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स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

सं.16/59/2024-Admn./E.211776

दिनांक : 07/05/2026

सेवा में,

निदेशक/प्रभारी निदेशक  
परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

विभिन्न मंत्रालयों/विभागों से प्राप्त निम्नलिखित पत्र, सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

क्रम सं.	संदर्भ संख्या एवं दिनांक	मंत्रालय का नाम	विषय
1.	ओ.एम. सं. G-14017/5/2026-Ins. II दिनांक: 11.02.2026	वित्त मंत्रालय, वित्तीय सेवा विभाग, नई दिल्ली	सीजीएचएस लाभार्थियों हेतु 'Paripoorna Medclaim Ayush Bima' के संबंध में
2.	डी.ओ. सं. 01/27/2026-HO-FIT INDIA दिनांक: 12.02.2026	खेल विभाग, युवा कार्यक्रम और खेल मंत्रालय, नई दिल्ली	संस्थानों के बंद परिसर (Closed Wall Campuses) में साइकिल-अनुकूल/गैर-मोटर चालित परिसर की अवधारणा को प्रोत्साहित करने तथा फिट इंडिया मूवमेंट की विभिन्न गतिविधियों, विशेष रूप से "संडेज ऑन साइकिल" कार्यक्रम को मंत्रालयों/विभागों के अधिकारियों की सहभागिता से बढ़ावा देने के संबंध में।
3.	ओ.एम. सं. 42(02/PF-II/2014 दिनांक: 23.03.2026	वित्त मंत्रालय, व्यय विभाग, लोक वित्त (केंद्रीय-1) प्रभाग, नई दिल्ली	दिनांक 31.03.2026 को समाप्त हो रही तथा 16वें वित्त आयोग चक्र में आगे भी जारी रखे जाने हेतु प्रस्तावित योजनाओं के मूल्यांकन, अनुमोदन एवं अनुमोदन प्रक्रिया पूर्ण होने तक उनकी अवधि-विस्तार के संबंध में।
4.	ओ.एम. सं. 502/2/2/2026-Cab.III दिनांक: 30.04.2026	मंत्रिमंडल सचिवालय, नई दिल्ली	लोक प्रशासन में अपनाई गई उत्कृष्ट कार्यप्रणालियों (Good Practices) के संकलन के संबंध में।

भवदीय,

Digitally signed by  
Jaibir Singh

(जयबीर सिंह)  
Date: 08-05-2026

सहायक महानिदेशक (परिषद)

अनुलग्नक: यथोक्त

प्रतिलिपि:

1. महानिदेशक/असा. महानिदेशक/सहा. महानिदेशक (प्रशा.)/सहायक महानिदेशक (वित्त)
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)/सहायक महानिदेशक (वित्त)
4. डॉ. मनजीत सिंह चालगा, आई.सी.एम.आर. की वेबसाइट पर अपलोड करने के अनुरोध के साथ।

वी. रामलिंगस्वामी भवन, पोस्ट बॉक्स नं. 4911,  
अंसारी नगर, नई दिल्ली - 110 029, भारत  
V. Ramalingaswami Bhawan, P.O. Box No. 4911,  
Ansari Nagar, New Delhi - 110 029, India

Tel: +91-11-26588895 / 26588980 / 26589794  
+91-11-26589336 / 26588707  
Fax: +91-11-26588662 | icmr.nic.in

No. G-14017/5/2026-Ins. II  
Government of India  
Ministry of Finance  
Department of Financial Services



2nd Floor, Jeevan Deep,  
Parliament Street, New Delhi  
Dated: 11.02.2026

**OFFICE MEMORANDUM**

**Subject: Paripoorna Mediclaim Ayush Bima for CGHS beneficiaries-reg.**

The undersigned is directed to refer to the subject cited above and to say that the Paripoorna Mediclaim Ayush Bima product has been launched by The New India Assurance Company Limited (NIACL) on 14.01.2026 for CGHS beneficiaries, offering cashless facilities, modern treatments and access to a wide network of hospitals. The product is available to customers through offices of NIACL and also through its website.

2. It is noted that the policy is exclusively available to CGHS beneficiaries with a maximum of six members under one policy, including spouse, children, parents and parents-in-law. It provides indemnity-based in-patient hospitalization coverage within India, with sum insured options of ₹10 Lakh or ₹20 Lakh. The product will have a co-payment component allowing beneficiaries to choose between 70:30 or 50:50 co-sharing between insurance company and the subscribers. As compared to regular policy of NIACL, it will be available at a discount of 28% and 42% for 70:30 and 50:50 co-sharing model respectively. The key features of the product are enclosed as **Annexure**.

3. This optional health insurance plan is available as a retail product for all CGHS beneficiaries, with no GST to ensure maximum affordability. Designed to complement existing benefits, this enhanced policy will provide seamless experience, with greater flexibility and expanded access to quality healthcare services across India, thus leading to additional financial security with ease and confidence for all CGHS beneficiaries.

4. In view of the above and for ensuring wider awareness about this product, it is requested that this information may be disseminated among all CGHS benefit availing officers and staff, including those in attached and subordinate offices under respective Ministry/Departments. In this regard, an e-banner has also been developed (enclosed) which may be displayed on the official website, e-office dashboard, HRM portal of your Ministry/Department, along with a hyperlink to DFS webpage at <https://financialservices.gov.in/beta/en/page/paripoorna-mediclaim-ayush-bima>, for wider awareness among employees.

5. This issues with the approval of Competent Authority.

Sh. Sunit


4/5/26

S.No-1485  
5/5/26

JS(RK) / Sr. 225 (Admn.)

RB

Encl. As above

  
11.10.2026

(Satish Kumar Singh)  
Under Secretary to the Govt. of India  
Tel. No. 011-23748715

To,  
The Secretary of all Ministries/Departments of Government of India  
(as per list attached)

1. Ministry of Agriculture and Farmers Welfare, Department of Agricultural Research and Education (DARE)
2. Ministry of Agriculture and Farmers Welfare, Department of Agriculture and Farmers Welfare
3. Ministry of Ayush
4. Ministry of Chemicals and Fertilizers, Department of Chemicals and Petrochemicals
5. Ministry of Chemicals and Fertilizers, Department of Fertilizers
6. Ministry of Chemicals and Fertilizers, Department of Pharmaceuticals
7. Ministry of Civil Aviation
8. Ministry of Coal
9. Ministry of Commerce and Industry, Department of Commerce
10. Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade
11. Ministry of Communications, Department of Posts
12. Ministry of Communications, Department of Telecommunications (DOT)
13. Ministry of Consumer Affairs, Food and Public Distribution, Department of Consumer Affairs
14. Ministry of Consumer Affairs, Food and Public Distribution, Department of Food and Public Distribution
15. Ministry of Cooperation
16. Ministry of Corporate Affairs
17. Ministry of Culture
18. Ministry of Defence, Department of Defence
19. Ministry of Defence, Department of Defence production
20. Ministry of Defence, Department of Defence Research and Development
21. Ministry of Defence, Department of Ex-servicemen Welfare
22. Ministry of Defence, Department of Military Affairs
23. Ministry of Development of North Eastern Region
24. Ministry of Earth Sciences
25. Ministry of Education, Department of Higher Education
26. Ministry of Education, Department of School and Education and Literacy
27. Ministry of Electronics and Information Technology
28. Ministry of Environment, Forest and Climate Change
29. Ministry of External Affairs
30. Ministry of Finance, Department of Economic Affairs
31. Ministry of Finance, Department of Expenditure
32. Ministry of Finance, Department of Investment and Public Asset Management
33. Ministry of Finance, Department of Revenue
34. Ministry of Finance, Department of Public Enterprises
35. Ministry of Fisheries, Animal Husbandry and Dairying, Department of Animal Husbandry and Dairying
36. Ministry of Fisheries, Animal Husbandry and Dairying, Department of Fisheries

