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भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

सं.E16/73/2022-प्रशासन/E.Office.143839

दिनांक:20/05/2026

सेवा में,

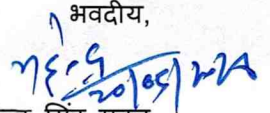
निदेशक/प्रभारी निदेशक  
परिषद के सभी संस्थान/केन्द्र

महोदय/महोदया,

विभिन्न मंत्रालयों/विभागों से प्राप्त निम्नलिखित पत्र, सूचना एवं आवश्यक कार्यवाही के लिए संलग्न है।

क्र. सं.	संदर्भ संख्या एवं दिनांक	मंत्रालय का नाम	विषय
1.	सं. SFAC-11012(13)/1/2025-Admn. दिनांक:17.04.2026	कार्मिक, लोक शिकायत और पेंशन मंत्रालय, कार्मिक एवं प्रशिक्षण विभाग, कर्तव्य भवन, नई दिल्ली	Small Farmers' Agri-Business Consortium (SFAC) में विभिन्न पदों पर प्रतिनियुक्ति आधार पर भर्ती संबंधी रिक्ति सूचना के प्रसारण के संबंध में।
2.	सं. 46/2/2026-ADMIN-I दिनांक:11.05.2026	कार्मिक, लोक शिकायत एवं पेंशन मंत्रालय, कार्मिक एवं प्रशिक्षण विभाग, नई दिल्ली।	विदेश मंत्रालय के अधीन, काठमांडू, नेपाल स्थित सार्क सचिवालय में निदेशक के पद (निदेशक स्तर) पर तीन (3) वर्षों की अवधि के लिए, श्री भावेश आर. त्रिवेदी (ITS:2000) के स्थान पर नियुक्ति के संबंध में।
3.	सं. 4/17/2026-FA (UN) दिनांक:12.05.2026		वाणिज्य विभाग के अंतर्गत, भारतीय दूतावास, ब्रुसेल्स में सलाहकार (कृषि एवं समुद्री उत्पाद) के पद (DS/निदेशक स्तर) को तीन वर्ष की अवधि के लिए भरने के संबंध में।

यह पत्र सक्षम प्राधिकारी के आदेशानुसार जारी किया जा रहा है।

भवदीय,  
  
महेन्द्र सिंह रावत  
(प्रशासनिक अधिकारी)

अनुलग्नक:यथोक्त

प्रतिलिपि:

1. महानिदेशक/अपर महानिदेशक/वरि.उपमहानिदेशक (प्रशा.)/वरि.वित्त सलाहकार के निजी सचिव
2. परिषद के सभी प्रभाग प्रमुख
3. उपमहानिदेशक (प्रशा.)/सहा. महानिदेशक (प्रशा.)/सहा. महानिदेशक(वित्त)
4. डॉ. मनजीत सिंह चाल्गा, वैज्ञानिक-डी. को आईसीएमआर वेबसाइट पर अपलोड करने के अनुरोध के लिए

लघु कृषक कृषि व्यापार संघ  
**Small Farmers' Agri-Business Consortium**

(Society Formed under Dept. of Agriculture & Farmers' Welfare, Govt. of India)  
3, Siri Institutional Area, 5th Floor, NCUI Auditorium Building, August Kranti Marg,  
हौज खास, नई दिल्ली- 110016 Hauz Khas, New Delhi - 110016  
दूरभाष सं. Tel: 91-11-41060075, 41056163  
वेबसाइट : Website: www.sfacindia.com, ईमेल Email: sfac@nic.in

No.SFAC-11012(13)/1/2025-Admn.

Dated: 16.03.2026

**VACANCY NOTICE**

Small Farmers' Agri-Business Consortium (SFAC) is an autonomous society promoted by Ministry of Agriculture & Farmers' Welfare, Govt. of India for economic inclusion of small and marginal farmers through aggregation and development of agribusiness. SFAC is the nodal agency for the implementation of the Central Sector Scheme for Formation and Promotion of 10,000 FPOs and National Agriculture Market (e-NAM). SFAC also promotes FPOs under the National Bee Board and Fish FPOs under the Pradhan Mantri Matsya Sampada Yojana and others.

