



File No. 16/24/2026-Admn (E-294551)

Dated:-.../09/2026

OFFICE-MEMORANDUM

Subject: Observance of Swachhata Hi Seva (SHS) 2026 at ICMR Headquarters – reg.

The Swachhata Hi Seva (SHS) 2026 is proposed to be observed from 17.09.2026 to 02.10.2026. In this connection, the following activities are proposed to be undertaken at ICMR Headquarters all ICMR employees are requested to participated in Swachhata Hi Seva (SHS) 2026:-

S. No.	Date	Activity	Time	Responsibility/Participation
1.	22.09.2026	Safai Mitra Suraksha Evam Shivir – Distribution of Safety Gears	10:00 AM–11:00 AM	Administration / Maintenance Section
2.	23.09.2026	Swachhata Pledge- DG ICMR	10:00 AM–11:00 AM	Administration Section
3.	25.09.2026	“Ek Ped Maa Ke Naam” – Plantation Drive	11:00 AM-12:00 PM	Administration / Maintenance Section
4.	29.09.2026	Cleanliness at Workplace	10:00 AM–11:00 AM	All staff of ICMR Headquarters
5.	30.09.2026	“Waste is Wealth” / “Waste to Art” – Kabaad se Jugaad and Kabaad se Kala	10:00 AM–11:00 AM	Store Section
6.	01.10.2026	“Ek Din, Ek Ghanta, Ek Saath” – One hour of voluntary Swachhata service	10:00 AM–11:00 AM	All staff of ICMR Headquarters

2. The concerned Divisions/Sections shall make necessary arrangements for successful conduct of the activities as per the above schedule.

This issues with the approval of the Competent Authority.

Enclosed:- A copy of Pledge attached herewith.

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24/9/26

(Jaibir Singh)
Assistant Director General (Administration)

To:

1. All Concerned Division /Section/wing ICMR HQrs.

Copy to:

1. PS to DG/Addl. DGs/Sr. DDG(A)/Sr. FA, ICMR Hqrs, New Delhi.
2. All Heads of Divisions.
3. DDG(A)/ADGs/ AO (Admn.), ICMR Hqrs., New Delhi.
4. AD (OL), ICMR Hqrs, for providing Hindi version of this order
5. Dr. M.S. Chalga, Sci-E with request to upload the same on the ICMR website.