37. Ministry of Food Processing Industries
38. Ministry of Health and Family Welfare, Department of Health and Family Welfare
39. Ministry of Health and Family Welfare, Department of Health Research
40. Ministry of Heavy Industries
41. Ministry of Home Affairs, Department of Border Management
42. Ministry of Home Affairs, Department of Home
43. Ministry of Home Affairs, Department of Official Language
44. Ministry of Home Affairs, Department of Internal Security
45. Ministry of Home Affairs, Department of States
46. Ministry of Home Affairs, Department of Jammu Kashmir and Ladakh Affairs
47. Ministry of Housing and Urban Affairs
48. Ministry of Information and Broadcasting
49. Ministry of Jal Shakti, Department of Drinking Water and Sanitation
50. Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation
51. Ministry of Labour and Employment
52. Ministry of Law and Justice, Department of Justice
53. Ministry of Law and Justice, Department of Legal Affairs
54. Ministry of Law and Justice, Legislative Department
55. Ministry of Micro, Small and Medium Enterprises
56. Ministry of Mines
57. Ministry of Minority Affairs
58. Ministry of New and Renewable Energy
59. Ministry of Panchayati Raj
60. Ministry of Parliamentary Affairs
61. Ministry of Personnel, Public Grievances and Pensions, Department of Administrative Reforms and Public Grievances (DARPG)
62. Ministry of Personnel, Public Grievances and Pensions, Department of Pension & Pensioners' Welfare
63. Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training
64. Ministry of Petroleum and Natural Gas
65. Ministry of Planning
66. Ministry of Ports, Shipping and Waterways
67. Ministry of Power
68. Ministry of Railways
69. Ministry of Road Transport and Highways
70. Ministry of Rural Development, Department of Land Resources (DLR)
71. Ministry of Rural Development, Department of Rural Development (DRD)
72. Ministry of Science and Technology, Department of Bio-Technology
73. Ministry of Science and Technology, Department of Science and Technology (DST)

74. Ministry of Science and Technology, Department of Scientific and Industrial Research (DSR)
75. Ministry of Skill Development and Entrepreneurship
76. Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities
77. Ministry of Social Justice and Empowerment, Department of Social Justice and Empowerment
78. Ministry of Statistics and Programme Implementation
79. Ministry of Steel
80. Ministry of Textiles
81. Ministry of Tourism
82. Ministry of Tribal Affairs
83. Ministry of Women and Child Development
84. Ministry of Youth Affairs and Sports, Department of Sports
85. Ministry of Youth Affairs and Sports, Department of Youth Affairs
86. Department of Atomic Energy
87. Department of Space
88. NTII Aayog
89. President's Secretariat

## Eligibility Criteria

### In-Service CGHS Beneficiaries-

- Exclusively available to CGHS beneficiaries with up to six members under one policy. Dependents of primary CGHS card holders who are not covered under CGHS, can be added under the policy. Tax paying family members like non-dependent parents, in-laws and proposer's financially dependent brother/sister can also be covered.

### Retired CGHS Beneficiaries-

- Exclusively available to Retired CGHS beneficiaries with up to six members under one policy. Dependents covered under the policy must also be CGHS Cardholders.

### The key features of Paripoorna Medclaim Ayush Bima are as under: -

- Cashless Hospitalization – Available at ~20,800 Third Party Administrator network hospitals and ~5050 insurer network hospitals (<https://www.newindia.co.in/hospitals-list>).
- Beneficiaries have the option to claim first either under CGHS or under the insurance policy.
- Comprehensive hospitalization cover – Covers room rent, ICU, doctor's fees, medicines, diagnostics, surgeries, dialysis, chemotherapy, etc.
- Modern Treatment Cover – 25% of SI (inbuilt)
- Modern Treatment Rider – Optional cover up to 100% of SI with additional 15% premium.
- Major procedures like Hip replacement, sciatica pain and specialized surgeries like lung transplant are covered. Robotic surgeries and other modern surgeries like Intravitreal injections, Stereotactic radio surgeries, Deep Brain stimulation, Uterine Artery Embolization and HIFU (High intensity focused ultrasound), Balloon Sinuplasty, Bronchial Thermoplasty, etc. are covered up to 25% of Sum Insured, which can be enhanced up to 100% of Sum Insured by opting for the Modern Treatment Rider.
- No doctor's endorsement is needed. No need to approach dispensaries, wellness centres, pharmacies etc. prior to hospitalization.
- Room Rent and ICU Limits – Room Rent up to 1% of Sum Insured per day; ICU up to 2% of Sum Insured per day irrespective of ward entitlements under CGHS rules. No differential category based on pay scale.
- Pre-Hospitalization Expenses – Up to 30 days prior to hospitalization.
- Post-Hospitalization Expenses – Up to 60 days from date of discharge.
- 100% AYUSH Coverage – Covers Ayurveda, Yoga, Naturopathy, Unani, Siddha & Homeopathy up to 100% of SI (in-patient only).

- The Insurer endeavours to decide on the request for cashless authorization at the earliest and within one hour of receipt of the request, and to grant final authorization within three hours of receipt of the discharge authorization request from the hospital.
- Family Discount – 5% (2 members), 10% (3 members), 15% (more than 3 members).
- Cumulative Bonus – 10% of SI for every claim-free year up to maximum 100%.
- Lifetime Renewability – No age limit for renewal.
- Waiting Periods – First 30 days; 90 days for Diabetes & Hypertension; 24 months for specified illnesses. Waiver of Pre-Existing Disease (PED) – May be considered on submission of Good Health Certificate from CGHS/Employer/ existing insurer certifying no hospitalization in the past 24 months.
- Explanation of Co-payment component – In 70:30 model, 70% of admissible claim amount will be borne by insurance company and remaining 30% to be borne by policyholder. In 50:50 model, 50% of admissible claim amount will be borne by insurance company and remaining 50% to be borne by policyholder. However, in both the cases, the policy premium is to be borne by policyholder itself.
- This policy is offered by New India Assurance Company Limited, which is a leading public sector general insurance company in India. It is a dominant force in the Indian non-life insurance market, known for its extensive network with 1600+ offices across the country. In the fiscal year 2024-25, New India Assurance maintained its position as the largest general insurer in India, with an all-time high gross written premium (GWP) of over ₹43,618 crores and a market share of 12.57%. During FY 2024-25, the company settled a total of 1.28 Cr claims with a claim settlement ratio of 96% (non-suit). The hospitals are paid their dues promptly ensuring seamless service.

# PARIPOORNA MEDICLAIM AYUSH BIMA

HEALTH INSURANCE COVER FOR CGHS BENEFICIARIES

NIL GST | 100% AYUSH Coverage



**Modern Treatments:**  
Access to modern medical facilities.



**AYUSH Benefits:**  
In-patient AYUSH treatment covered up to 100% of Sum insured.



**Cashless Facility:**  
Available at Network Hospitals.



**Family Floater:**  
Covers up to 6 members per policy.

Experience a ground-up insurance cover designed specifically for you with a flexible co-pay structure.  
24x7 Claim Processing by TPA for your peace of mind.

