भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health and Family Welfare, Government of India

सं.16/55/2022-प्रशासन./E.Office.140680 **दिनांक:10/09/2025**

सेवा में,

निदेशक/प्रभारी निदेशक
परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

विभिन्न मंत्रालयों/विभागों से प्राप्त निम्नलिखित पत्र, सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

क्र. सं.	संदर्भ संख्या एवं दिनांक	मंत्रालय का नाम	विषय
1.	सं. A-12039/01/2025-Estt.III दिनांक:15.07.2025	विज्ञान एवं प्रौद्योगिकी मंत्रालय, विज्ञान एवं प्रौद्योगिकी विभाग, टेक्नोलॉजी भवन, नई दिल्ली	विज्ञान एवं प्रौद्योगिकी विभाग में एस्टेट ऑफिसर के पद हेतु विज्ञापन के संबंध में।
2.	सं. E1587 MDNIY-ESTT011(11)/9/2025-ESTT. दिनांक:09.08.2025	आयुष मंत्रालय, नई दिल्ली	वरिष्ठ चिकित्सा अधिकारी (एस.एम.ओ.) के पद को प्रत्यक्ष भर्ती आधार पर भरे जाने के संबंध में।

भवदीय,

Digitally signed by Jaibir Singh
Date: 17-09-2025

जयबीर सिंह
सहायक महानिदेशक (प्रशासन)

अनुलंग्नक:यथोक्त

प्रतिलिपि:

1. महानिदेशक/अपर महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)/सहा. महानिदेशक(वित्त)
4. डॉ. मनजीत सिंह चाल्गा, वैज्ञानिक-डी. को आईसीएमआर वेबसाइट पर अपलोड करने के अनुरोध के लिए

वी. रामलिंगस्वामी भवन, पोस्ट बॉक्स नं. 4911,
अंसारी नगर, नई दिल्ली - 110 029, भारत
V. Ramalingaswami Bhawan, P.O. Box No. 4911,
Ansari Nagar, New Delhi - 110 029, India

Tel: +91-11-26588895 / 26588980 / 26589794
+91-11-26589336 / 26588707
Fax: +91-11-26588662 | icmr.nic.in

मोरारजी देसाई राष्ट्रीय योग संस्थान
MORARJI DESAI NATIONAL INSTITUTE OF YOGA
आयुष मंत्रालय, भारत सरकार
MINISTRY OF AYUSH, GOVERNMENT OF INDIA
६८, अशोक रोड, नई दिल्ली – ११०००१
68, ASHOKA ROAD, NEW DELHI-110001

File No. E1587 MDNIY-ESTT011(11)/9/2025-ESTT. 1344 Dated: 09th August, 2025

CIRCULAR

Applications are invited from Indian Citizen for filling up the post of Senior Medical Officer (SMO) on Direct Recruitment Basis in the Morarji Desai National Institute of Yoga, Ministry of Ayush, Govt. of India, New Delhi. The advertisement of the same has already been released in **All India National Dailies on 09.08.2025** as per details given below: -

S. No.	Name of the Post	No. of Posts	Pay Scale as per 7th CPC
1.	Senior Medical Officer	01 (UR)	Level-11 (Rs. 67700-208700) + NPA

Method of recruitment:

*By Direct recruitment

2. The details of qualifications, experience, age etc. and other terms & conditions to fill up these posts can be obtained from the Institute's website **www.yogamdniy.nic.in**. However, the same is enclosed and the prescribed application form is enclosed at **Annexure 'A'**.

3. It is requested to kindly give wide publicity of these vacancies among employees of your Ministry/Department and other Institutions under your control/jurisdiction so as to ensure that applications should reach MDNIY before the **closing date of receipt application i.e. 22nd September, 2025.**

This issues with the approval of Director, MDNIY.

सुमित शर्मा
09/08/25
Administrative Officer

Mr. Sumit

To:

1. Sr. PPS to Secretary (Ayush), Ministry of Ayush, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
2. PPS to JS (MD), Ministry of Ayush, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
3. PA to Director (VB), Y&N Cell Ministry of Ayush, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
4. US (SKM), Y&N Cell, Ministry of AYUSH, Govt. of India, NBCC Complex, Office Block-3, 2nd Floor, East Kidwai Nagar, New Delhi-110023
5. All Ministries/Departments/Chief Secretaries to State Governments/ Administrators, UT Administrations for wider circulation of the vacancy.

भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH
V. RAMALINGASWAMY BHAWAN
26 AUG 2025
डायरी संख्या/Diary No.
अंसारी नगर, नई दिल्ली-110029
Ansari Nagar, New Delhi-110029

Copy to:

1. Communication & Documentation Officer, MDNIY – with the request to upload at MDNIY's website.
2. All field organizations of Ministry of Ayush.
3. DOP&T with the request to upload it on their website.
4. Director, NIC, Ministry of Ayush for posting on the Ministry's website.

Mr. Sumit

S.NO.-1215
08/09/2025

जून ११ – अंतर्राष्ट्रीय योग दिवस
Office Telefax : 011-23730418, 23351099, 23721472
E-mail : dir-mdniy@nic.in
Website : www.yogamdniy.nic.in
June 21- International Day of Yoga

मोरारजी देसाई राष्ट्रीय योग संस्थान
आयुष मंत्रालय, भारत सरकार
68, अशोक रोड, नई दिल्ली 110001-
MORARJI DESAI NATIONAL INSTITUTE OF YOGA
Ministry of Ayush, Govt. of India
68, Ashok Road, New Delhi – 110001

File No. E1587 MDNIY-ESTT011(11)/9/2025-ESTT. Dated: 08 August, 2025

DETAILS OF VACANCIES AND TERMS AND CONDITIONS

Morarji Desai National Institute of Yoga, (MDNIY) under Ministry of Ayush, Government of India invites applications from Indian Citizens for the following post in OPD Wing, MDNIY in the relevant field to be filled up by direct recruitment as per details given below against each post:

Sl. No.	Name & Pay Scale	No of Post/ Category	Min. Qualification & Experience	Age limit	Mode of Recruitment
1	**Senior Medical Officer** Level-11 of 7th CPC (Rs. 67700-208700) + NPA	One (01-UR)	1. PG degree in Medicine/MD (Ayurveda) from a recognized University established under UGC Act or by a recognized medical Institution recognized by Govt. of India and registered medical practitioner under Central Regulatory Act. **OR** MBBS/BAMS degree with minimum 55% of marks from a recognized University with five years' experience as Medical Officer in the Pay Level-10 (Rs.56100-177500) / or equivalent. **Desirable** 1. Ph.D. 2. Published research work of high standard. Nature of duties would be to diagnose and provide treatment to patients' staff members and students of the institutes	Not exceeding 40 years as on the closing date for the receipt of application (relaxable by 05 years in respect of Govt./PSU/ Autonomous / Statutory bodies as per instructions issued from time to time).	By Direct Recruitment

08/08/25

GENERAL INFORMATION, TERMS AND CONDITIONS:

Applicants are advised to read all instructions carefully before sending their applications.

A. Benefits under MDNIY service:

1. These posts carry usual allowance as admissible to the Central Government Employees and as made applicable to Morarji Desai National Institute of Yoga (MDNIY) employees.

2. Medical facilities are available to employees of MDNIY as per Central Services (MA) Rules 1944 as amended from time to time.

B. Other Conditions:

1. The applicant must be a citizen of India.

2. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the last date of receipt of the applications. They are advised to satisfy themselves before applying that they possess essential criteria laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.

3. The prescribed essential criteria is minimum and mere possession of the same does not entitle candidates to be called for screening/interview as the case may be. The Competent Authority reserves the right to shortlist candidates on the basis of higher qualifications/year of experience in the subject/screening test/other criteria. The decision of the Competent Authority will be final in this regard.

4. The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience.

5. If any document/certificate furnished in a language other than Hindi or English, a transcript in Hindi/English of the same duly attested by a Gazetted Officer or Notary is to be submitted.

6. The date for determining the upper age limit, qualification and/or experience will be the closing date as per the advertisement No. CBC 17213/12/0002/2526 appeared in various National Dailies Newspapers on 09.08.2025. **The closing date is 22.09.2025.**

7. Age limit for direct recruitment is relaxable upto in respect of SC/ST/OBC candidates as per the instructions of Govt. of India from time to time.

