>

		<b>Proposed amendment</b>	
		<p>Group 'A' officer belonging to OBC category.</p> <p>Group 'A' officer belonging to Minority community.</p> <p><u>Note:</u>            (i) The appointing authority will nominate the committee. No member will be below the rank in Level 11 of Pay Matrix            (ii) One woman member shall be nominated/ included in the committee</p>	<p><b>Member representing OBC category</b></p> <p><b>Member representing Minority community</b></p>
13	Circumstances in which UPSC is to be consulted	Not Applicable	



**DRAFT RECRUITMENT RULES FOR THE POST OF ADMINISTRATIVE OFFICER IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Administrative Officer
2	Number of posts	<b>49* (2025)</b> *(Subject to variation depending on workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level 10 (Rs. 56,100-1,77,500) in 7 <sup>th</sup> CPC Pay Matrix
5	Whether Selection post or Non-Selection Post	Selection for promotion Not Applicable for Direct Recruitment
6	Age limit for direct recruitment	Not exceeding 35 years ( no age bar for ICMR employees)
7	Educational and other qualifications required for direct recruitment	<p><b><u>Essential Educational qualification:-</u></b> (i) <b>Graduation in any discipline from a recognized University or Institution.</b></p> <p><b><u>Essential Experience</u></b> (ii) Three years working experience in administration in Central/State Government/Autonomous Organization/PSU, <b>as Section Officer or equivalent</b> in regular scale in supervisory capacity <b>in Level 7 or above.</b> (iii) <b>Working knowledge of computer in M.S Office viz., Word, Excel, Power Point etc.,</b></p> <p><b><u>Desirable:-</u></b> (i) MBA degree or equivalent or PG Diploma from recognized University/Institution in HR</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No <b>EQ : Yes.</b>

		Proposed amendment
9	Period of probation, if any	Two years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	<p><b>A. Promotion:</b> 80% by DPC amongst Section Officers in Level 7 (Rs. 44,900-1,42,400) of 7<sup>th</sup> CPC Pay Matrix with five years regular service in Administration in the grade and possessing essential qualification as at Col. No. 7, failing which by deputation till the incumbent in feeder cadre becomes eligible.</p> <p><b>B. Direct Recruitment:</b> (i) 20% by direct recruitment possessing essential qualification as at Col. No. 7 through written test followed by interview in the ratio of (80:20) <b>(ii) Working Experience in Administration/procurement.</b></p>
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p><b>Promotion: -</b> <b>(i) Working Experience in Administration</b> (ii) Section Officers in Level 7 or above of Pay Matrix with five years regular service in the grade and <b>possessing essential qualification as at Col. No. 7.</b>  (iii) Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p> <p><b>Deputation:</b>  Officers from Central Government or State Government <b>or Union Territories</b> or Autonomous Body, holding analogous post on regular basis in parent cadre/department or Section Officer in Level 8 having four years regular service or having five years of regular service in the grade/post in Pay Level 7 in Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body.</p>

		<b>Proposed amendment</b>	
12	Composition of D.P.C	<p>Sr. DDG (Admn.)</p> <p>Director from ICMR Institutes / Centres.</p> <p>Group 'A' officer from other Central Government Offices / Organization or Scientific or Academic Institutes.</p> <p>DDG (A) from ICMR Headquarters.</p> <p>Group 'A' officer belonging to SC/ST category.</p> <p>Group 'A' officer belonging to OBC category.</p> <p>Group 'A' officer belonging to minority community.</p> <p><u>Note:</u> (i) The appointing authority will</p>	<p><b>Chairperson</b></p> <p><b>Member</b></p> <p><b>Member (External)</b></p> <p><b>Member</b></p> <p><b>Member representing SC/ST category</b></p> <p><b>Member representing OBC category</b></p> <p><b>Member representing minority category</b></p>