**Sum Insured Options: ₹ 10 Lakh or ₹ 20 Lakh**

## Product Details

**Policy Term:** 1 Year

**Co-Payment Options:** Option A: 70/30 Option B: 50/50

**Room Rent Cap:** 1% of Sum insured per day

**ICU Cap:** 2% of Sum insured per day

**Pre-Hospitalisation:** Covered up to 30 Days

**Post-Hospitalisation:** Covered up to 60 Days

**Coverage Area:** In-Patient Hospitalisation (Pan India)

Cumulative Bonus of **10%** for every claim-free year (upto a maximum of **100%** of sum insured)

**Floater discounts:**

2 Members **5%**, 3 Members **10%**, More than 3 Members **15%**

A World of Secure Benefits for CGHS Beneficiaries!



For more information contact your nearest New India Assurance Office or send email on [paripoorna.health@newindia.co.in](mailto:paripoorna.health@newindia.co.in)

**Fwd: Encouraging concept of Cycle-friendly/Non-motorised campus across closed wall campuses of Institutions, and promoting various activities of the Fit India Movement, especially the Sundays on Cycle by involving officials of the Ministries/Departments.**

2 emails

Office of Secretary DHR < secy-dhr@gov.in >

Wed, 18 Feb 2026 3:49:05 PM +0530

To "Richa Khoda" < richa.khoda@gov.in >, "Manisha Saxena" < srddga.hq@icmr.gov.in >

Cc "DG ICMR" < dg@icmr.org.in >

*JS(RK)/Sr. DDG*  
*RS*

Secy. (DHR) Office  
4749437  
FTS No : .....  
Date : 18/2/2026

*AO - Admn.*

==== Forwarded message =====

From: Hari Ranjan Rao < secy-sports@sports.gov.in >

To: "secy-dhr" < secy-dhr@gov.in >

Cc: "mayanksrivastava" < mayank.srivastava@nic.in >, "Nisha Vidhyarthi" < nisha.vidhyarthi@gov.in >

Date: Wed, 18 Feb 2026 15:20:04 +0530

Subject: Encouraging concept of Cycle-friendly/Non-motorised campus across closed wall campuses of Institutions, and promoting various activities of the Fit India Movement, especially the Sundays on Cycle by involving officials of the Ministries/Departments.

==== Forwarded message =====

Kind Attn. Office of the Secretary, Department of Health Research

Dear Sir/Madam,

Kindly find enclosed a DO letter dated 12th February, 2026 from Shri Hari Ranjan Rao, Secretary, Department of Sports, M/o Youth Affairs & Sports, Government of India, on the above mentioned subject, for your kind information and necessary action.

Kind regards,  
Office of Secretary (Sports)  
Department of Sports  
Ministry of Youth Affairs and Sports  
Shastri Bhawan, New Delhi - 110001  
Tel.: 011-23388623, 23388758

*After*

**2 Attachment(s)**

DO Letter to Secretary Health ...  
1.1 MB

Flyer-2.pdf  
454.1 KB

*Sumit*

*21/5/24*

Hari Ranjan Rao < secy-sports@sports.gov.in >

*SN-1436*  
*5/5/24*

हरि रंजन राव, भा.प्र.से  
सचिव  
Hari Ranjan Rao, IAS  
Secretary



भारत सरकार  
खेल विभाग  
युवा कार्यक्रम और खेल मंत्रालय  
Government of India  
Department of Sports  
Ministry of Youth Affairs & Sports

D.O. NO.: 01/27/2026-HO - FIT INDIA

Dated: 12<sup>th</sup> February, 2026

Dear Dr. Bahl,

The **Fit India Movement**, launched by the **Hon'ble Prime Minister** in 2019, envisions making fitness an integral part of everyday life. The movement encourages people of all age groups to adopt physically active lifestyles through regular participation in **fitness and sports** activities. Under the Fit India Mission, several initiatives such as **Fit India Sundays on Cycle (SoC)**, **Fit India School Certification**, **Fit India Women's Week**, **Fit India Carnival**, and **promotion of the Fit India Mobile App (FIMA)** have been undertaken to create mass awareness and sustained behavioural change towards fitness.

2. In furtherance of these objectives, **'Sundays on Cycle'** has emerged as a flagship initiative promoting cycling, walking, and other non-motorised modes of transport as sustainable, accessible, and health-enhancing practices. Since its inception, the initiative has witnessed **participation of 23,34,780 citizens across 2,03,356 locations across India, through 57 editions**, reflecting widespread national engagement. The initiative effectively aligns physical fitness with environmental responsibility and community participation, making active mobility a key component of the **Fit India** vision.

3. In this context, it is proposed to encourage the concept of a **Cycle-Friendly / Non-Motorised Campus** across **closed wall campuses of 'institutions' falling under the jurisdiction of the ministries**. Promoting cycling and foot-walking within these campuses will not only contribute to physical and mental well-being of employees, but will also help reduce carbon emissions, traffic congestion, and dependence on motorised transport. Such campuses can act as living examples of active and sustainable workplaces.

4. I would, therefore, request your kind support in **encouraging officials and staff** of your Ministry/Department to adopt cycling and walking within such premises, and to expand the scope of **'Sundays on Cycle'** through:

- Encouraging daily cycling and foot-walking inside campuses, and/or
- Observing **designated vehicle-free or cycle-friendly days/hours**, or
- **Declaring** specific stretches/areas within campuses as **non-motorised, cycle-friendly zones**, and
- **Sensitising** officials about health, environmental, and productivity benefits of active mobility.

5. Further, this model can be effectively implemented in **large residential campuses, educational and research institutions, warehouses**, and other expansive establishments. Selected zones within such campuses may also be **formally declared** as non-motorised, cycle-friendly areas to institutionalise active mobility as a regular practice.

Page 1 of 2

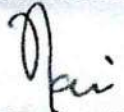
6. Similar arrangements have been successfully implemented by **Infosys since April 2016**, achieving completely car-free campuses, as highlighted in the annexed information note. The illustration may serve as a useful reference for Ministries/Institutions considering adoption of such initiatives.

7. The **Fit India Mission team would be glad to extend guidance and knowledge support**, including awareness material, best practices adopted by other institutions. For any further details, please contact, **Ms. Nisha Vidhyarthi**, Assistant Director, Fit India, SAI (Phone: +91 9990429129).

8. Your leadership and encouragement in this regard will go a long way in setting an example, and inspiring a healthy, active, and environmentally conscious work culture across Government establishments.

Warm Regards,

Yours sincerely,



(Hari Ranjan Rao)

**Dr. Rajiv Bahl, Scientist,**  
Secretary,  
Department of Health Research,  
202, 2nd floor, IRCS Building, Red Cross Road, New Delhi - 110001  
secy-dhr@gov.in

[Secy-goi] Fwd: Appraisal and Approval of Schemes ending on 31.03.2026 and proposed to be continued in the 16th FCC - Extension of tenure pending completion of Appraisal and Approval - reg.

DG. ICMR OFFICE

Diary No. 1270840

Date 29/03/2026

AS (AN) | JS (RK)  
Sr. NY (A) | Sr. FA

RB

Anil Yadav < anil.kumar34@nic.in >

Tue, 24 Mar 2026 3:14:13 PM +0530

To "secy-goi"<secy-goi@ismgr.nic.in>,"Dr. Jitender Singh"<hod-deaexp@nic.in>,"Vijay Kumar Gupta"<guptavk@nic.in>,"Deep Kamal Gohain Gohain"<gohain.d@nic.in>

Cc "Ajith Kumar"<ddg.doe@gov.in>,"Rakesh Kumar"<rakesh.kr04@gov.in>,"NIRNAY PRATAP SINGH"<nirnay.pratap@gov.in>,"Karanveer Singh"<karan.veer@dahd.nic.in>,"Aanchal Yadav"<aanchal.yadav@gov.in>

Respected Sir,

NIC is requested to forward the trailing email to all secretary to the Govt. of India.

The matter may be accorded on top priority please.