2. SFAC invites applications for the post Director on deputation basis from eligible officers/officials of Central/State Government/ Central/ State Autonomous bodies/ Public Sector Undertakings of Central Govt./State Govt.:-

S.No.	Name of Post	No. of Vacancies	Pay Scale (Rs.)
1	Director	02	Pay Level - 12 of 7th CPC (Rs.78,800-2,09,200) + GP Rs.7600/-
2	Deputy Director (PDF)	02	Pay Level -11 of 7 <sup>th</sup> CPC (Rs.67,700-2,08,700) + GP Rs.6600/-
3	Manager (Fin.)	01	Level -9 of 7 <sup>th</sup> CPC (Rs.53100-167800/-) + GP Rs.5400/-
4	Accounts Officer	01	Level-7 of 7 <sup>th</sup> CPC (Rs.44900-142400/-) + GP Rs.4600/-

3. The applications complete in all respects should reach Managing Director, Small Farmers' Agri-Business Consortium, NCUI Auditorium Building, 5<sup>th</sup> Floor, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi -110016 clearly superscripted "Application for the post of \_\_\_\_\_ in SFAC" by post through proper channel within 60 days of publication of the advertisement in the Employment News. Complete advertisement and further details can be downloaded from the SFAC website <https://www.sfacindia.com/>.

Digitally signed by  
Prasanth Chander N

Deputy Director (Admin), SFAC  
Date: 17-04-2026

11:30:23

20/4/24

20/4/24

S.No. - 1455  
12.5.26

**Eligibility Conditions for the post of Director:-**

Officers/officials of Central/State Government/ Central/ State Autonomous bodies/ Public Sector Undertakings of Central Govt./State Govt. possessing the following qualifications:

- i. Holding analogous post on regular basis or with five years regular service in a post in the Pay Level-11 of 7<sup>th</sup> CPC or equivalent: and
- ii. Minimum twelve (12) years experience out of which at least five (5 years) should be in appraisal, financing, monitoring, execution etc. of projects preferably in agri-business/agro-processing/agro-marketing/agro-allied projects.

**JOB PROFILE:**

The candidate for the post of Director will be assigned to undertake the following major activities:-

- i. In charge of implementation of projects/schemes in Agri-business /Agro-processing/Agro-marketing/ Agro allied/ Farmers Producers Organization/ Procurement.
- ii. To supervise and monitor effective working of all sections under their charge.
- iii. To aid and advise MD both on policy matters and implementation of Projects/ Schemes.
- iv. To coordinate with the Central Government/State Government and other stakeholders for implementation of the scheme/projects and formulation of Policy.
- v. To attend various conferences, workshops, meetings of working groups, exhibition etc.
- vi. To organize awareness and capacity building programmes for farmers and stakeholders.
- vii. To undertake basic administrative coordination and networking tasks as assigned from time to time.
- viii. Any other work assigned from time to time by MD.

**2. Eligibility Conditions for the post of Deputy Director (Project Development Facility) :**

- (i) Holding analogous post on regular basis; or with five years regular service in a post in the Pay Level-10 of 7<sup>th</sup> CPC or equivalent.
- (ii) Minimum ten (10) years' experience out of which at least five (05) years should be in agriculture projects preferably in agri-business/ agro-processing/ agro-marketing or other agro-allied projects such as fisheries/ apiculture/ food processing/ food technology etc.

**JOB PROFILE:**

The major activities to be undertaken by Deputy Director (Project Development Facility) may include the following:-

- i. Project appraisal, monitoring, execution etc. of projects preferably in Agri-business/ Agro processing/ Agro marketing/ Agro allied projects etc.
- ii. Organizing, attend conferences, training, awareness programmes, workshops, exhibitions, meetings of working groups etc.
- iii. Preparation of internal notes, reports and documents etc.
- iv. Administrative coordination and networking tasks as assigned from time to time.
- v. Preparation of field reports on projects visits, News letter, Bulletin, Annual Report etc. for the schemes.
- vi. Liaisoning with Central/ State Govt. and other stakeholder for implementation of schemes/ projects and formulation of policy etc.
- vii. Any other duty assigned by Senior Officer from time to time.