		<b>Proposed amendment</b>	
		nominate the committee. No member will be below the rank in Level 11 of Pay Matrix (ii) One woman member shall be nominated/ included in the committee	
13	Circumstances in which UPSC is to be consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF SENIOR ADMINISTRATIVE OFFICER IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Senior Administrative Officer
2	Number of posts	<b>14* (2025)</b> *(Subject to variation depending on workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level-11 of Pay Matrix; Rs. 67,700-2,08,700 (Pre-revised Pay Band-3, Rs.15600-39100 + Grade Pay-Rs.6600)
5	Whether Selection post or Non-Selection Post	Non-Selection for promotion Not Applicable for Direct Recruitment
6	Age limit for direct recruitment	Not applicable
7	Educational and other qualifications required for direct recruitment	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probation, if any	Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	100% by promotion failing which by Deputation till the incumbent in the feeder cadre becomes eligible.

		<b>Proposed amendment</b>	
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p><b>Promotion:</b> (i) By promotion from Administrative Officers in Level 10 of Pay Matrix, possessing any degree and having working knowledge of computer with five years regular service failing which by Deputation till the Officer in the feeder cadre becomes eligible.</p> <p><b>Note:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p> <p><b>Deputation:</b> (a) Officers from Central Government or State Government <b>or Union Territories</b> or Autonomous Body. (b) Holding analogous post on regular basis in parent cadre/department or Administrative Officer in Level 10 having five years regular service in Central Govt./State Govt./Union Territories/Autonomous Body.</p>	
12	Composition of D.P.C	<p><b>Sr. DDG (Admn.)</b></p> <p><b>Director from ICMR Institutes / Centres</b></p> <p>Group 'A' Officer <b>from other Central Government Offices / Organization or Scientific or Academic Institutes</b></p> <p><b>DDG(A), ICMR Hqrs.</b></p> <p>Group 'A' Officer <b>belonging to SC/ST category.</b></p>	<p><b>Chairperson</b></p> <p><b>Member</b></p> <p><b>Member (External)</b></p> <p><b>Member</b></p> <p><b>Member representing SC/ST category</b></p>

		<b>Proposed amendment</b>	
		<p>Group 'A' Officer <b>belonging to OBC category.</b></p> <p>Group 'A' Officer <b>belonging to minority community.</b></p> <p><b>Note:</b>            (i)The appointing authority will nominate the committee. No member shall be below the rank in Level 12 of Pay Matrix (G.P Rs. 7600)            (ii)One woman member shall be nominated/included in the committee</p>	<p><b>Member representing OBC category</b></p> <p><b>Member representing minority category</b></p>
13	Circumstances in which UPSC is to be consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF ACCOUNTS OFFICER IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Accounts Officer
2	Number of posts	<b>33*(2025)</b> *(Subject to variation depending on workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level 10 (Rs. 56100-177500) in Pay Matrix
5	Whether Selection post or Non-Selection Post	Selection
6	Age limit for direct recruitment	Not exceeding 35 years (no age restriction for ICMR employees)
7	Educational and other qualifications required for direct recruitment	<p><b><u>Essential educational qualification :-</u></b></p> <p><b>(A)</b> Bachelor's Degree <b>in any discipline from</b> a recognized university/Institute and have undergone Training in Cash &amp; Accounts from ISTM or Training from National Institute of Financial Management (NITFM), Faridabad or other recognized Institute;</p> <p><b>OR</b></p> <p>CA/CMA/CFA.</p> <p>and;</p>