सादर | Regards,

अनिल यादव | Anil Yadav

अनुभाग अधिकारी (लोक वित्त (केंद्र-1)) | Section Officer (PFC-1)  
व्यय विभाग, वित्त मंत्रालय | Department of Expenditure, Ministry of Finance  
भारत सरकार | Government of India  
नई दिल्ली | New Delhi

Handwritten signatures and initials: DDG(A), Sh. Jitender, AD (Admin), 27/4/26

==== Forwarded message =====

From: Anil Yadav <anil.kumar34@nic.in>

To: "secy-goi"<secy-goi@ismgr.nic.in>,"Dr. Jitender Singh"<hod-deaexp@nic.in>,"Cabinet Secretariat"<cabinet@nic.in>,"Financial Commissioner Railways Railway Board"<fc@rb.railnet.gov.in>,"memberf-dot"<memberf-dot@gov.in>,"Financial Adviser (Defence Services)"<fads1-mod@gov.in>,"jsfados"<jsfados@isro.gov.in>,"jsfa"<jsfa@dae.gov.in>,"Anurag Agarwal"<asfa@mea.gov.in>,"Nitishwar Kumar"<asfa-wcd@gov.in>,"ASFA HOME"<asfah@nic.in>,"VEDVEER ARYA"<asfa.png@gov.in>,"P Agarwal ASFA(RTH)"<asfamost@nic.in>,"Puneet Agarwal"<puneet@ias.nic.in>,"ASFA , Ministry of Steel"<asfasteel@nic.in>,"Arti Bhatnagar"<arti.bhatnagar@nic.in>,"FA Office Commerce and Industry"<asfa\_com@nic.in>,"Asit Gopal"<asfa-textiles@gov.in>,"Asit Gopal"<asit.gopal@nic.in>,"Shri Sanjiv Narain Mathur AS&FA Agriculture"<asfa-agri@gov.in>,"Deepak Narain"<asfainb@gov.in>,"faoffice-oca"<faoffice-oca@gov.in>,"Yatinder Prasad"<fa.dbt@nic.in>,"Ms. Yatinder Prasad"<fa.moes@nic.in>,"Yatinder Prasad"<fa-dst@gov.in>,"pasady"<pasady@nic.in>,"AS&FA"<asfa-mocf@nic.in>,"Sanjiv Shankar"<asfa.fpd@nic.in>,"Manoj Sahay"<manoj.sahay@nic.in>,"Chetan Prakash Jain"<fa@csir.res.in>,"Tanuja Thakur Khalkho"<jsfa-mord@nic.in>,"Sandeep Sarkar"<asfa.icar@gov.in>,"G Madhumita Das"<asfa-moie@nic.in>,"H Abbas"<asfa-mhfw@nic.in>,"Rajesh Singh"<faoffice.deity@nic.in>,"Shri. Sanjeet"<jsfa\_ud@nic.in>,"Mahabir Prasad"<prasad.mahabir@nic.in>,"Office of JSFA"<jsfa-mosje@gov.in>,"Debolina Thakur"<thakurd@cag.gov.in>,"Gaurav Masaldan"<fawr-mowr@nic.in>,"JS FA"<jsfa-moe@gov.in>,"Ashim Kumar Modi"<jsfa.moc@nic.in>,"AS FA"<asfa@indiapost.gov.in>,"JSFA MYAS"<asfa-myas@gov.in>,"asfayasoffice"<asfa.yasoffice@gmail.com>,"AS FA"<asfa-mef@nic.in>,"AS and FA"<asfa-culture@gov.in>,"Vijay Kumar Gupta"<guptavk@nic.in>,"Dr. Jitender Singh"<jitender.singh@nic.in>,"Deep Kamal Gohain Gohain"<gohain.d@nic.in>

Cc: "Finance Minister Office fmo"<fmo@nic.in>,"secyexp"<secyexp@nic.in>,"

S.No-20395  
29/04/2026

S.No-193  
29/4/26

S.No-1432  
25/5/26

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"amritagrahari" <amrit.agrahari@pmo.gov.in>, "ceo-niti" <ceo-niti@gov.in>, "chhibern" <chhibern@ias.nic.in>, "Parama Sen" <sen.parama68@gov.in>, "jspfs-doe" <jspfs-doe@gov.in>, "D Anandan" <jspfc-1@gov.in>, "Manoj Sahay" <manoj.sahay@nic.in>, "Dr. Ekroop Caur" <js.pfc2.doe@gov.in>, "mksahoosfio" <mksahoo.sfio@nic.in>, "jsecoord-doe" <jsecoord-doe@gov.in>, "Ajith Kumar" <ajith.kn@gov.in>, "Rakesh Kumar" <rakesh.kr04@gov.in>, "NIRNAY PRATAP SINGH" <nirnay.pratap@gov.in>, "Karanveer Singh" <karan.veer@dahd.nic.in>, "Aanchal Yadav" <aanchal.yadav@gov.in>, "prateeks98" <prateeks.98@gov.in>, "sonamanihaobam" <sonamani.haobam@nic.in>, "bhumikaverma" <bhumika.verma@nic.in>, "Praveen Ranjan" <praveenranjan.dad@nic.in>, "Isha Khosla IAS" <isha.khosla@nic.in>, "akdixit" <ak.dixit@nic.in>, "rajivsaraswat" <rajiv.saraswat@gov.in>, "preetibalyan" <preeti.balyan@nic.in>, "ranginmurmum" <rangin.murmum@gov.in>, "maheshicoas" <mahesh.icoas@gov.in>

Date: Tue, 24 Mar 2026 14:57:53 +0530

Subject: Appraisal and Approval of Schemes ending on 31.03.2026 and proposed to be continued in the 16th FCC - Extension of tenure pending completion of Appraisal and Approval - reg.

==== Forwarded message =====

Respected Sir / Madam,

Please find attached DoE's OM dated 23.03.2026 on the above cited subject.

सादर | Regards,

अनिल यादव | Anil Yadav

अनुभाग अधिकारी (लोक वित्त (केंद्र-I)) | Section Officer (PFC-I)

व्यय विभाग, वित्त मंत्रालय | Department of Expenditure, Ministry of Finance

भारत सरकार | Government of India

नई दिल्ली | New Delhi

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Secy-goi mailing list -- [secy-goi@ismgr.nic.in](mailto:secy-goi@ismgr.nic.in)

To unsubscribe send an email to [secy-goi-leave@ismgr.nic.in](mailto:secy-goi-leave@ismgr.nic.in)

### 3 Attachment(s)

DoE OM dated 23.03.2026 reg...  
94.3 KB

DO dated 02.01.2026 All Secy...  
422.3 KB

06.06.2025 for A and A of Shc...  
3.8 MB

For Official Use/IMMEDIATE

No. 42(02/PF-II/2014  
Government of India  
Ministry of Finance  
Department of Expenditure  
Public Finance (Central-I) Division

Kartavya Bhawan-01, New Delhi

Dated: 23<sup>rd</sup> March, 2026

**OFFICE MEMORANDUM**

**Subject: Appraisal and Approval of Schemes ending on 31<sup>st</sup> March, 2026 and proposed to be continued in the 16th FC Cycle - Extension of tenure pending completion of Appraisal and Approval - reg**

Reference is invited to this Department's OM No. 01(01)/PFC-II/2025 dated 6<sup>th</sup> June, 2025 whereby Guidelines for Appraisal and Approval of Schemes ending on 31<sup>st</sup> March 2026 and to be continued in the 16th FC Cycle were issued. In the said OM, this Department had, inter alia, requested all Ministries/Departments to send the Appraisal Memos along with the Third Party Evaluation Reports by 31<sup>st</sup> October, 2025 so that approval of the Schemes can be obtained from the competent authority well before 31<sup>st</sup> March 2026.

