

F. No. ICMR/R&PCELL/CRE/BIOMETRICVERIFICATION

Indian Council of Medical Research
V.Ramalingaswami Bhawan, New Delhi

Dated:07.10.2026

CIRCULAR

Subject: Mandatory Facial/IRIS/Palm/Biometric Verification of employees joined through various Common Recruitment Examination (CREs) conducted by AIIMS, New Delhi– reg.

It is hereby informed that AIIMS, New Delhi is conducting the Facial/IRIS/Palm/Biometric Verification of employees recruited through various Common Recruitment Examinations (CREs).

2. Accordingly, the biometric verification of the concerned employees of ICMR Hqrs & its Institutes/Centres shall be conducted by AIIMS at ICMR Headquarters on 16th and 17th October 2026, as per the schedule given below:

Schedule of Facial/IRIS/Palm/Biometric Verification				
S. No.	Name of the Institute	Date	Reporting Time	Venue
1.	ICMR HEADQUARTERS, New Delhi	16.10.2026	09:30 AM	V. Ramalingaswami Bhawan, P.O. Box No. 4911, Ansari Nagar, New Delhi - 110029, India
2.	ICMR NIRDH, New Delhi	16.10.2026	02:00 PM	
3.	ICMR NICHR, New Delhi	16.10.2026	02:00 PM	
4.	ICMR NICPR, Noida	16.10.2026	02:00 PM	
5.	ICMR NIMR, Dwarka	17.10.2026	09:00 AM	
6.	ICMR NIRBI, Kolkata	17.10.2026	09:00 AM	
7.	ICMR NJIL&OMD, Agra	17.10.2026	09:00 AM	
8.	ICMR NIE, Chennai	17.10.2026	09:00 AM	
9.	ICMR NIHR, Jodhpur	17.10.2026	09:00 AM	
10.	ICMR NIRWoH, Mumbai	17.10.2026	09:00 AM	
11.	ICMR NIV, Pune	17.10.2026	09:00 AM	
12.	ICMR NIN, Hyderabad	17.10.2026	09:00 AM	
13.	ICMR NIREH, Bhopal	17.10.2026	09:00 AM	
14.	ICMR-NIHR, Bhubaneswar	17.10.2026	09:00 AM	
15.	ICMR-NIHR, Dibrugarh	17.10.2026	09:00 AM	
16..	ICMR-RM NIHR, PATNA	17.10.2026	09:00 AM	
17.	ICMR NARFBR, Hyderabad	17.10.2026	09:00 AM	
18.	ICMR-NITHR, Jabalpur	17.10.2026	09:00 AM	
19.	ICMR-NIOHR, Ahmedabad	17.10.2026	09:00 AM	

3. All the concerned Heads/Directors of ICMR Institutes/Centres are requested to ensure that the employees recruited through CRE under their respective Institutes/Centres shall report at ICMR Headquarters, New Delhi, strictly as per the Institute-wise schedule indicated above, for completion of the Facial/IRIS/Palm/Biometric Verification process.

4. The concerned Institutes/Centres are also requested to furnish the details of all eligible employees who will be attending the Facial/IRIS/Palm/Biometric Verification in the prescribed format **enclosed as Annexure-I to this circular**. The duly filled-in Annexure may be forwarded to ICMR Headquarters well in advance through mail on (ao.rpccell@icmr.gov.in) to facilitate necessary arrangements for the verification process.

5. The TA/DA, as admissible under the rules, for the employees attending the biometric verification at ICMR Headquarters shall be borne by the concerned ICMR Institute/Centre.
6. The concerned Institutes/Centres are directed to inform all eligible employees/candidates regarding the above schedule and ensure their attendance at the designated date and reporting time. The concerned employees/candidates shall be instructed to carry the original Offer/Appointment Letter issued pursuant to the Common Recruitment Examination (CRE) and a valid Identity Proof while reporting at ICMR Headquarters for the Facial/IRIS/Palm/Biometric Verification.
7. **The Facial/IRIS/Palm/Biometric Verification process is mandatory for all concerned employees. Failure to attend the verification process as per the prescribed schedule may attract disciplinary proceedings or such other action as deemed appropriate by the Competent Authority.**
8. This issues with the approval of the Competent Authority.



(Reema Sharma)

Assistant Director General (Admin)

Copy to:

1. The concerned ICMR Institutes/Centres.
2. Dr. Manjeet Singh Chalga, Scientist-E, for uploading on ICMR website.
3. The concerned file.

Details of Eligible Employees Selected through CRE Attending Facial/IRIS/Palm/Biometric Verification at ICMR Headquarters:

Name of ICMR Institute/Centre: _____

S. No.	Name of the Employee	Designation	Category under which Selected	CRE through which Recruited	Date of Joining	Mobile No.	Signature (at the time of biometric verification)
1.							
2.							
3.							
4.							
5.							

*Certified that the above-mentioned employees are eligible for Facial/IRIS/Palm/Biometric Verification and will attend the verification process at ICMR Headquarters as per the schedule prescribed in the Circular.

Signature of Director of the Institute/Centre: _____

Name: _____

Designation: _____

Date: _____