8. While forwarding the application the sponsoring authority/employers shall ensure that the particulars of the candidate are verified and that he/she fulfils the eligibility conditions, along with a certificate that the officer is free/clear from vigilance angle and no disciplinary proceeding(s) is/are pending or contemplated against the applicant.

9. Complete ACR dossier/APARs of last five years of the applicant (for deputation posts) must be enclosed with the application duly attested by the Gazetted Officer or by Competent Authority.

09/08/25

10. The candidate serving in Govt./Autonomous/Statutory bodies should apply **through proper channel** and their dully forwarded application should reach the office of Director, Morarji Desai National Institute of Yoga (MDNIY) on or before the closing date. If not, they should submit **'NO OBJECTION'** certificate from their employer at the time of interview. In case they do not furnish the same, their candidature will be rejected.

11. Those working in Central/State/Autonomous bodies/Statutory/PSU may send advance copy of application, so as to reach the same in MDNIY well in time.

12. Institute reserves the right to make any amendment, cancellation and changes in this advertisement in whole or as per part without assigning any reason thereof.

13. Any corrigendum/order regarding this advertisement will be issued on the website only. Candidates are advised to remain in touch with the website for this purpose. No separate corrigendum etc. will be published in any Newspaper/Employment News.

14. Applicants will be fully responsible for the accuracy of the information they furnish. Any information furnished by the candidate if found wrong at any stage will result in his/her disqualification and/or dismissal from the service at any stage.

15. The call letter for interview/written test, if shortlisted, shall be sent by email/speed post. However, the Institute shall not be responsible for any error or postal delay or lapse, whatsoever.

16. The appointment to the said post will be subject to physical fitness from the Competent Medical Board/Medical Authority as decided by the Institute before joining the post.

17. The candidate shall have to appear for interview, if called for, at his/her own cost (which will be either in physical mode or virtual mode). (However, SC/ST/OBC candidate, if called for interview/written test/skill test will be allowed second class rail fare travelling allowance as per rule)

18. The term & conditions for appointment will be as per rules & regulations of MDNIY as amended from time to time.

19. No Correspondence or personal inquiries shall be entertained.

20. In case of any dispute on this issue, the jurisdiction will be Delhi only.

21. Canvassing in any form will be treated as disqualification.

22. All eligible candidates applying for Direct Recruitment has to attach a Demand Draft (DD) for an amount of Rs.1000/- (non-refundable) along with application form. No application fee is applicable for SC/ST, OBC, Ex-Servicemen, Person with Disabilities, Widow, Divorcee Women and Women judicially separated from their husband and Govt. servants as per rules. The Bank Demand Draft (DD) be drawn in favour of **"Director, Morarji Desai National Institute of Yoga"** payable at New Delhi. On back side of DD, candidates must mention – Candidate's name, category and post applied for.

09/08/25

23. Eligible Candidates are required to apply in the prescribed format, neatly typed on A4 size paper on one side as per the format. Application completed in all respect enclosing two recent passport size photo and self-attested copies of all certificates, mark sheets, testimonials in support of age, educational qualifications, experience, caste/community/persons with disabilities (PWD) etc. along with non-refundable application fee (DD) should be sent to **The Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, Near Gole Dak khana, New Delhi-110001** by Registered AD/Speed Post, ensuring that the same is reached before the last date of submission of application.

24. The envelop should be superscribed **"APPLICATION FOR THE POST OF _____".**

25. Candidates selected will presently be posted in Delhi NCR but are liable to serve anywhere in India or abroad.

26. Director MDNIY reserve the right not to fill any or all the posts advertised without assigning any reasons.

27. Mere Possession of the qualification shall not entitle the applicant right to be called for interview, get selected for the post, as the Institute evolves its own procedure in short listing the applications for consideration of the post(s).

28. Application not supported with self-attested copies of certificates of age, educational qualifications, mark sheets, experience certificates, caste/community/PWD certificates etc. would be rejected and they would not be called for interview.

29. All original mark sheets, educational qualifications, certificates, testimonials, experience certificates etc. would have to be produced for verification on demand before or after interview, failing which the candidature would be rejected.