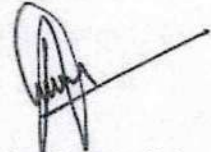
However, it is seen that so far only a few Ministries/Departments have submitted the Appraisal Notes and got the Schemes appraised by the appropriate forum. Since some of the Ministries/Departments are in the process of revamping and rationalising the Schemes based on Third Party Evaluation, there seems to be a delay in submission of the Appraisal Notes.

Therefore, in the interest of uninterrupted implementation of the on-going Schemes which are ending on 31<sup>st</sup> March 2026, the following instructions are issued:

- i. **Wherever the Ministry /Departments are of the view that submission of Appraisal Notes for continuation of an ongoing Scheme in the 16th FC is likely to get delayed, and that the ongoing scheme should be extended temporarily, they may identify such Schemes requiring temporary extension of tenure, in consultation with their Financial Advisors, and submit the list to this Department by 31<sup>st</sup> March 2026, along with the reasons/justification for continuation.**
- ii. All such Schemes will be extended up to 30<sup>th</sup> September 2026 or Date of approval of the scheme for the 16<sup>th</sup> FC cycle by the competent authority, whichever is earlier.
- iii. Such temporary extension of the existing scheme shall have the same scope, structure, nature, coverage, cost norms, and other terms & conditions as was applicable for the 15<sup>th</sup> FC period.

- iv. It may be ensured that the spending limit for the temporarily extended schemes should be within the approved allocation of **QEP-I and QEP-II of BE 2026-27**. Also, the eligible outlay for the new Scheme in the 16<sup>th</sup> FC period shall be reduced proportionately.
- v. Further, with reference to the D.O letter No.01(01)/PFC-II/2025 dated 2<sup>nd</sup> January, 2026 from Secretary (Expenditure) addressed to all Secretaries, this is to reiterate that all Ministries/Departments should undertake a comprehensive exercise for rationalization of schemes through merger/consolidation/restructuring etc. in order to reduce the number of Schemes.

This issues with the approval of Secretary (Expenditure).



**(Ajith Kumar N.)**  
Dy. Director General (PFC-I)

**To,**

- i. All Secretaries to the Government of India
- ii. All Financial Advisers to the Ministries/Departments,

**Copy to:**

- i. Prime Minister's Office
- ii. Cabinet Secretariat
- iii. NITI Aayog
- iv. Railway Board
- v. Internal Circulation

वी. वुअलनाम आई.ए.एस.  
सचिव (व्यय)  
V. Vualnam I.A.S.  
Secretary (Expenditure)



भारत सरकार  
वित्त मंत्रालय  
व्यय विभाग  
Government of India  
Ministry of Finance  
Department of Expenditure  
02<sup>nd</sup> January, 2026

D.O. No.01(01)/PFC-II/2025

*Dear Secretary,*

Department of Expenditure is receiving Expenditure Finance Committee (EFC) / Standing Finance Committee (SFC) Memorandums in respect of various schemes for their appraisal and proposed continuation during the 16<sup>th</sup> Finance Commission cycle (2026-27 to 2031-32) period. In this context, about 266 Central Sector Schemes and 54 Centrally Sponsored Schemes are due for appraisal.

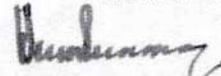
2. The importance of scheme rationalization has consistently been emphasized at various levels including in the guidelines issued by this Department from time to time. DoE O.M. No. 24(35)/PF-II/2012 dated 05.08.2016 (**copy enclosed**) as well as O.M. dated 06.06.2025 regarding Appraisal and Approval of Schemes ending on 31<sup>st</sup> March 2026 and to be continued during the XVI Finance Commission cycle (**copy enclosed**), inter-alia, recommends rationalization of schemes through eliminating overlap of activities /objectives, merger/dropping of schemes with overlapping objectives, restructuring and convergence. **Accordingly, Ministries/Departments are requested to undertake a comprehensive exercise for rationalization of schemes under their purview and reduce the number of schemes for a focused and result-oriented outcomes. The exercise should explore the scope for merger, consolidation, restructuring, or discontinuation of schemes with overlapping objectives or limited impact with a view to achieving optimal utilization of resources.**

3. It is found that smaller schemes (below Rs. 500 crore) have proliferated. An exercise to drastically cut down such small schemes is vital.

4. Further, on preliminary examination of the EFC/SFC Memorandums received so far, it is observed that the outlay being proposed for the schemes substantially exceeds the eligible outlay thereby posing increased fiscal burden for the Government of India. As per DoE O.M. dated 06.06.2025 the total projected outlay of a continuing scheme for five years over XVI Finance Commission cycle should not be more than 5.5 times of average of the annual expenditure under the Scheme for FYs 2021-22 to FY 2023-24 (AE) and FY 2024-25 (RE). Accordingly, Ministries/Departments should ensure that EFC/SFC proposals submitted are within the eligible financial outlay.

*With warm regards,*

Yours sincerely,

  
( V. Vualnam )

**All Secretaries of Government of India**

No. 01(01)/PFC-II/2025  
Government of India  
Ministry of Finance  
Department of Expenditure  
[PFC-II Division]

North Block, New Delhi  
Dated: 06<sup>th</sup> June, 2025

**OFFICE MEMORANDUM**

**Subject: Guidelines for Appraisal and Approval of Schemes ending on 31<sup>st</sup> March 2026 and to be continued during the XVth Finance Commission Cycle - reg.**

Reference is invited to Department of Expenditure's OM No. 24(35)/PF-II/2012 dated 05<sup>th</sup> August, 2016 vide which Ministries and Departments were informed that in order to improve the quality of Government expenditure, every scheme should have a sun-set date and continuation of a scheme shall be based on an outcome review. Further, for aligning the schemes with the financial resources cycle of Central and State governments, these were made co-terminous with the Finance Commission cycles (FC).

2. The XVth FC cycle will end on 31-03-2026. Therefore, schemes ending on 31.03.2026 and which are proposed for continuation over the next FC cycle are to be subjected to an appraisal and approval process based on an 'outcome review'. Development Monitoring and Evaluation Office (DMEO), NITI Aayog is conducting an evaluation exercise covering the Centrally Sponsored Schemes. For Central Sector Schemes, the Ministries/Departments concerned have to carry out Third Party Evaluation for which this Department has already issued an OM No. 66(59)/PFC-II/2018 dated 05.05.2025 containing Terms of Reference (ToRs) for conducting Third Party Evaluation. After getting the schemes evaluated, Appraisal (EFC/SFC) Memos must be submitted for appraisal/comments by DoE, by the Ministries/Departments concerned ideally by 31.10.2025.

3. The following paragraphs provide the general guidelines for preparing and forwarding proposals for appraisal and approval of schemes proposed for continuation beyond 31-03-2026 including schemes of scientific Ministries/Departments (Ref: Cabinet Secretariat OM No. 1/50/1/2025-Cab. dated 28<sup>th</sup> May, 2025(Copy enclosed)). These guidelines are equally applicable to both CSSs and CSs.

