



Indian Council of Medical Research

Department of Health Research
(Ministry of Health & Family Welfare)

V. Ramalingaswami Bhavan, Post Box No. 4911,
Ansari Nagar, New Delhi-110029

File No. MedTech/Mitra/2023/MDMS (PT-III)

Dated: 21.04.2025

ICMR intends to engage following Non-Institutional scientific project human resource positions, purely on temporary contract basis for its short-term research projects, being undertaken by Medical Device & Diagnostics Mission Secretariat, Division of Development Research, ICMR, HQ under MedTech Mitra.

Required qualifications and other details are given below.

Post	Eligibility	Consolidated Fee/ Remuneration
Consultant (Scientific/ Technical - Non-Medical)	<p><u>Essential Qualifications/ Experience:</u></p> <p>Professionals having proven competency and success in their area of specialization, with at least 10 years of post-qualification experience and should possess minimum M.Sc. / B.Tech / BE / MCA / MPH / B. Pharm / BSMS / MD in AYUSH or equivalent qualifications with relevant experience in Manufacture/Testing/ Regulatory affairs of Medical Devices & Project Management with multi stakeholders collaboration in innovation management</p>	Between Rs.1,00,000 - Rs.1,80,000 depending upon experience and knowledge.
Two (2)	<p>OR</p> <p>Retired Government employees, with requisite qualification and who were in the regular Pay Level-10 and above and having at least 10 years' experience in the required specialization.</p> <p><u>Desirable Skills / Experience:</u></p> <ul style="list-style-type: none">• Ability to communicate regulatory requirements and strategies effectively.• Experience of handling data of Pre-Clinical/ clinical research studies.• Experience in making SoPs/ Guidelines on Medical Device development/usage/ Regulations.• Experience of handling regulatory matters & having knowledge of ISO 9001, ISO 13485, Medical Device Rules-2017, ISO 14971, IEC 62304, internal audits, quality assurance, clinical evaluation/ performance evaluation, medical device design and development. <p>Oversee end-to-end monitoring of the projects funded through handholding support of MedTech Mitra, facilitate technical & financial review.</p> <ul style="list-style-type: none">• Coordinate activities among MedTech Mitra stakeholders and innovators.	For Retired Govt. servant the remuneration shall be fixed in accordance with the Ministry of Finance, Dept. of Expenditure OM No. 3-25/2020-E.IIIA dated 09 Dec 2020.

	<ul style="list-style-type: none">• Develop and monitor project timelines, budgets disbursal and milestones. <p>Age Limit : 40 to 70 Years</p>	
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Note:

1. Ph.D. will be considered as 4 years' experience (irrespective of the duration taken to complete the degree).
2. MPH/ M. Tech/ ME/ M. Pharma will not be considered as any experience.

Deserving candidates may send their applications in the prescribed form, duly filled in all respects along with all required supporting documents and certificates, duly self-attested, on the email: medtechmitra@gmail.com within the schedule date and time for submission of applications, i.e. on or before **12.05.2025** upto **17:00** hours. Late / Delayed / Incomplete / Unsigned applications will not be considered and rejected straight away without any correspondence. Candidates are therefore advised to submit their application well in time without waiting for the last date for submission of applications. ICMR will not be responsible if candidate fails to submit their application within time for any reason. Applications received within the stipulated date, time and complete in all respects will only be screened by the screening committee of ICMR to shortlist candidates for further process of engaging the above scientific project human resources. Candidature of successful candidates shall be subject to verification of all original documents by ICMR and fulfillment of required eligibility criteria in all respects of qualification, age and experience, etc.

General Terms and conditions: -

1. Number of positions may vary.
2. These positions are meant for temporary projects and co-terminus with the project.
3. Engagement of the above-advertised Project Human Resource positions will depend upon availability of funds, functional requirements and approval of the competent authority. Therefore, we are not committed to fill up all the advertised Project Human Resource positions and the process is liable to be withdrawn / cancelled / modified at any time.
4. The rates of emoluments/stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project.
5. Cut-off date for age limit will be as on the date of last date for submission of applications.
6. Age relaxation will be as per the guidelines of ICMR.
7. Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate. PWD candidates shall produce latest disability certificate issued by a Medical board of Government hospital with not less than 40% disability.
8. Allotment of project to the successful candidates will be decided by the competent authority at its discretion.
9. Qualification & experience should be in relevant discipline / field and from an Institution of repute. **Experience should have been gained after acquiring the minimum essential qualification.**
10. Mere fulfilling the essential qualification does not guarantee the selection.
11. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
12. No TA/DA will be paid to attend interview / personal discussion and candidates have to arrange transport / accommodation themselves.
13. ICMR reserves rights to consider or reject any application / candidature.
14. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
15. Project Human Resource cannot be permitted to register for Ph.D., due to time constraints.
16. Project Human Resource will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
17. Project Human Resource shall **not** have any claim on a regular post in ICMR or in any of its Institutes/Centers or in any Department of Government of India and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment / absorption / regularization of service in funding agency or in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, Staff Quarters and other facilities applicable to the regular staff of ICMR etc. are **not** admissible to the project human resource.

18. Project Human Resource will normally be engaged initially for a period of one year or till the project period, and continued further after annual review on the basis of their performance, depending upon the tenure of the project, availability of funds, functional requirements and approval of competent authority. The maximum term of any Project Human Resource in any or multiple projects, with breaks or without breaks shall be five years only. The concerned Project Investigator, Division Head and Head of the host Institute shall personally be responsible and accountable for the continuation / extension given if any without prior concurrence of the Director General, ICMR to any project human resource beyond five years either with or without breaks in any or multiple projects.
19. ICMR reserves the right to terminate the project human resource even during the agreed contract period or extended contract period without assigning any reason.
20. Leave shall be as per the ICMR's policy for project human resource.
21. Candidate must submit his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed bio-data/C.V. and all relevant documents; **duly self-attested**; in proof of his/her educational qualifications [all certificates and mark-sheets from 10th Std. onwards], working experience, age, caste and **photo id** [Aadhaar Card/Indian Passport/PAN Card/Driving License] etc., within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned applications will not be considered at all and no correspondence will be entertained in this regard.
22. ICMR reserves the right to cancel/modify the process at any time, at its discretion.
23. The decision of the DG, ICMR will be final and binding.
24. Canvassing in any form will be a disqualification.
25. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to see the website of ICMR regularly for further updates related to this advertisement.

**Administrative Officer
Development Research**

11. Work Experience (Certificates in proof of experience must be supported):

Name of Employer	Post	From date	To date	Reason for leaving

Total Experience gained after acquiring the minimum essential qualification (in years): _____

12. Details of NET/GATE/National level exams passed, if any.

Exam passed	Date of passing	Valid till

13. If selected what period would you require to join: _____

Note: Additional information, if any can be provided on a separate paper or on overleaf of this page.

Declaration: I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will be disqualification and is likely to render the candidate unfit.

Date: _____

Signature: _____

Place: _____

Name of the candidate: _____