**3. Eligibility Conditions for the post of Manager (Fin.) & Accounts Officer:-**

**1. Manager (Finance) :**

Holding analogous post on regular basis; or with five years regular service in a post in the Pay Level-7/8 of 7<sup>th</sup> CPC (Rs.44900-142400/-) with minimum three (03) years experience in matters relating to finance, budgeting and accounts.

**(Note:** 5 years combine experience in Level-7 & 8 shall be considered)

**2. Accounts Officer :**

Holding analogous post on regular basis; or with three years regular service in a post in the Pay Level-6 of 7<sup>th</sup> CPC (Rs.35400-112400/-) or equivalent with minimum three (03) years experience in financial rules and regulations, accounts and budgeting.

**JOB PROFILE OF MANAGER (FIN.) & ACCOUNTS OFFICER:**

The major activities to be undertaken may include the following:-

- i. Oversee financial operations of the organization and ensure timely and accurate financial reports including cash management, payroll, financial disbursements, ledgers etc.
- ii. Responsible for entering financial information and maintaining all financial records for program and for the organization.
- iii. Manage financial control, prepare and analyze budgets, develop financial reports, and make recommendations to the Supervisor on

- budget expenditures.
- iv. Monitor expenditure to ensure that program funds are utilized appropriately by the close of the fiscal year.
  - v. Provide financial inputs for logistics, travel and other administrative activities. Oversee the preparation and submission of annual activity based project budgets as well as Monthly and quarterly financial reports.
  - (vi) Any other work related to finance and accounts assigned from time to time.

**General Conditions:**

- The maximum age-limit for appointment on deputation shall not be exceeding 56 years as on the closing date of receipt of applications for determining eligibility.
- The period of deputation shall be three (3) years (including short term contract).
- The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No.6/8/2009-Estt. (Pay.II), dated 17.06.2010 as amended from time to time.
- The Applications of officers/candidates will only be considered which are routed through proper channel and are accompanied with (i) Bio-data (in duplicate) as in the proforma given **(Annexure-I)** (ii) attested photocopies of APARs for the last five years 2019-20 to 2023-24. (APARs to be attested by Competent Authority not below the rank of Under Secretary to Govt. of India of the organization) (iii) Vigilance clearance/Integrity Certificate/cadre clearance certificate and (iv) statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years. **(Annexure-II)**.
- Selected officer on deputation can avail residential accommodation facility under SFAC pool of flats subject to availability.

Complete advertisement notification can be downloaded from the SFAC website [www.sfacindia.com](http://www.sfacindia.com).

Deputy Director (Admin), SFAC

**FORM OF APPLICATION**

**Annexure-I**

Please affix a recent passport size photograph

1. Post applied for: .....

(In block letters)

2. Name of applicant: Mr./Mrs./Miss.....

(In block letters)

(Please attach self attested copy of any govt. Issued ID such as DL/ Passport/ Voter Id/Aadhar)

3. Father's/ Husband's Name: .....

4. Marital Status : .....

5. Present postal address for Communication:

.....

in block letter with pin code :

.....

6. (a) Telephone No.(with STD Code) : .....(b) Mobile No. :

.....

(c) E-mail Address :

.....

7. Date of Birth: .....

.....

(and age as on closing date)

8. Nationality :

.....

9. Category (SC/ST/OBC/PH/GEN) :

.....

(Please attach self attested photocopy of certificate issued by Competent Authority in prescribed Proforma)

10. Educational Qualification starting with Secondary Education:

(Please attach self attested photocopies of certificates/mark sheets)

Examination/ Degree	University/ Board	Year of Passing	% of marks/ Division	Subject taken

11. Experience (please start with the latest) :

Name of employer	Post held	Period		Pay Scale/Pay Band & Grade Pay with Basic Pay	Nature of work (Please attach separate sheet if required)
		From	To		

12. Training Programmes attended:

13. Have you ever been discharged:....  
reprimanded/suspended from any position?  
If yes, state reason:

14. Have you ever been convicted under the Law:  
.....

15. Reference:

- 1.
- 2.