*M Jainwal*  
06/06/2025

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## FINANCIAL

- (i) Schemes with estimated outlay upto Rs 500 Crore for the period from 2026-27 to 2030-31 may be appraised and approved by the Administrative Ministry as provided in the DoE's OM No. 24(35)/PF-II/2012 dated 05.08.2016. It may be ensured that such appraisal/approval is completed before 31.03.2026 giving requisite cognizance to third party evaluation report on the Schemes appraised/approved. A list of all such Schemes (both CSS and CS) shall be provided to DoE in the prescribed format (Annexure I).
- (ii) As regards Schemes with estimated outlay above Rs 500 Crore, for the period from 2026-27 to 2030-31, the appraisal and approval will be done through EFC as per this DoE's OM No. 24(35)/PF-II/2012 dated 05.08.2016.
- (iii) Keeping in view the minimum critical mass required for a central government scheme to have meaningful impact across States/UTs, it must be ensured that no CSS should have financial outlay below Rs. 300 crore for five years.
- (iv) With regard to CSs, it may be ensured that the financial outlay should not be less than Rs. 50 crore for five years.
- (v) Normally, a Central Sector Scheme with an outlay of less than Rs 100 Crore should have achieved its purpose during a given FC cycle. However, in exceptional cases, if such a scheme is to be continued in the next FC cycle, based on an evaluation report which justifies continuation of the said scheme, the scheme shall be subjected to appraisal/approval process as provided in Para 8 of DoE's OM No.24(35)/PF-II/2012 dated 05.08.2016.
- (vi) The total projected outlay of a continuing scheme of a Ministry/Department for five years over the XVI<sup>th</sup> FC cycle should not ordinarily be more than 5.5 times of average of the annual expenditure under the scheme for FYs 2021-22 to FY 2023-24 (AE) and FY 2024-25 (RE).
- (vii) Ministry/Department will have the flexibility to seek more funds for a scheme with commensurate reduction in another scheme based on specific justification.
- (viii) All schemes will operate as FUND LIMITED schemes, which means that the total sanctions over the FC cycle must not exceed the approved outlay.
- (ix) For schemes which contemplate saturation and demand driven approach,(eg. Scholarships/ PMAY etc), the outlay shall be determined based on the approximate number of beneficiaries to be covered in a FC

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cycle and sanctions shall be restricted to the approved outlay with a flexibility to carry forward any committed expenditure within the approved outlay to the next FC cycle. The details of such spill over expenditure should be part of the EFC Memo. However, if there is a need for upward revision of the outlay during the approved duration of the Scheme, due to increase in the number of beneficiaries beyond the projected figure (as the scheme aims for saturation), the Administrative Ministry/Department should seek specific approval for the increased outlay from the competent authority with due concurrence from Department of Expenditure.

(x) Funding pattern proposed in a Centrally Sponsored Scheme should be as per NITI Aayog's OM No.O-11013/02/2015-CSS&CMC dated 17.08.2016 and 26.10.2019 .

### **EVALUATION**

- (xi) Evaluation of CSSs is being done by DMEO, NITI Aayog. On receipt of the draft Evaluation Report from NITI Aayog, Ministries and Departments are requested to respond to the draft recommendations quickly allowing NITI Aayog to finalise the final Evaluation Report and its submission. Ministries and Departments are requested to formulate the scheme taking into consideration the recommendations of the Report and submit the Appraisal Memo to DoE.
- (xii) The approval for continuation of the schemes may be sought only if the evaluation report for the scheme shows positive outcomes and brings out an assessment to the effect that though the scheme has been effective in achieving its previously laid down objectives /targets, there still is a need to continue the scheme in view of its mandate, performance and/or scaling up of targets.
- (xiii) Depending upon the findings and recommendations of the evaluation process and its recommendations, a scheme may be continued in its present form or with necessary modifications.
- (xiv) Recommendations of XVI<sup>th</sup> FC, wherever relevant, will also be considered while appraising a scheme for continuation including its financial outlay.
- (xv) For continuing schemes, especially CSSs, Ministries and Departments are advised to engage with States to ensure that National goals are given due priority in their schemes and ensuring overall synergy in expenditure of Centre and States.

*Signature*  
06/06/2025

## **TIMELINES**

- (xvi) Ministries/Departments should circulate the Appraisal (EFC/SFC) Memos to all the stakeholders including Ministries/Departments/NITI Aayog and incorporate their comments in the final Appraisal Memo for appraisal.
- (xvii) Cabinet Secretariat vide its OM no. F. No. 1/50/2/2024- Cab. Dated 14.05.2025 (copy enclosed) has mandated timelines for finalising Cabinet/Cabinet Committee notes. Timelines mentioned in the Annex thereto must be followed for the appraisal process as well.
- (xviii) Ministries/ Departments should ensure submission of Appraisal Memo along with evaluation reports at the earliest and ideally by 31st October, 2025 to DoE (see para 2 above).
- (xix) Based on the data available with DoE it is noted that several schemes of a Ministry/Department may require fresh appraisal and approval for continuation beyond 31.03.2026. Therefore, composite appraisal of all the schemes of a particular Ministry/Department, as far as possible, shall be carried out as per the schedule to be circulated in due course of time / intimated separately.

## **SCHEME STRUCTURE/DESIGN**

- (xx) Schemes may be formulated with consistency across components. For example, if a scheme is a Central Sector Scheme, then all the components must be funded in the same pattern (*unless justification for otherwise is provided*). Specific recommendation in this regard may be obtained from the EFC/SFC after consulting DoE.
- (xxi) The Ministries/Departments should follow common norms such as Skilling norms, UGC norms etc for costing purposes.
- (xxii) For continued improvement in public services delivery, the Government is placing great emphasis on Aadhaar seeding and transfer of direct benefit through Aadhaar authentication. The proposals for continuation of schemes should effect necessary modification in the implementation mechanism accordingly. Disbursement of the funds should be done through Aadhaar Enabled Payment System (AEPS) to ensure Aadhaar authentication, and not merely Aadhaar seeding in such cases.
- (xxiii) Similarly, cashless and electronic transactions of financial resources should be incorporated suitably in the scheme design to promote the objective of digital and less-cash economy.

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*06/06/2025*

- (xxiv) Schemes may be designed in a manner which allows for inter-component flexibility for transfer of resources across components for better targeting and effectiveness. While inter-component flexibility is encouraged, Ministries and Departments must have a ceiling beyond which this must not be allowed lest more than required resources are spent on easy to implement components. Specific approval in this regard must be detailed in the Appraisal Memo with appropriate justification.
- (xxv) Ministries and Departments are requested to use the 25% flexi-fund allowance as stated in para 6.2 of NITI Aayog's OM no. O-11013/02/2015/-CSS & CMC dated 17<sup>th</sup> August 2016 for CSSs.

### **RATIONALISATION**

- (xxvi) Schemes denote public funded programmes which may or may not have components/sub-components. Based on the recommendations of the third-party evaluation, experience gained in implementing the scheme/component etc, following may be attempted:
- a. recalibrating the design, the architecture of the scheme going forward.
  - b. restructuring of the scheme whereby redundancies, ineffective and sub optimal interventions are removed.
  - c. closure of schemes which have either outlived their utility or have fulfilled their objectives.
- (xxvii) To eliminate overlap of activities /objectives for the same target beneficiaries, the proposal should reflect clear convergence architecture with other similar or related schemes of Central Government. This is desirable for optimum deployment of resources.
- (xxviii) Ministries/ Departments should examine various ongoing schemes being administered by them / other Ministries to explore the possibilities of merger / dropping of schemes with overlapping objectives.
- (xxix) It has been a constant endeavour of the Government to rationalize schemes through merger, closure, restructuring which have become redundant or ineffective with passage of time. Before formulating proposal for continuation of schemes, necessary rationalization of existing schemes should be ensured by Ministries/ Departments.

*Handwritten signature and date:*  
06/06/2025

## **PMU AND ADMINISTRATIVE EXPENSES**

(xxx) Unnecessary creation of Establishment, Administrative Expenses and thin spread of resources on these should be avoided. As far as possible, a single monitoring body such as a PMU should be established at the Central Ministerial level/state level.

