

INDIAN COUNCIL OF MEDICAL RESEARCH

No: F&A/WA/2025
Dated: 24th November, 2025

OFFICE MEMORANDUM

Reference Office Order No. 19/31/2021 (Part), dated 18th November, 2025, the work allocation of Sr. ACOs at ICMR Hqrs is as follows:

S.No.	Name & designation	Work allocated
1.	Mr. M.A Parvez, Sr. ACO	Internal audit of all the institutes & centres of ICMR
2.	Mr. Pinaki Chatterjee, Sr. ACO	a) Payments b) Submission of monthly SoE of Hqrs c) Intramural projects d) Extramural projects e) Budget & IFD f) Nodal Officer for TSA, Gender Budgeting, Parliamentary Questions, RTI, Grievance g) All procurement proposals including equipment and capital
3.	Mr. C. Somasekhar, Sr. ACO	a) Annual accounts b) Supervision of all the bank accounts c) ICMR Balance Software d) Monitoring of Royalty Receipt & CSR e) Medical reimbursement files/bills
Notes: 1. Any other work as assigned by the Sr.FA from time to time 2. All the files except extramural projects will be routed through Sr. FA		

This issue with the approval of Sr. FA, ICMR


(Yogendra Bisht)
Accounts Officer

To : All concerned

Copy for information to

1. PS to DG/Addl DG (intramural)/Addl. (extramural)
2. PS to Sr. DDG (A)
3. ADG (Finance)
4. All ACOs
5. DDG (A)/ADG (A)/ADG (R&P)
6. All Divisional Heads