		Proposed amendment
		<p><b><u>Essential Experience</u></b> <b>(B)</b></p> <p>Three years working experience in Finance &amp; Accounts in Central/State Government/ Autonomous Organization <b>as Section Officer or equivalent</b> in regular scale in supervisory capacity <b>in Level 7 or above.</b></p> <p><b><u>Desirable:-</u></b> (i) Specialization in Finance/Accounting/Commerce at the Post Graduation level or professional qualification such as CA/CMA/CFA/CS/MBA(Finance). (ii) Knowledge of Computer Application especially on Accounts related software.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No <b>EQ :Yes</b>
9	Period of probation, if any	Two years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	<p><b>A. Promotion:</b> 80% by DPC amongst ACO (Junior Grade) and Section Officers in Level 7 (Rs. 44,900-1,42,400) of 7<sup>th</sup> CPC Pay Matrix with five years regular service in Finance &amp; Accounts in the grade and possessing essential qualification as at Col. No. 7, failing which by deputation till the incumbent in feeder cadre becomes eligible.</p> <p><b>B. Direct Recruitment:</b> (i) 20% by direct recruitment possessing essential qualification as at Col. No. 7 through written test followed by interview in the ratio of (80:20)</p> <p><b>(ii) Working Experience in Finance &amp; Accounts.</b></p>
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p><b><u>Promotion:-</u></b> Section Officers in Level 7 (Rs. 44,900-1,42,400) of Pay Matrix with five years regular service in Finance &amp; Accounts and <b>possessing the essential qualification at Col. No. 7</b> failing which by deputation till the incumbent in feeder cadre becomes eligible</p>

		<b>Proposed amendment</b>	
		<p><b><u>Deputation (Including short term contract):</u></b>  (a) Officers from Central Government or State Government <b>or Union Territories</b> or Autonomous Body/PSUs., holding analogous post on regular basis in parent cadre/department or Section Officer in Level 8 having four years regular service or having five years of regular service in Pay Level 7 in Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body/PSUs.  (b) Two years working experience in Budget/Finance/Accounts</p> <p><b>Note: ICMR officials</b> shall not be eligible for deputation and similarly the deputationist shall not <b>be considered for promotion in ICMR system.</b></p>	
12	Composition of D.P.C	<p>Sr. Financial Advisor</p> <p>Directors (2 nos.) from ICMR Institutes / Centres.</p> <p>Group 'A' officer (not lower in rank of Level 11) from other Central Government Offices / Organization or Scientific or Academic Institutes.</p> <p>DDG (F&amp;A)/ADG (F&amp;A) from ICMR Headquarters</p> <p>Group 'A' officer (not lower in rank of Level 11) belonging to SC/ST category.</p>	<p><b>Chairperson</b></p> <p><b>Member</b></p> <p><b>Member (External)</b></p> <p><b>Member</b></p> <p><b>Member representing SC/ST category</b></p>

		<b>Proposed amendment</b>	
		<p>Group 'A' officer (not lower in rank of Level 11) belonging to OBC category.</p> <p>Group 'A' officer (not lower in rank of Level 11) belonging to minority community.</p> <p><u>Note:</u></p> <p>(i) The appointing authority will nominate the committee. No member will be below the rank in Level 11 of Pay Matrix</p> <p>(ii) One woman member shall be nominated/ included in the committee</p>	<p><b>Member representing OBC category</b></p> <p><b>Member representing minority category</b></p>
13	Circumstances in which UPSC is to be consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF SENIOR ACCOUNTS OFFICER IN**

**INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Senior Accounts Officer
2	Number of posts	<b>08* (2025)</b> *(Subject to variation depending on workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level-11 of Pay Matrix; Rs. 67700-208700 (Pre-revised Pay Band-3, Rs.15600-39100 + Grade Pay-Rs.6600)
5	Whether Selection post or Non-Selection Post	Selection
6	Age limit for direct recruitment	Not applicable
7	Educational and other qualifications required for direct recruitment	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable
9	Period of probation, if any	Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	100% by promotion failing which by Deputation till the incumbent in the feeder cadre becomes eligible.

