

**Indian Council of Medical research
V. Ramalingaswami Bhawan, Ansari Nagar
New Delhi – 110029**

No. 16/65/2017-Admn.II(Pt.II)/E-Office No. 191880

Dated 22-09-2026

Office Memorandum

Sub:- Revised Timelines for Reporting & Reviewing officer to Submit/Complete the APAR/AWRs for the year 2025-26 - reg.

In continuation to this office OM dated 01-09-2026 on the subject cited above, the time lines for Reporting & Reviewing Officer for APAR/AWRs in Sparrow Portal, has further been extended as per the following schedule:-

S. No	Activity	Date
(i)	Submission of report by Reporting Officer to the Reviewing Officer	25-09-2026
(ii)	Report to be completed by the Reviewing Officer and to be sent to the respective administration	07-10-2026

This issues with the approval of the Competent Authority.

Digitally signed by
Jaibir Singh
Date: 23-09-2026
18:51:24

(Jaibir Singh)
Assistant Director General (Admn)

To

The Directors/Directors-in-charge of all Institutes/ Centers of ICMR.

Copy to:

1. PS to DG/Addl. DGs/Sr. DDG(A)/Sr. FA, ICMR Hqrs., New Delhi.
2. All Heads of Divisions.
3. DDG(A)/ADGs/ AO (Admn.), ICMR Hqrs., New Delhi.
4. Sh. R. Muniasamy, PTO, ICMR. Hqrs. (For necessary action)
5. AD (OL), ICMR Hqrs, for providing Hindi version of this order
6. Dr. M.S. Chalga, Sci-E with request to upload the same in ICMR website.