## **POST CREATION**

(xxxi) Implementation of CSSs should not result in creation of permanent posts. Similarly, CSs should also not ordinarily result in creation of permanent posts.

4. The appraisal of the schemes of various Ministries/Departments shall be carried out as per the schedule which will be informed separately. Expenditures under any scheme for which the approval date ends on 31.03.2026 will not be allowed unless the appraisal and approval processes are completed by 31.03.2026.

5. This issues with the approval of Secretary (Expenditure).

**Encl: As above**

*H. Jaiswal*  
*06/06/2025*

(Hema Jaiswal)  
Dy. Director General (PFC-II)

To,

All the Secretaries to the Government of India  
All the Financial Advisers to the Government of Indi

**Copy to:**

1. Prime Minister's Office
2. Cabinet Secretariat
3. Internal Circulation
4. Website of DoE

**Annexure-I**

**List of CSS/CS Schemes with an outlay upto Rs 500 Crore which have been appraised/approved by the Administrative Ministry/Department**

**Name of the Ministry/Department:**

<b>S.No.</b>	<b>Name of the Scheme</b>	<b>Nature (CS/CSS)</b>	<b>Period</b>	<b>Financial Outlay (Rs. in Cr)</b>	<b>Date of Appraisal</b>	<b>Date of Approval</b>

*M Jain*  
06/06/2025

New Delhi, the 14<sup>th</sup> May, 2025

OFFICE MEMORANDUM

.....

**Subject: Timelines for finalizing Cabinet / Cabinet Committee notes and measures for expediting finalization of notes.**

The undersigned is directed to say that an analysis of time-cycle of notes at various stages was undertaken by this Secretariat which revealed delays at every stage of preparation/ finalization of notes. A Committee of Secretaries (CoS) deliberated upon this issue in its meetings held on 16.11.2024 and 06.05.2025. Based on its recommendations, and to expedite finalization of Cabinet/ Cabinet Committee notes resulting in faster decision-making of important policies, programmes and schemes of the Government, timelines for various stages in finalization of notes have been reviewed and reassessed. Remedial actions for checking delays have also been considered.

2. Accordingly, in supersession of extant instructions on the subject, relevant guidelines contained in the Handbook on writing Cabinet Notes and the Time Frame for Appraisal and Approval of Schemes and Projects contained in Department of Expenditure O.M. No. 24(35)/PF-II/2012 dated 05.08.2016 relating to timelines for various stages of appraisal and approval processes, the revised timelines contained in the Annex to this Memo., are for information and compliance of Ministries (which term also includes Departments for the purpose of this Memo).

3. Ministries are also requested to take note of the following for facilitating timely finalization of notes:

(i) Sponsoring Ministry shall refer the Appraisal Memo/ Draft Note to only those Ministries whose business is impacted as stipulated under Rule 4 of the Government of India (Transaction of Business) Rules, 1961. Careful scrutiny and judicious selection of Ministries for consultations will help in reducing unnecessary delays.

(ii) The mode of transmission of Cabinet/ CCEA note by the sponsoring Ministry will be through dispatch of hard copy of the note to stakeholder Ministries. The sponsoring Ministry will ensure that the hard copy of the note is delivered on the same day as the date mentioned in its forwarding memo.

(iii) While circulating the Appraisal Memo/ Draft Note, the sponsoring Ministry shall also flag to each Ministry the specific points or paragraphs or issues on which comments are solicited. It is also advisable that these are, as far as possible, clearly delineated and mentioned in the forwarding memo by the sponsoring Ministry. This will give clarity to consulted Ministries as to what is expected of them, and will enable them to expedite their comments.

(iv) Financial implications in policy proposals shall be (at least roughly) indicated/ flagged by the sponsoring Ministry to enable D/o Expenditure to give its comments expeditiously on the Draft Note.

(v) In case the proposal is complex, it is advisable that a preliminary inter-ministerial meeting through physical mode/ VC may be convened by the sponsoring Ministry immediately after circulation of draft note, to familiarize the consulted Ministries with the proposal(s) contained therein and to give clarity.

(vi) Intra-ministerial meetings/ VCs may also be convened by consulted Ministries, where necessary, with Attached/ Subordinate offices/ IFD/ Wings, etc. for expediting comments.

(vii) The Sponsoring Ministry is expected to pursue vigorously with consulted Ministries whose comments are considered critical for an informed decision making in respect of that proposal.

(viii) Regular review and monitoring of pendency should be undertaken in Senior Officers' Meetings in respect of Cabinet/ Cabinet Committee Notes being piloted by the Ministry as well as those pending with it. The Secretary of sponsoring Ministry may consider reminding Secretaries of consulted Ministries in case comments are not forthcoming. If required, meetings may also be convened through physical mode/ VC.

4. A new module, namely, 'Inter-Ministerial Consultations' is now available on e-Samiksha portal which will enable Ministries concerned, and the Cabinet Secretariat, to monitor and review delays/ pendency occurring at various stages of finalization of Cabinet/ CCEA notes. Generation of various reports and other features/ functionalities based on the suggestions/ recommendations made in the aforementioned CoS meetings have been incorporated in the module. Ministries concerned are required to upload bare

details of Cabinet/ CCEA notes on the portal. It is clarified that the content of the proposal is not required to be uploaded on the portal. In cases where the subject of Cabinet/ CCEA itself is sensitive, the same may be suitably modified or redacted by sponsoring Ministry while uploading relevant information on the portal.

5. Finalization of Cabinet/ CCEA notes is a collaborative exercise. It is, therefore, imperative that efforts are made by both the sponsoring as well as consulted Ministries to ensure that the revised timelines for finalization of notes are strictly adhered to.

6. These instructions may be disseminated to all concerned for strict compliance.



(Satendra Singh)  
Additional Secretary  
Tele: 2301 2697

**All Secretaries to the Government of India**

Annex to Cabinet Secretariat O.M. No. 1/50/2/2024-Cab. dated 14.05.2025

Revised timelines for finalization of Cabinet/ Cabinet Committee notes

Sl. No.	Activity	Revised Timeline
<b>Time frame in cases where proposals involve Appraisal of Schemes &amp; Projects</b>		
1.	Consulted Ministries to furnish comments on Detailed Paper/ Detailed Project Report and draft EFC/PIB memo. circulated by sponsoring Ministry	21 days
2.	Preparation of final EFC/ PIB memo. by sponsoring Ministry based on comments received, and circulating the same for Appraisal and Approval	14 days
3.	Fixing the date of EFC/ PIB meeting by Department of Expenditure after receiving the final EFC/ PIB memo.	7 days
4.	Issue of minutes of EFC/ PIB after the appraisal meeting has been done	7 days
<b>Time frame for finalization of Notes</b>		
5.	(i) Consolidation of draft Cabinet/ Cabinet Committee note (DCN) and its circulation by sponsoring Ministry to D/o Expenditure for obtaining approval (in cases of agreement with recommendations of Appraisal Body)	7 days
	(ii) D/o Expenditure to communicate its comments to sponsoring Ministry	7 days
6.	Consulted Ministries to furnish comments on DCN circulated by sponsoring Department on:	
	(i) Legislative and policy proposals	21 days
	(ii) Proposals (Projects/ Schemes) which have been appraised (in cases of disagreement with the recommendations of Appraisal Body)	7 days
	(iii) Proposals other than those listed at 6 (i) & 6 (ii) above	14 days
7.	Sponsoring Ministry to finalize single note for Cabinet/ Cabinet Committee and circulate 06 copies of note to Cabinet Secretariat and 01 copy to Prime Minister's Office	Immediately after completion of inter-ministerial consultation
8.	Furnishing of comments, if any, by Cabinet Secretariat to sponsoring Ministry	7 days
9.	Revision of note based on comments of Cabinet Secretariat and forwarding requisite number of copies to Cabinet Secretariat	10 days from the receipt of comments