		<b>Proposed amendment</b>	
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p>By promotion from Accounts Officers in Level 10 of Pay Matrix; Rs. 56100-177500 (Pre-revised Rs. Rs.15600-39100 + Grade Pay-Rs.5400), with five years regular service.</p> <p><b>Note:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p> <p><b>Deputation:</b> Officers from Central Government or State Government <b>or Union Territories</b> or Autonomous Body, holding analogous post on regular basis in parent cadre/department or Accounts Officer in Level 10 having five years regular service in Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body.</p>	
12	Composition of D.P.C	<p><b>Sr. Financial Advisor</b></p> <p><b>Director from ICMR Institutes / Centres</b></p> <p>Group 'A' Officer <b>from other Central Government Offices / Organization or Scientific or Academic Institutes</b></p> <p><b>DDG(F&amp;A) / ADG(F&amp;A), ICMR Hqrs.</b></p>	<p><b>Chairperson</b></p> <p><b>Member</b></p> <p><b>Member (External)</b></p> <p><b>Member</b></p>

		Proposed amendment	
		<p>Group 'A' Officer <b>belonging to SC/ST category.</b></p> <p>Group 'A' Officer <b>belonging to OBC category.</b></p> <p>Group 'A' Officer <b>belonging to minority community.</b></p> <p><b>Note:</b>            (i) The appointing authority will nominate the committee. No member shall be below the rank in Level 12 of Pay Matrix (G.P Rs. 7600)            (ii) One woman member shall be nominated/included in the committee</p>	<p><b>Member</b></p> <p><b>Member</b></p> <p><b>Member</b></p>
13	Circumstances in which UPSC is to be consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR GENERAL (ADMN.) IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Assistant Director General (Admn. )
2	Number of posts	<b>4* (2025)</b> *(Subject to variation depending upon workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level 12 (Rs.78,800-2,09,200) in the Pay Matrix(Pre-revised Pay Band -3: Rs 15600-39100+ Grade Pay-Rs.7600)
5	Whether Selection post or Non-Selection Post	<b>Selection</b>
6	Age limit for direct recruitment	Not Applicable
7	Educational and other qualifications required for direct recruitment	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies	100% by promotion failing which by deputation till the incumbent in feeder cadre becomes eligible for promotion.

		Proposed amendment
	to be filled by various modes	
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p><b><u>Promotion:-</u></b> Senior Administrative Officer in Level 11 (Rs. 67,700-2,08,700) of Pay Matrix with five years regular service in the grade and possessing any degree with working knowledge of computer.</p> <p>OR</p> <p>Combined service of seven years as Sr. AO and AO and possessing any degree with working knowledge of computer.</p> <p><b><u>Note:</u></b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p> <p><b><u>Deputation:</u></b> (i) Officers from Central Government or State Government <b>or Union Territories</b> or Autonomous Body, holding analogous post on regular basis in parent cadre/department or Under Secretary or equivalent in Level 11 (Rs. 67,700-2,08,700) having five years regular service with any degree and working knowledge of computer in Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body</p>



		<b>Proposed amendment</b>	
12	Composition of D.P.C	<b>Sr. DDG (Admn.)</b>	<b>Chairperson</b>
		<b>Director from ICMR Institutes / Centres</b>	<b>Member</b>
		Group 'A' Officer <b>from other Central Government Offices / Organization or Scientific or Academic Institutes</b>	<b>Member (External)</b>
		<b>DDG(Admin), ICMR Hqrs.</b>	<b>Member</b>
		Group 'A' Officer <b>belonging to SC/ST category.</b>	<b>Member representing SC/ST category</b>
		Group 'A' Officer <b>belonging to OBC category.</b>	<b>Member representing OBC category</b>
		Group 'A' Officer <b>belonging to minority community.</b>	<b>Member representing minority category</b>

		<b>Proposed amendment</b>	
		<p><b>Note:</b></p> <p>(i) The appointing authority will nominate the committee. No member shall be below the rank in Level 13 of Pay Matrix</p> <p>(ii) One woman member shall be nominated/included in the committee</p>	
13	Circumstances in which UPSC is to consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR GENERAL (F&A) IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Assistant Director General (F & A )
2	Number of posts	<b>2* (2025)</b> *(Subject to variation depending upon workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level 12 (Rs.78,800-2,09,200) in the Pay Matrix
5	Whether Selection post or Non-Selection Post	<b>Selection</b>
6	Age limit for direct recruitment	Not Applicable
7	Educational and other qualifications required for direct recruitment	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of	100% by promotion failing which by deputation till the incumbent in feeder cadre becomes eligible for promotion.