C. Reservation:

1. Reservation of SC/ST/OBC (below creamy layer), Persons with Disabilities (PWD)/physically handicapped (PH) will be as per rule and exiting policies of Central Government.

2. Applications not supported by the appropriate certificate for the reservation category claimed, will be treated as General/Unreserved. In case Institute observes any false or discrepancy in their certificate, their candidature will be rejected summarily No correspondence will be entertained on this account at all.

3. SC/ST/OBC/PWD/PH candidates are required to produce original valid certificate in the prescribed format signed by the specified authority, at the time of interview. It is mandatory.

D. Invalid Applications:

1. Candidates are advised to read all instructions carefully before sending their applications otherwise their applications are likely to be rejected on or more of the following reasons in terms of the notifications.
   (a) Applications received after the closing date.
   (b) Applications not in prescribed format.

09/08/25

(c) Candidates not having the required qualifications & experience and proper supporting documents.

(d) Applications without latest photo not being pasted in the provided space.

(e) Applications not forwarded through proper channel with dossier (for in service candidates).

E. Last Date:

1. **Last date is 22.09.2025.** In case the last date and receipt of application is declared holiday the date of receipt of the application will be considered as next working day.

Administrative Officer
MDNIY

Copy to: -

Consultant (IT) with a request to host the above on the official website of MDNIY i.e. **www.yogamdniy.nic.in.**

Annexure-'A'

मोरारजी देसाई राष्ट्रीय योग संस्थान (मो.दे.रा.यो.सं.)
MORARJI DESAI NATIONAL INSTITUTE OF YOGA (MDNIY)

आयुष मंत्रालय भारत सरकार,

Ministry of AYUSH, Govt. of India

68अशोक रोड़110001 - नई दिल्ली,नियर गोल डाक खाना,

68, Ashok Road, Near Gole Dak Khana, New Delhi-110001

PROFORMA

1.	Name	
2.	Post applied for	
3.	a) Present post held (whether regular, ad-hoc or on deputation basis).	
	b) If presently on deputation, please indicate designation of the post held in the parent office/cadre and scale of pay of that post along with the present basic pay in that grade.	
4.	Present Pay Level & Band and Grade Pay (also mention Basic Pay)	
5.	Date of getting the present scale on regular basis.	
6.	Date of Birth	
7.	Date of entry into service (including service & batch)	
8.	Date of retirement	
9.	Office Address	
10.	Phone & FAX Number with STD code	
11.	E-mail address	

12.	Educational Qualifications	
13.	Position held since entry into service (in chronological order)	

Designation & Place of posting	Scale of Pay (pre-revised)	From	To	Whether post held on regular or ad-hoc basis

14.	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled.	
15.	Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.	

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

Particulars of the applicant verified

Signature of Cadre Controlling Authority
Along with stamp

ANNEXURE-I

(Cadre clearance and Vigilance clearance) **FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY**

1.	Whether the officer meets eligibility requirement as on the closing date of application	
2.(i)	Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity (If Yes the details to be given)	
2.(ii)	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result	
2.(iii)	Whether any punishment was awarded to the officer during last 10 years and if so that date of imposition and details of the penalty	
2.(iv)	Is any disciplinary/criminal proceedings or charge sheet pending against the officer as on date [If so details to be furnished including reference no., if any of the Commission]	
2.(v)	If any action contemplated against the officer as on date [If so details to be furnished]	
2.(vi)	Date of filling of latest IPR	
3	Whether cadre clearance for the officer by the Competent Authority has been granted.	
4	Whether integrity of the officer is certified.	

It is certified that the information/entries furnished by the officer has been verified from the service records of the Officer.

Date

Signature.....

Name .....

Designation (with stamp).....

[Secy-goi] Advertisement for the post of Estate Officer in Department of Science and Technology - regd.

DG ICMR OFFICE
Date : 17/7/2025 1091815

recruitmentcell-dst recruitmentcell-dst < recruitmentcell-dst@nic.in >

Tue, 15 Jul 2025 2:33:38 PM +0530

To "secy-goi"<secy-goi@lsmgr.nic.in>

Cc "VINOD KUMAR SHARMA"<vk.sharma82@nic.in>,"Umesh Kumar"<umeshkumar.edu@nic.in>

JS (R/C)
Sr. AO (A)

Respected Sir/Madam,

RB

Kindly refer to the subject cited above and find attached a vacancy circular regarding D/o Science & Technology's Advt. No. DST/02/2025-Estt.III for filling up of one post of Estate Officer in this Department on Deputation [including Short-Term Contract (ISTC)] basis.