**DECLARATION**

I hereby declare that all the statements made in this application are true and complete to the best of my knowledge and belief. I further understand that at any time I am found to have concealed/distorted any material information, my candidature/appointment shall be summarily terminated without any notice.

Signature of the Candidate

Name.....

Date:

Place:

**Annexure-II**

**INTEGRITY CERTIFICATE**

After scrutinizing Annual Confidential Reports of.....who has applied for the post of .....in the Small Farmers Agribusiness Consortium, Department of Agriculture & Farmers Welfare on deputation basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an officer of the rank Deputy Secretary or above Secretary of above)

Name & Office Seal: -----

Date: -----

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against .....who has applied for the post of ..... in the Small Farmers Agribusiness Consortium, Department of Agriculture & Farmers Welfare on deputation basis.

(Authorized signatory)

Name & Office Seal:-----

Date: -----

**NO PENALTY CERTIFICATE**

Certified that no major /minor penalty has been imposed on  
..... , who has applied for the post of  
.....in the Small Farmers Agribusiness  
Consortium, Department of Agriculture & Farmers Welfare on deputation  
basis during the last ten years.

(Authorized signatory)

Name & Office Seal: -----

Date: -----

**CADRE CLEARANC CERTIFICATE**

This office has no objection to .....applying  
for the post of .....in the Small Farmers Agribusiness  
Consortium, Department of Agriculture & Farmers Welfare on deputation .  
In the event of his /her selection, he/she will be immediately relieved to take  
charge of the assignment.

(Authorized signatory)

Name & Office Seal: -----

Date: -----

No. 4/12/2026-EO(FA-UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
\*\*\*\*\*

Kartavya Bhavan-3, New Delhi,  
Dated, the 11 May, 2026

To,

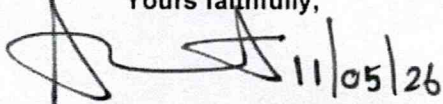
1. The Chief Secretaries,  
All State Governments/ Union Territories.
2. The Secretaries,  
All Ministries/Departments of the Government of India.

**Subject:-** Filling up of the post of Director in SAARC Secretariat, Kathmandu, Nepal (Director Level) for a period of three (3) years under Ministry of External Affairs vice Shri Bhavesh R. Trivedi (ITS:2000) –reg.

Sir/Madam,

I am directed to refer to this Department's letter of even number dated 10.04.2026 (copy enclosed) on the subject cited above thereby inviting applications from the eligible officers to fill up the post of Director in SAARC Secretariat, Kathmandu, Nepal (Director Level) for a period of three (3) years under Ministry of External Affairs vice Shri Bhavesh R. Trivedi (ITS:2000) and to say that the last date of receiving applications for the above post is hereby extended upto 07.06.2026.

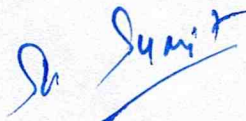
Yours faithfully,

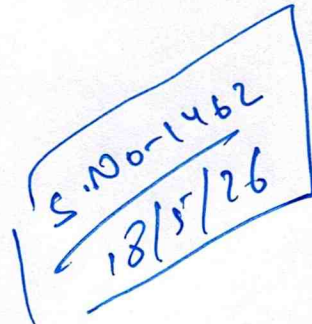
 11/05/26

(Anni Kanmani Joy)  
Director(SM)  
Email: dirsm@nic.in

Copy to:

1. Ministry of External Affairs (Sh. Vikram Misri, Foreign Secretary), Jawahar Lal Nehru Bhawan, New Delhi.
2. NIC Cell, DoPT, for placing the circular on Departmental Website under "What's New?" Category.
3. PA to Director (SM): With a request to upload this circular through bulk-email system.

  
14-5/26

  
S.No-1462  
18/5/26

No. 4/17/2026-FA (UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
\*\*\*\*\*

Kartavya Bhawan-3, New Delhi  
Dated, the 12 May, 2026

To,

1. The Chief Secretaries,  
All State Governments/Union Territories
2. The Secretaries,  
All Ministries/Departments of the Government of India

**Subject:** Filling up the post of Adviser (Agriculture & Marine Products), Embassy of India, Brussels (DS/Director level) for a period of three years under the Department of Commerce –reg.

