

No. ICMR/R&PCell/DPC/AO/2026
INDIAN COUNCIL OF MEDICAL RESEARCH

Ansari Nagar, New Delhi -110 029.

Dated : 21.04.2026

OFFICE ORDER

Subject: Promotion to the post of Administrative Officer on regular basis-Reg.

On the basis of the recommendations of DPC (Group 'A') and as approved by the Competent Authority, the following Section Officers are hereby promoted to the post of Administrative Officer on regular basis in Pay Level – 10 (Rs.56,100-1,77,500) of Pay Matrix. Their promotion will take effect from the actual date of their joining to the promotional post:-

Sl. No.	Name	Category promoted against	Name of the Institutes/Centres presently working	Remarks
1.	Smt. C. Sakila Satis (SC)	SC	NIVCR Puducherry	Promoted against SC quota backlog vacancy after availing upto 50% relaxation in qualifying service with the approval of Executive Council of ICMR.
2.	Shri Ravi Shankar Meena (ST)	ST	ICMR Hqrs	Promoted against ST quota backlog vacancy after availing upto 50% relaxation in qualifying service with the approval of Executive Council of ICMR.
3.	Shri Rakesh Kumar	UR	ICMR Hqrs	Promoted against the anticipated vacancy arising on 01.05.2026. Promotion will be effective w.e.f. 01.05.2026 or date of joining, whichever is later.

2. Orders of transfer/posting of above promoted officers will be issued separately.
3. They are directed to give their acceptance for assumption of charge and join their duty to the post within 10 days from the date of receipt of this order. In case, the acceptance is not received within the stipulated period of 10 days, it will be presumed that the officer is not willing to accept the promotion and the promotion order will be cancelled automatically without waiting for any further notice. No extension of time for furnishing acceptance or otherwise for joining the post on promotion will be entertained, except on compelling grounds.
4. They will be on probation for a period of two years in the post of Administrative Officer, from the date of joining the post and they would be liable to serve anywhere in India.
5. Their pay will be fixed in terms of recommendations of 7th Central Pay Commission and CCS (Revised Pay) Rules, 2016.
6. Promotee/s should give option within one month from the date of taking over the charge of the post, whether they shall get their pay fixed in the new post either straightaway from the date of joining on promotion to the post of Administrative Officer or from the date of their next increment in the previous Pay Level of 7th CPC Pay Matrix.
7. If they refuse to accept promotion, they shall not be eligible to be considered for further financial up-gradation till they agree to be considered for promotion again.

8. In case of failure to report for duty on promotion within the stipulated period, he/she will be debarred from promotion for one year and no fresh offer of promotion will be given, during debarred period in terms of DoPT O.M No. 22034/3/81-Estt (D) dated 1st Oct 1981.

9. The above promotions are subject to final outcome of OA No. 1669/2023 filed by Smt. Harjeet Kaur Bajaj vs ICMR before Hon'ble CAT, Principal Bench, New Delhi and pending decision of any other court case, if any.

10. Further, in terms of para 5 of DoPT's OM No. 36012/16/2019-Estt(Res.) dated 12.04.2022, the above promotions are also subject to further orders of the Hon'ble Supreme Court of India in the CA No. 629 of 2022 arising out of SLP (C) No. 30621/2011 titled Jarnail Singh & Ors. V. Lachhmi Narain Gupta and Ors. & other connected matters.



(Reema Sharma)
Assistant Director General (Admn.)

All concerned officers (3)

Copy to:-

1. PS to DG /Addl. DG(SP)/ Addl. DG(AS) / Sr. DDG(A) / Sr. FA, ICMR
2. **Directors of concerned Institutes/Centers** – with a request that the acceptance/joining/taking over charge/ refusal of promotion, if any, of the promotee, may please be forwarded to Establishment Section, ICMR Hqrs. through Email at admin1.hq@icmr.gov.in immediately.
3. DDG(A) / ADG(A) / ADG(F&A).
4. DDO /Bill Section, ICMR Hqrs.
5. Liaison Officer (Reservation Cell), ICMR Hqrs.
6. Vigilance/Accounts –I/VI Section/Legal Cell, ICMR Hqrs.
7. Nodal Officer, RTI Desk, ICMR Hqrs
8. AD (OL), ICMR Hqrs, for providing Hindi version of this order.
9. Budget/Guard File.