2. It is requested that wide publicity may be given to this circular in your organization/ organisation(s) under your control.

Sr. AO Admn. SO (Admn) 22/7/25

Yours faithfully,

(विनोद कुमार शर्मा/Vinod Kumar Sharma)
अवर सचिव, भारत सरकार/Under Secretary to the Government of India
विज्ञान और प्रौद्योगिकी विभाग/Department of Science and Technology
दूरभाष/Tel : 011 - 26590515
ईमेल/e-mail : recruitmentcell-dst@nic.in, vk.sharma82@nic.in

Secy-goi mailing list -- secy-goi@lsmgr.nic.in
To unsubscribe send an email to secy-goi-leave@lsmgr.nic.in

1 Attachment(s)

vacancy circular final.pdf
2.5 MB

Mr. Sumit :- Please circulate
22/07

SNO-260
22/7/25

No. 1194
5/8/25

सत्यमेव जयते

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
विज्ञान और प्रौद्योगिकी विभाग
टेक्नोलॉजी भवन, नया महरौली मार्ग
नई दिल्ली-110 016

GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY
DEPARTMENT OF SCIENCE AND TECHNOLOGY
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD
NEW DELHI-110 016

दूरभाष / Tel : 26962819, 26567373,
26562134, 26562122 (EPBAX)
फैक्स / Fax 26569909, 26515637,
26863847, 26862418
वेबसाईट/website: www.dst.gov.in

A-12039/01/2025-Estt.III **Dated:15-07-2025**

To

1. **The Secretaries, All Ministries / Department, Govt. of India**
2. **Chief Secretaries / Administrators of State Governments / Union Territories.**

Subject: Filling up the one post of Estate Officer in the Department of Science & Technology on Deputation (ISTC) basis - reg.

Sir / Madam,

I am directed to say that this Department is in the process of filling up the one post of Estate Officer in the Department of Science & Technology on Deputation (ISTC) basis **(Advt. No. DST/02/2025-Estt.III).**

2. The applications are to be submitted online by willing and eligible applicants on this Department's recruitment portal **https://recruitment.dst.gov.in/** by **26.08.2025 till 23:59 Hrs.** Thereafter, a print out of such applications (after final submission on portal) along with copies of ACRs/APARs for the last five years, duly attested on each page by an Officer not below the rank of Under Secretary to the Government of India or an equivalent Officer, and a summary sheet of the gradings received in these five years is to be forwarded through proper channel to the Under Secretary (Establishment-III.), Department of Science and Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016, so as to reach this Department latest by **25.09.2025** (**10.10.2025** for remote areas). While forwarding the applications, the certificate given along with the advertisement shall also be completed. For detailed application submission process, para 9 of the advertisement may kindly be referred (copy enclosed).

3. Prospective applicants shall refer to the detailed advertisement available on this Department's website (www.dst.gov.in) before proceeding to fill up their applications. Any further updates regarding the application and/or selection process shall be provided only on this Department's website i.e. **www.dst.gov.in.**

Contd... p.2/-

4. It is requested that wide publicity may kindly be given to this communication in your Organisation/Organisation (s) under your control.

Yours faithfully,

Encl.: As above

(विनोद कुमार शर्मा / Vinod Kumar Sharma)
अवर सचिव, भारत सरकार / Under Secretary to the Government of India
दूरभाष / Tel : 011 – 26590515

Copy to for wide publicity:

1. Registrars, Central Universities.
2. SGI, Survey of India, Dehradun.
3. Director, NATMO, CGO Complex, MSO Building, 7th Floor, Salt Lake City, Kolkata.
4. Head AI Division, DST with a request to forward the letter to all the Autonomous Institutes under DST.
5. DST E- Office Notice Board.

