

ICMR intends to engage following Non-Institutional human resource positions, purely on Temporary contract basis, under Discovery Research Division, ICMR Hqrs, New Delhi:

S. No.	Name of Position	Remuneration	Qualifications
1.	Consultant-Finance: 01 position	Consolidated remuneration between INR 1,00,000-1,80,000 (Note: The emoluments shall be recommended by the selection committee as mentioned in para 7.4 of O.M order No 16/84/2024-Admn./e-171470 dtd 26/11/2024, and shall commensurate with the qualification and experience of the candidate.) For retired Govt. servant the remuneration shall be fixed in accordance with the Ministry of Finance, Dept. of Expenditure OM No. 3-25/2020-E.IIIA dated 09 Dec 2020.	Essential Qualifications: Professionals having at least 10 years of experience in Administration / Finance & Accounts, Audit, Legal in Govt. Dept / PSU / Autonomous Bodies., and should possess Post Graduate degree in relevant subject viz., Management / Law / Public Administration / Finance & Accounts / CA / ICWAI / Commerce / Economics, etc. OR Retired Govt. employees with Bachelor degree in any discipline and in the Pay Level -7 and above with 10 years of experience in the field of Management / Law / Public Administration Finance & Accounts / CA /ICWAI / Commerce / Economics, etc. Desired Qualifications: Knowledge of IT applications, virtual meeting platforms and computer skills will be added advantage.
2.	YP-II (F&A): 01 position	Consolidated remuneration INR 42,000	Essential Qualifications: M.Com / MBA (With minimum 55% marks) from a recognized University/College or CA (Inter) / ICWA (Inter) / CS (Inter). The candidate should have minimum one year of post qualification experience in relevant field / subject) Desired Qualifications: Knowledge of IT applications, virtual meeting platforms and computer skills (MS Word. Excel. PowerPoint. Tally. Etc.) will be an added advantage.
3.	YP-II (Admin): 02 positions	Consolidated remuneration INR 42,000	Essential Qualifications: Post graduate in any discipline with minimum 55% marks from a recognized University/College. The candidate should have minimum one year of post qualification experience in relevant field / subject) Desired Qualifications: Knowledge of IT applications, virtual meeting platforms and computer skills (MS Word/Excel/ PowerPoint/ Tally etc.) will be an added advantage.

Place of duty: ICMR Headquarters, New Delhi.

Note:

- a) All the educational qualifications/certificates shall be from the recognized Board/University.
- b) All the experience gained shall be preferably from the Govt. Organizations and shall be counted after the date of completion of Minimum Essential Qualification. Experience from reputed National/International Organizations shall also be considered.
- c) Experience shall be from the relevant field/area, as required for the study of the Project concerned.
- d) All community certificates shall be issued by the authorized officers of the Govt.
- e) The required field / Specialization may be mentioned in bracket against the position that is to be filled.
- f) Increment @5% on initial emoluments after completing for every two years, subject to performance review.

How to Apply:

1. Deserving Candidates should apply online at <https://forms.gle/A1ZGNUDBZtvJ1kZN9>
2. The following self-attested required documents are to be enclosed with the application:-
 - a. Proof of Date of Birth
 - b. Educational Qualifications
 - c. Experience
 - d. CV

No application will be entertained after 28-08-2025 till 5:00 PM. Candidates are therefore advised to submit their application well in time without waiting for the last date for submission of applications. Shortlisted Candidates' list will be published on ICMR Website. There will be no separate individual communication.

General Terms and conditions:-

1. Number of positions may vary.
2. These positions are meant for temporary projects and co-terminus with the project.
3. Engagement of the above advertised Project Human Resource Positions will depend upon availability of funds, functional requirements and approval of the Competent Authority. Therefore, we are not committed to fill up all the advertised Project Human Resource Positions and the process is liable to be withdrawn / cancelled / modified at any time.
4. The rates of emoluments/stipend shown in this advertisements are project specific and may vary according to sanction of the funding Agency of the project.
5. Cut-off date for age limit will be as on the date of last date for submission of applications.
6. Age relaxation will be as per the guidelines of ICMR.
7. Reserved category candidates must produce their latest Caste Validity Certificate. OBC candidates must possess a latest valid non-creamy layer certificate. PWD candidates shall produce latest disability certificate issued by a medical board of Government hospital with not less than 40% disability.
8. Qualification & experience should be in relevant discipline/field and from an Institution of repute.
9. Experience should have been gained after acquiring the minimum essential qualification.
10. Mere fulfilling the essential qualification does not guarantee the selection.
11. Persons already in regular time scale service under any Government Department / Organizations are not eligible to apply.
12. No TA/DA will be paid to attend interview / personal discussion and candidates have to arrange transport/accommodation themselves.

13. ICMR reserves rights to consider or reject any application/candidature.
14. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
15. The persons engaged on Project Human Resource Positions cannot be permitted to register for Ph.D., due to time constraints.
16. The persons engaged on Project Human Resource Positions will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work. They are liable to serve in any part of the country.
17. The persons engaged on Project Human Resource Positions shall not have any claim on a regular post in ICMR or in any of its Institutes/ Centres or in any Department of Government of India and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment/absorption/regularization of service in funding agency or in ICMR. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical claim, Staff Quarters and other facilities applicable to the regular staff of ICMR etc. are not admissible to the project human resource positions.
18. Successful candidates will normally be engaged on Project Human Resource Position initially for a period of one year or less, depending upon the tenure of the Project and functional requirements. Continuation / Extension to engagement of Project Human Resource Positions will be depending upon evaluation of performance, tenure of the project availability of funds, functional requirements and approval of Competent Authority. The maximum term of any Project Human Resource Position in any or multiple projects, with breaks or without breaks shall be five years only. The concerned Project Investigator, Division Head and Head of the host Institute shall personally be responsible and accountable for the continuation / extension given if any without prior concurrence of the Director General, ICMR to any project human resource position beyond five years either with or without breaks in any or multiple projects.
19. ICMR reserves the right to terminate the project human resource position even during the agreed contract period or extended contract period without assigning any reason.
20. Leave shall be as per the ICMR's policy for project human resource positions.
21. Candidate must submit his/her duly filled in application form in the prescribed format with a recent passport size colour photograph along with a detailed bio-data/C.V and all relevant documents; duly self-attested; in proof of his/her educational qualifications [all certificates and mark-sheets from 10th Std. onwards], working experience, age caste and Photo id [Aadhaar Card/Indian Passport/PAN Card/Driving License] etc., within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned applications will not be considered at all and no correspondence will be entertained in this regard.
22. ICMR reserves the right to cancel/modify the process at any time, at its discretion.
23. The decision of the Competent Authority will be final and binding.
24. Canvassing in any form will be a disqualification.
25. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to see our website: <https://www.icmr.nic.in>, regularly for further updates related to this advertisement.



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