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भारतीय आयुर्विज्ञान अनुसंधान परिषद
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. 01/01/2025-Admn. /e-249366

Dated: /11/2025

OFFICE MEMORANDUM

In supersession of this office order issued vide letter No. No. 16/55//2023- Admn./ E-office. 164737 dated 29 December, 2023 (copy enclosed). The following delegation of financial powers in respect of Senior Deputy Director General (Admn), ICMR Hqrs and Directors/Director-in-Charges of ICMR Institute/Centres have been revised, as approved by the Governing Council of ICMR in its 10th meeting held on 09-10-2025:-

Head of Expenditure	Existing	Revised
Powers to incur capital/Major Works expenditure (as per DFPR and GFR)	Up to Rs. 2.50 crore in respect of Capital/Major Works proposal of the ICMR HQ subject to the condition that: i. Work should be done on the recommendations of CWAC of the Institute an HQ; ii. Approvals must be in line with GOI's rules/ guidelines on the Subject	No Change
Purchase for stores including office furniture/office equipment/ equipment (As per DFPR and GFR)	Up to Rs.50 Lakhs in each case in respect of ICMR Hqrs. Only through open tender on GeM portal subject to guidelines issued by the GoI/ ICMR from time to time on the subject of procurement.	No Change
	In case of single tender/resultant single tender the powers would be up to Rs.12.50 lakhs only	In case of single tender/resultant single tender the powers would be up to Rs. 25 lakhs only
	Up to Rs. 50 Lakhs in respect of Institutes/Centres through open tender on GeM portal subject to guidelines issued by the GoI/ICMR from time to time.	No Change
	In case of single tender/resultant single tender the powers would be up to Rs.12.50 lakhs only	In case of single tender/resultant single tender the powers would be up to Rs. 25 lakhs only

Hiring of Security Agencies	Full power up to Rs.1 Cr. Per annum subject to the following: i. Security personnel are hired through DGR sponsored agency ii. All norms on the subject are followed iii. Number of Security personnel has prior approvals of HQ after a norm based analysis	No Change
Hiring of manpower/ House-keeping staffs	Full power up to Rs.1Cr. Per annum subject to the following: i. Agency is hired on GeM platform on open tender basis; ii. All GOI and GeM norms on the subject are followed; iii. Number of personnel has prior approvals of HQ after a norm-based analysis.	No change
	In case of single tender/ resultant single tender the powers would be up to Rs. 25 lakhs only.	In case of single tender/ resultant single tender the powers would be up to Rs. 50 lakhs only.

Note: -(i) Exercise of this delegated power should be with the Financial Concurrence of ACO(Jr.Grade)/ ACO/Sr.ACO.

(ii) This delegation is not applicable to Director, BMHRC, which has separate delegation order, being a medical hospital treating Bhopal Gas tragedy patients.

This delegation will be effective from the date of issuance of this Order. Cases which are under submission to HQ and action yet to be initiated will be governed by new delegation and will be referred back to the institute. However, cases which have already been processed and under different stages of finalization will continue to be processed at HQ till their final outcome.

This issues with the approval of the competent authority.

Digitally signed by
Jaibir Singh

Date: 18-11-2025

18:36:45 Jaibir Singh

Assistant Director General(Admn.)

Copy to:

1. PS to DG/Addl. DGs/Sr. DDG(A)/Sr. FA, ICMR Hqrs., New Delhi.
2. The Directors/Directors-In- Charge of ICMR Institutes/Centres.
3. All Divisional Heads.
4. DDG(A)/ ADG(A)/Sr. ACO.
5. Dr. M.S. Chalga, Scientist -D with request to upload the same in ICMR website.

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