No. A-12039/01/2025-Estt.III
Government of India
Ministry of Science & Technology
Department of Science & Technology

ADVT. No DST / 02 / 2025-Estt.III

Applications are invited for filling up the '01' (One) post of Estate Officer in the Department of Science & Technology on Deputation (including short-term contract (ISTC)) basis as per the details below:

1. **LEVEL IN THE PAY MATRIX**: Level-8 (Rs. 47,600-1,51,100)

2. **METHOD OF RECRUITMENT**: Deputation (ISTC)

3. **NATURE OF THE POST:** Permanent

4. **PERIOD OF DEPUTATION**: Three years (including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government) or until attaining the age of 60 years i.e. the age of retirement on superannuation for the post of Estate Officer in DST, whichever is earlier.

5. **Grades from which Deputation (ISTC) is to be made:**

Officers under the Central Government or State Governments or Union territories or Universities or recognised research institute or public sector undertakings or statutory or autonomous organisations: -

(a) (i) holding analogous post on a regular basis in the parent cadre or department; or

(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in posts in level 7 (Rs. 44900-142400) in the pay matrix or equivalent in the parent cadre or department;

and

(b) possessing the educational qualifications and experience as mentioned in para 6 below.

6. **Essential qualifications & experience:**

i. Bachelor degree in Civil or Mechanical or Electrical or Electronics or Public Health Engineering from a recognised University or Institute; and

ii. two years' experience in the upkeep and maintenance of office buildings.

7. **AGE LIMIT:** The maximum age-limit for appointment by deputation (including short-term contract) shall be **not exceeding fifty-six years** as on the closing date of the receipt of applications.

Contd... P. 2/-

8. **GENERAL**

i. The Department reserves the right to cancel therecruitment process at any time without assigning any reason.

ii. Prospective applicants are advised to visit the Recruitment Cell webpage under the Administration & Finance section of this Department's website (https://dst.gov.in) regularly. Any addendum/corrigendum or any update regarding the recruitment process will be posted only on this Department's website.

iii. Canvassing in any form will result in disqualification of candidature.

iv. The period of deputation (including short-term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years.

v. The selected candidate is liable to be posted anywhere in India as per Government requirements.

vi. The terms and conditions of appointment will be in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt. (Pay. II) dated 17.06.2010, as amended from time to time.

vii. While selecting candidates for appointment, applications duly supported by documents will be assessed by the Committee(s)/Board(s) constituted in this regard. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

viii. The candidate selected for the post is required to join the post as soon as the formalities of their appointment are completed or as soon as the present incumbent remits the office, whichever is later. Accordingly, the candidate is expected to be available for briefing/orientation programme etc.

9. **HOW TO APPLY:** The application process involves the following stages:

I. Filling up of online application form:

(a) Eligible candidates are required to first apply **Online** on the online portal **https://recruitment.dst.gov.in/** using a valid email ID. This online portal for applying shall be available for a period of **45 days** from the date of publication of the advertisement in Employment News / Rozgar Samachar.

(b) The applicants are also required to upload the relevant certificates/documents (in support of educational and experience qualifications, date of birth, community, caste etc.) on the online portal. Uploading of illegible/incorrect certificates/documents may lead to rejection of the application.

(c) Experience/employment certificates must clearly indicate the date of joining, date of relieving and the post held including the pay level of the post. In case the

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applicant has worked in the same organization at different levels/posts (due to promotion etc.), then the experience/employment certificate must clearly indicate the time spent in each level/post clearly indicating the "from" and "to" dates for each level/post.

(d) The applicant must furnish the original documents in respect of the claim made in the application as and when required.

(e) Certificate (s) issued by foreign University(s)/Institution(s) must be certified by Association of Indian Universities (AIU), New Delhi by way of equivalence certificate(s). However, in case where AIU does not entertain applications for equivalence of such professional degrees awarded by foreign universities in disciplines which are presently outside the purview of AIU and where such cases are handled by the respective professional councils (recognised by Government of India), the applicant needs to upload equivalence certificate(s) issued by such professional council. Candidates will have to produce all the original certificates thereof as and when required.

(f) Candidates shall also upload a No Objection Certificate (NOC) issued by the Competent Authority of the Organization where they are serving, in the format specified at Annexure I.

