



**icmr**  
INDIAN COUNCIL OF  
MEDICAL RESEARCH  
Serving the nation since 1911

भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य एवं परिवार  
कल्याण मंत्रालय, भारत सरकार

Indian Council of Medical Research  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India

ICMR/Misc./01/2026/Pers. (264123)

Dated: 29.06.2026

**OFFICE ORDER**

Sub: Regulation of Official foreign visits of ICMR staff involving ICMR funding – reg.

Attention is invited to the Hon'ble Prime Minister's call for prudence and economy in expenditure on foreign travel. Accordingly, with the approval of the Director General, ICMR, the following guidelines shall be followed while processing proposals for foreign visits involving financial support from ICMR:

1. Foreign visits funded wholly or partly by ICMR shall ordinarily not be supported for participation in conferences, symposia, workshops, seminars, or similar academic events abroad until further orders.
2. Exceptions shall be considered only in cases where the concerned Director certifies that the proposed visit is essential and of strategic importance to ICMR and specific approval of the Competent Authority is obtained.
3. In all cases involving ICMR funding, the proposal shall invariably contain detailed justification indicating:
  - (i) the necessity of the visit;
  - (ii) the expected scientific, technical, or programmatic outcomes; and
  - (iii) the relevance of the proposed visit to the mandate and priorities of ICMR.
4. Virtual participation in international conferences, meetings, workshops, and similar events may be preferred wherever feasible.
5. These instructions shall apply to all future proposals involving ICMR funding and shall remain in force until further orders.

All Directors/Directors(I/C) of ICMR Institutes/Centres and Head of Division/Section/Unit/Cell, ICMR Hqrs. are requested to ensure strict compliance with these instructions while forwarding proposals for foreign visits.

This issues with the approval of the Director General, ICMR.

*J.S.*  
30/6/26

(Jaibir Singh)  
Assistant Director General (Admin)

To: All Directors/Directors(I/C) of ICMR Institutes/Centres  
and Head of Division/Section/Unit/Cell, ICMR Hqrs.

Copy to:

1. PS to DG/ Addl. DG/Sr. DDG(A)/Sr. FA
2. DDG(A)/ ADG(A)/ ADG(F)
3. Dr. Manjeet Singh Chalga, Sci-E – with a request to upload the same on ICMR website.
4. Guard File.

वी. रामलिंगस्वामी भवन, पोस्ट बॉक्स नं. 4911,  
अंसारी नगर, नई दिल्ली - 110 029, भारत  
V. Ramalingaswami Bhawan, P.O. Box No. 4911,  
Ansari Nagar, New Delhi - 110 029, India

Tel: +91-11-26588895 / 26588980 / 26589794  
+91-11-26589336 / 26588707  
Fax: +91-11-26588662 | icmr.nic.in