*In so far as consultation with the Empowered Technology Group (ETG) is concerned, the extant instructions continue to be in force and there is no change in the prescribed timeline. Accordingly, proposals in the prescribed proforma i.e. 'Self-Appraisal Form for Submission of Notes to Empowered Technology Group' as prescribed vide Cabinet Secretariat O.M. No. 1/50/2/2022-Cab. dated 02.05.2023, would be cleared by ETG in a time bound manner not later than within a month of receipt. Such proposals as are within the mandate of ETG will be placed before the ETG prior to their submission to the EFC/ Cabinet/ Cabinet Committee. Further, draft Cabinet/ Cabinet Committee notes, along with inter-ministerial comments, shall also be shared with the ETG.*

F. No. 1/50/1/2025 – Cab.  
GOVERNMENT OF INDIA (भारत सरकार)  
CABINET SECRETARIAT (मंत्रिमंडल सचिवालय)  
RASHTRAPATI BHAWAN (राष्ट्रपति भवन)

New Delhi, the 28<sup>th</sup> May, 2025

OFFICE MEMORANDUM

Subject: EFC / PIB appraisal of schemes/ projects needing cabinet approval –  
reg.

The Department of Expenditure has prescribed procedures for appraisal of schemes and projects through the mechanism of the Standing Finance Committee/ Expenditure Finance Committee/ Department Investment Board/ Public Investment Board. The procedure for appraisal of schemes and projects in scientific Ministries / Departments has been re-examined in accordance with recent Cabinet decisions and evolving circumstances.

2. It has been decided that, notwithstanding anything contained in the instructions of the Department of Expenditure, for Schemes and Projects requiring Cabinet approval, the Expenditure Finance Committee/Public Investment Board shall be chaired by the Secretary (Expenditure) in the following types of cases: -

- (i) Continuation of ongoing Schemes of scientific Ministries/Departments at the end of a Finance Commission cycle.
- (ii) New schemes and projects of scientific Ministries/Departments involving subsidies/grants/equity/incentives payable to the private sector, as well as Revised Cost Estimates of projects of such nature.

3. The procedure in paragraph 2 shall also apply to all schemes/projects cleared by the Digital Communications Commission which require Cabinet approval (whether or not they fall under sub-paras (i) and (ii) of paragraph 2 above).

4. This instruction does not apply to the Department of Space and the Department of Atomic Energy which have special appraisal/approval procedures.

5. For the purpose of this instruction, 'Cabinet approval' includes approval of Committees of the Cabinet, when the context so requires.



(Satendra Singh)  
Additional Secretary  
Tele: 2301 2697

To  
Secretary, M/o Electronics and Information Technology  
Secretary, D/o Telecommunications  
Secretary, M/o Environment, Forest and Climate Change

Secretary, D/o Agricultural Research and Education  
Secretary, D/o Bio-Technology  
Secretary, M/o Earth Sciences  
Secretary, D/o Science and Technology  
Secretary, D/o Scientific and Industrial Research  
Secretary, D/o Health Research

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Copy to:  
Secretary, D/o Expenditure



(Satendra Singh)  
Additional Secretary

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Copy also to:  
Principal Secretary to the Prime Minister



(Satendra Singh)  
Additional Secretary

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Fwd: Re: Fwd: Compilation of Good Practices in Public Administration - reg.

admnhq < admn-hq@icmr.gov.in >

SAFAL CHETRI CHETRI < chetri.s@icmr.gov.in >

Tue, 05 May 2026 9:20:56 AM +0530

To "Administration ICMR" < admn-hq@icmr.gov.in >

Thanks & Regards,

Safal Chetri  
Senior Administrative Officer  
Indian Council of Medical Research  
Ansari Nagar, New Delhi - 110 027

==== Forwarded message =====

From: Jagdish Rajesh < rajeshj.hq@icmr.gov.in >  
To: "SAFAL CHETRI CHETRI" < chetri.s@icmr.gov.in >, "Ujjawal ." < ujjawal1997.hq@icmr.gov.in >  
Cc: "Manisha Saxena" < srddga.hq@icmr.gov.in >  
Date: Tue, 05 May 2026 05:43:38 +0530  
Subject: Re: Fwd: Compilation of Good Practices in Public Administration - reg.  
==== Forwarded message =====

Dear Safal,

For wide circulation please.

सादर/ Regards  
जगदीश राजेश/ JAGDISH RAJESH  
उपमहानिदेशक (प्रशासन)/ Deputy Director General (Admin)  
भारतीय आयुर्विज्ञान अनुसंधान परिषद/ Indian Council of Medical Research  
अंसारी नगर, नई दिल्ली/ Ansari Nagar, New Delhi.

From: Manisha Saxena < srddga.hq@icmr.gov.in >  
To: "Jagdish Rajesh" < rajeshj.hq@icmr.gov.in >  
Date: Mon, 04 May 2026 10:12:24 +0530  
Subject: Fwd: Compilation of Good Practices in Public Administration - reg.

==== Forwarded message =====

From: DG ICMR < secy-dg@icmr.gov.in >  
To: < anu.nagar1@gov.in >, < richa.khoda@gov.in >, "Manisha Saxena" < srddga.hq@icmr.gov.in >, < secy-dhr@gov.in >  
Date: Fri, 01 May 2026 18:00:42 +0530  
Subject: Fwd: Compilation of Good Practices in Public Administration - reg.  
==== Forwarded message =====

S.No-1447  
6/5/26

No.502/2/2/2026-Cab.III  
Government of India  
Cabinet Secretariat

Motilal Nehru Marg, New Delhi-110011

30 April 2026

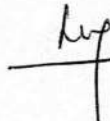
**OFFICE MEMORANDUM**

Subject: Compilation of Good Practices in Public Administration.

Many officers working in the Central Government and the State Governments and belonging to All India, Central and State Services have immense experience in public administration and their experience holds considerable value. It is desirable that good practices or learnings of wider applicability are documented and made available to other officers. This will encourage cross learning and improve governance.

2. It is requested that all Secretaries to the Government of India, Chief Secretaries of the States / Union Territories and the Director Generals of State Administrative Training Institute may encourage government officers working in their jurisdiction to send to the Cabinet Secretariat (through the National Centre for Good Governance in the manner given below), notes on the good practices that are worth emulating / adopting by their peers and others.

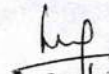
3. These notes may be sent by officers directly to the National Centre for Good Governance (NCGG) at their email ID [goodpractices.ncgg@gov.in](mailto:goodpractices.ncgg@gov.in) by 31<sup>st</sup> May 2026 in the first instance. There is no format for sending the notes. Officers are free to write in their own language (including regional language) in such format as they may choose. However, the notes must be typed and not hand written. The



notes should not be too lengthy (maximum length of seven pages) and should be easily comprehensible to others. They may cover any area of public administration where the officers feel that they have done very good or innovative work. They can be simple procedural improvements or complex systemic reforms.

4. The notes received by NCGG will be examined for their relevance and significance. After this preliminary study, external validation will be undertaken. The notes will then be placed before a Scrutiny Committee of senior officers in the Cabinet Secretariat. Those that are finally selected will be uploaded on the portal of Cabinet Secretariat/NCGG.

5. You are requested to circulate this O.M. widely to officers working within your jurisdiction.

  
30/11/26

(Namrata Gandhi)  
Deputy Secretary  
Tel No.011-23792018

To

1. All Secretaries to the Government of India
2. Chief Secretaries of the States / UTs
3. Director Generals, State ATIs