



भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

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Dated:18/08/2025

Office Memorandum

Subject: Nomination of Compliance Officer at Institutes/Centres for Providing Information to ICMR Headquarters-reg.

A variety of information/data/Action Taken Reports/Audit replies are sought for by various Division/Sections of ICMR Hqrs. from the Institutes/Centres. It has been felt that there should be a single contact point in every Institute/Centre who will be given the responsibility to collect/gather information from the concerned Sections/Divisions of the respective Institutes/Centres and forward it to the ICMR Hqrs.

In view of the above, All ICMR Institutes/Centres are requested to nominate a Compliance Officer, not below the Pay level-10, and provide the details of Compliance Officer as below:

1. Name of the Officer -
2. Designation -
3. Official Email Id -
4. Contact Number (Office) -
5. Contact Number Mobile -

P&C Division may nominate one officer who will act as Compliance Officer, from the Division, in case the information is required within ICMR Hqrs.

Jaibir Singh
Assistant Director General (Admin.)

To
Director/Director in charge of all ICMR Institutes/Centres

Copy to:

1. PS to DG/Addl. DG/Sr. DDG(A)/Sr. FA
2. DDG(A)/ ADGs
3. P&C Division
4. Dr. M.S. Chalgai, Sci-D with request to upload the same in ICMR website