(g) In case the applicant is presently working in State Govt./Union Territory/University/recognized Research Institute/PSU/Statutory organization/Autonomous organization etc. where the pay scales are not identical to the pay scales of central Government, the candidate will have to upload Gazette notification/government order(s) wherein such pay scales of State Govt./PSU/Autonomous organization/University etc have been equated to corresponding pay scale/level of 7th CPC in Central Government. In this connection the onus of providing such equivalence shall be on the applicant and in such cases, the decision of this Department shall be final & binding.

II: Submission of hard copy of application by registered or speed post:

(a) After successful submission of the online application on the recruitment portal as mentioned in para 9.I above, hard copy of the computer-generated application (duly signed by the candidate) should be taken out by the candidate. No print out of the enclosed documents/ certificate uploaded on the portal is required to be forwarded with the hard copy of the application.

(b) Candidates are to **mandatorily apply through the proper channel.** Applications will be considered only if received through proper channel with 'Certificate' duly signed by the Competent Authority in the prescribed format (Annexure- I) within the prescribed time limit.

(c) Physical copy of application if received after the last date **shall not be considered** even if the online application is filled before the last date. Hence, it is the responsibility of such candidates to follow up their applications in their department /organization and ensure that their applications, completed in all form

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and duly verified by their competent authority are received by this Department within the prescribed time limit. Also, incomplete applications in any form shall be summarily rejected. Applications received after the last date of receipt of applications due to any reason including postal delay or delay in forwarding by the concerned forwarding authority etc. shall not be considered. **No relaxation shall be given in this regard.**

(d) The application form duly signed by the candidate along with **photocopies of ACRs/ APARs for the last five years, duly attested on each page by an officer not below the rank of Under Secretary to the Government of India or an officer of equivalent rank and a summary sheet of the ACR/APAR gradings received in these five years**, is mandatorily required to be forwarded through proper channel to **Under Secretary (Establishment-III), Department of Science and Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016** by **Registered Post or by Speed Post** within **30 days (45 days for applicants in remote areas** i.e. for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) **from the date of closure of online portal** Applicants (otherwise eligible to apply) working in Organisations/Institutes that do not have the system of recording APARs/ACRs, need to furnish their work profiles and gradings of the last 05 years duly certified by their Head of organisations/Institute along with their applications through proper channel so as to reach this Department by **Registered Post or by Speed Post** within **30 days (45 days for remote areas)** from the date of closure of online portal. **Candidates are advised not to send applications by ordinary posts or through courier.**

(e) A list of applications received within prescribed time and date shall be posted on DST's website after the closing date for receipt of applications. The candidates are advised to check the status of their applications. Any representation regarding non-inclusion of name in the list of applications received within the prescribed time limit, can be filed within **seven days** of date of posting the list on the website along with the relevant proof of delivery of application in the Department of Science & Technology within the prescribed time limit.

Note 1: Advance copies of Applications will not be entertained.

Note 2: In case of any discrepancies found between Hindi & English version of the advertisement, the English version of the advertisement will prevail.

(Vinod Kumar Sharma)
Under Secretary to the Govt. of India

ANNEXURE-I

CERTIFICATE

(TO BE GIVEN BY THE HEAD OF ORGANISATION / OFFICE)

(i) Certified that Dr. / Sh. / Smt. / Ms..... joined this organization as ..... (Name of the post) in pay level ..... (as per 7th CPC) on ..... (Date of joining) and is presently working as ..... (Name of the post) in pay level ..... (as per 7th CPC) from ..... (Date of joining the currently held post).

(ii) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is certified.

(iii) The application of Dr. / Sh. / Smt. / Ms.....is recommended. In case of his/ her selection, the Department / organization will relieve him/ her. It is also certified that cadre clearance in r/o the applicant is obtained.

(iv) Duly attested photocopies of ACRs / APARs for the last five years along with a summary sheet of the ACR/APAR gradings received during these five years or duly certified work profiles and gradings for the last five years are enclosed.

(v) No major/minor penalties have been imposed on Dr. / Sh. / Smt. / Ms. ..... during the last ten years **OR** Statement showing major and/or minor penalties imposed on Dr. / Sh. / Smt. / Ms. ..... during the last ten years is enclosed (As applicable).

Signature of the Head of the Organization / Office with Office Seal

Place :
Date :