		Proposed amendment
	vacancies to be filled by various modes	
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<p><b><u>Promotion:-</u></b> Senior Accounts Officer in Level 11 (Rs. 67,700-2,08,700) of Pay Matrix with five years regular service in the grade and possessing any degree with working knowledge of computer.</p> <p>OR Combined service of seven years as Sr. ACO and ACO out of which minimum three years shall be as Sr ACO in Pay level 11 and possessing any degree with working knowledge of computer.</p> <p><b><u>Note:</u></b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p> <p><b><u>Deputation</u></b> (a) Officers from Central Government or State Government <b>or Union Territories</b> or Autonomous Body, holding analogous post on regular basis in parent cadre/department or Under Secretary or equivalent in Level 11 (Rs. 67,700-2,08,700) having five years regular service <b>or</b> In Level 10 having ten years regular service with any degree and working knowledge of computer in Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body.</p>

		<b>Proposed amendment</b>	
12	Composition of D.P.C	<b>Sr. FA/Sr. DDG (A)</b>	<b>Chairperson</b>
		<b>Director from ICMR Institutes / Centres nominated by</b>	<b>Member</b>
		<b>Group 'A' Officer from other Central Government Offices / Organization or Scientific or Academic Institutes</b>	<b>Member (External)</b>
		<b>DDG(Admin)/ DDG(F &amp; A)</b>	<b>Member</b>
		<b>Group 'A' Officer belonging to SC/ST category.</b>	<b>Member representing SC/ST category</b>
		<b>Group 'A' Officer belonging to OBC category.</b>	<b>Member representing OBC category</b>
		<b>Group 'A' Officer belonging to minority community.</b>	<b>Member representing minority category</b>
		<b>Note:</b> (i) The appointing authority will	

		<b>Proposed amendment</b>	
		<p>nominate the committee. No member shall be below the rank in Level 13 of Pay Matrix</p> <p>(ii) One woman member shall be nominated /included in the committee</p>	
13	Circumstances in which UPSC is to consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR GENERAL (ADMN.) IN**  
**INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed amendment</b>
1	Name of the post	Deputy Director General (Admn )
2	Number of posts	<b>1* (2025)</b> *(Subject to variation depending upon workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level 13 (Rs. 1,23,100-2,15,900/-) in the Pay Matrix
5	Whether Selection post or Non-Selection Post	Selection
6	Age limit for direct recruitment	Not Applicable
7	Educational and other qualifications required for direct recruitment	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	100% by promotion failing which by deputation till the incumbent in feeder cadre becomes eligible for promotion.
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<b>Promotion:</b> By promotion from Assistant Director General (Admn.) [Level-12 (Rs.78,800-2,09,200)], possessing any Degree and having working knowledge of computer, with five years regular service in the grade.

		<b>Proposed amendment</b>	
		<p>OR</p> <p>Combined service of seven years as ADG(A) and Sr. AO out of which minimum three years shall be as ADG(A) in Pay level 12 and possessing any degree with working knowledge of computer.</p> <p><b><u>Deputation:</u></b> Officers from Central Government or State Government or Union Territories or Autonomous Body, holding analogous post on regular basis in parent cadre/department having five years of regular service in the grade/post of Deputy Secretary in Pay Level 12 in the Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body., and having working knowledge of computer.</p>	
12	Composition of D.P.C	<p><b>Sr. DDG (Admn.)</b></p> <p><b>Director from ICMR Institutes / Centres</b></p> <p>Group 'A' Officer <b>from other Central Government Offices / Organization or Scientific or Academic Institutes</b></p> <p>Sr. Financial Advisor, <b>ICMR Hqrs.</b></p> <p>Group 'A' Officer <b>belonging to SC/ST category.</b></p>	<p><b>Chairperson</b></p> <p><b>Member</b></p> <p><b>Member (External)</b></p> <p><b>Member</b></p> <p><b>Member representing SC/ST category</b></p>