Sir/Madam,

It is proposed to fill up the post of Adviser (Agriculture & Marine Products), Embassy of India, Brussels (DS/Director level) under the Department of Commerce vice Dr. Venkatesh Palani Samy, Agricultural Research Service (2007).

2. The Mandatory and Desirable qualifications for the above post are as under:

(A) **Mandatory Qualifications:**

- i. The officer must have worked for at least two (2) years at the Centre under the Central Staffing Scheme.
- ii. The officer should have experience in agriculture and allied sectors either at the Centre or in the State Government/Cadre.
- iii. The officer should be clear from vigilance angle.
- iv. The officer should not have been debarred from Central Deputation.
- v. The officer should have at least "Very Good" Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- vi. The officer should not be over 54 years of age.
- vii. The officer should not have been posted on an assignment to foreign/captive post of the Government of India, earlier.
- viii. The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- ix. The officer should not be on study leave or long leave.
- x. The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

(B) **Desirable Qualifications:**

- i. Experience in International Trade/Export Promotion.

*Dr. Sumit*

*14/05/26*

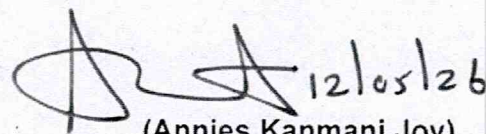
*[Signature]*

S.No-1463  
18/5/26

3. This post may be circulated amongst eligible officers and the names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/mailed [dirsm@nic.in] to this Department in the format prescribed and attached herewith along-with **Cadre clearance, Vigilance clearance, detailed Bio-data and APAR Dossier/certified APAR gradings for the last five years**. It may also be ensured that the "Cooling Off" period, after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. In case the officer is currently on deputation under Central Staffing Scheme, the nomination may be forwarded with the approval of the Minister-in-Charge concerned and along with cadre clearance. Further, *the Competent Authority may relax any of the conditions of eligibility in deserving cases*.

4. It is requested that the applications of the eligible candidates may please be forwarded, so as to reach this Department by **11 June, 2026**.

Yours faithfully,



(Anni Kanmani Joy)

Director (SM)

Email: dirsm@nic.in

**Copy to:**

1. Department of Commerce (Shri Rajesh Agrawal, Secretary), Vanija Bhawan, New Delhi.
2. NIC Cell, DoPT, for placing the circular on Departmental Website under "What's New?" Category
3. PA to Director (SM): With a request to upload this circular through bulk-email system.

3

**Brief format regarding particulars of an officer for filling up of Foreign/Captive posts of the Government of India**

1.	Name of the officer	:			
2.	Service, Batch and Cadre (If an AIS officer)	:			
3.	Date of Birth	:			
4.	Contact Telephone No. (O) (R) (M)	:			
5.	Domicile of the officer	:			
6.	Category of the officer	:			
7.	Educational Qualifications	:			
8.	Date of joining the Government service	:			
9.	Present Designation and Pay Scale	:			
10.	Period of continuous appointment on the present post	:			
11.	Date of Superannuation	:			
12.	Whether Spouse is working in a Government Service; A. Service of Spouse (If reply to above is Yes); B. Cadre of Spouse (If an AIS Officer);	:			
13.	Complete Experience/Posting Profile (Attached a separate sheet wherever required)	:			
Sl. No.	Period	Post held/Organization	Cadre post/Deputation post	Place of Posting	Brief Description
14.	Whether clear from Vigilance angle			:	Yes/No
15.	Whether the officer has been on Central/Foreign deputation earlier. If so, please provide details of organization, nature of deputation and period (dates) of deputation			:	
16.	Whether the officer is debarred from deputation under the Central Staffing Scheme			:	

17. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

**Note:**

Columns 1-13 to be filled in by the applicant.  
Columns 14-16 to be filled in by Ministry/Department/CCA concerned.