		<b>Proposed amendment</b>	
		<p>Group 'A' Officer <b>belonging to OBC category.</b></p> <p>Group 'A' Officer <b>belonging to minority community.</b></p> <p><b>Note:</b>            (i) The appointing authority will nominate the committee. No member shall be below the rank in Level 14 of Pay Matrix            (ii) One woman member shall be nominated/included in the committee</p>	<p><b>Member representing OBC category</b></p> <p><b>Member representing minority category</b></p>
13	Circumstances in which UPSC is to be consulted	Not Applicable	

**DRAFT RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR GENERAL (FINANCE & ACCOUNTS) IN  
INDIAN COUNCIL OF MEDICAL RESEARCH**

		<b>Proposed</b>
1	Name of the post	Deputy Director General (Finance & Accounts )
2	Number of posts	<b>1* (2025)</b> *(Subject to variation depending upon workload)
3	Classification	Group 'A' Ministerial
4	Scale of Pay	Level 13 (Rs. 1,23,100-2,15,900/-) in the Pay Matrix
5	Whether Selection post or Non-Selection Post	Selection
6	Age limit for direct recruitment	Not Applicable
7	Educational and other qualifications required for direct recruitment	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not Applicable
9	Period of probation, if any	Not Applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes	100% by promotion failing which by deputation till the incumbent in feeder cadre becomes eligible for promotion.
11	In case of recruitment by promotion or deputation or absorption grades from which promotion or absorption to be made	<b>Promotion:-</b> Assistant Director General (Finance& Accounts) [Level12 (Rs.78,800-2,09,200)],with five years regular service in the grade  OR  Combined service of seven years as ADG(F&A) and Sr. ACO out of which minimum three years service as ADG (F&A) in the pay level 12 and possessing any degree with working knowledge of computer.

		<b>Proposed</b>	
		<p>Note:</p> <p>Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade, provided they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or two years, whichever is less.</p> <p><b>Deputation:</b> Officers from Central Government or State Government or Union Territories or Autonomous Body, holding analogous post on regular basis in parent cadre/department having five years of regular service in the grade/post of Deputy Secretary in Pay Level 12 in the Central Govt./State Govt./<b>Union Territories</b> /Autonomous Body., and having working knowledge of computer.</p>	
12	Composition of D.P.C	<p>Sr. Financial Advisor</p> <p><b>Director from ICMR Institutes / Centres</b></p> <p>Group 'A' Officer<b>from other Central Government Offices / Organization or Scientific or Academic Institutes</b></p> <p><b>Sr. DDG (Admn.), ICMR Hqrs.</b></p>	<p><b>Chairperson</b></p> <p><b>Member</b></p> <p><b>Member (External)</b></p> <p><b>Member</b></p>

		<b>Proposed</b>	
		<p>Group 'A' Officer <b>belonging to SC/ST category.</b></p> <p>Group 'A' Officer <b>belonging to OBC category.</b></p> <p>Group 'A' Officer <b>belonging to minority community.</b></p> <p><b>Note:</b>            (i) The appointing authority will nominate the committee. No member shall be below the rank in Level 14 of Pay Matrix            (ii) One woman member shall be nominated/included in the committee</p>	<p><b>Member representing SC/ST category</b></p> <p><b>Member representing OBC category</b></p> <p><b>Member representing minority category</b></p>
13	Circumstances in which UPSC is to be consulted	Not Applicable	