



आई सी एम आर - राष्ट्रीय जैव आयुर्विज्ञान जंतु संसाधान सुविधा
स्वास्थ्य अनुसंधान विभाग,
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार
ICMR- National Animal Resource Facility
for Biomedical Research
Department of Health Research,
Ministry of Health & Family Welfare,
Government of India

VACANCY NOTIFICATION

Advertisement No. NARFBR/Consultant/2025 dated 27.09.2025

Applications are invited to fill up one post of full time Consultant (Scientific/Technical-Non-Medical) for GLP on contract basis. For essential qualification, experience, age, other terms and conditions alongwith Application Form visit www.icmr.nic.in, www.narfbr.org. Interested candidates may download application form and send duly filled application form along with self-attested copies of credentials through email addressed to estt-narfbr@icmr.gov.in on or before **14.10.2025 till 05:30 PM**.

Corrigendum, if any, shall be published on the Institute's website only.

Sd/-

Senior Administrative Officer



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NARFBR
NATIONAL ANIMAL RESOURCE FACILITY
FOR BIOMEDICAL RESEARCH

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Government of India

Advt No. ICMR-NAFRBR/CONSULTANT/2025

Date: 27.09.2025.

ENGAGEMENT OF CONSULTANT

ICMR-National Animal Resource Facility for Biomedical Research, Hyderabad, an Autonomous Institute of National Importance under the Indian Council of Medical Research, Department of Health Research, Ministry of Health & Family Welfare, Government of India, invites applications from suitable candidates/retired employees for the position of consultant purely on a temporary basis, as detailed below.

Name of the Position	Consultant (Scientific/Technical- Non- Medical) for GLP.
Educational Qualification & Experience	Professionals having proven competency and success in conducting Quality Assurance and/or managing studies under GLP (Good Laboratory Practice) environment, with at least 10 years of post-qualification experience, and should possess M.Sc./ M.V.Sc. / M. Pharm/ M. Tech qualification. Note: 1. PhD will be considered as 4 years of experience (irrespective of the duration taken to complete the degree). 2. Master's degree in any discipline will not be considered as any experience.
Consolidated Fee/ Remuneration	Between Rs.1,00,000/- to 1,80,000/- per month In case of retired government servants, the remuneration shall be fixed in accordance with the Ministry of Finance, Department of Expenditure, OM No. 3-25/2020-E.IIIA dated 09.12.2020.
No. of position	01
Age limit	Minimum 40 years and Maximum 70 years.
Duties	All activities related to GLP, including project management, overall conduct of the studies, document/SoP preparation, and oversight for compliance and any other works entrusted from time to time.
Period of Consultancy	Initially for one year. Subsequent extension, if any, can be considered as per Note 1.
Place of posting	ICMR – NARFBR, Hyderabad

Note:

1. **Period of engagement** The initial term of engagement of consultant shall be for not more than one year and subsequent extension, if any, can be considered, on case-to-case

basis, depending upon the job requirements and the time frame for its completion, subject to fulfillment of performance evaluation made by the Competent Authority, but would not be more than five years.

2. For detailed notification including educational qualifications, age, and eligibility criteria, etc., visit the Institute's website <https://www.narfbr.org/notificationsvacancies.php>. The last date for receipt of the application complete in all respects, in the prescribed proforma, along with requisite documents is 14.10.2025. The candidates may also send an advance copy of the filled-in application by email to **estt-narfbr@icmr.gov.in**.
3. **Selection Process:** The shortlisted candidates as per eligibility criteria will be called for interview and original documents will be verified during the course of interview. If necessary, a written test may be conducted before calling for the interview. In case of selecting retired government servant as consultant, only an interview will be conducted; no written test will take place. The dates for the interview will be uploaded to the ICMR-NARFBR website.

Sd/-
Sr. Administrative Officer

General Conditions:

1. The above assignment is purely on a contractual basis, initially for one year and subsequent extension, if any, can be considered, on case-to-case basis, depending upon the job requirements and the frame of its completion. (up to 5 years)
2. The incumbent selected shall have no claim whatsoever for regularization of their services in the ICMR-National Animal Resource Facility for Biomedical Research, Hyderabad.
3. The candidates applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
4. Maximum age, qualification and experience are to be taken into consideration as on the last date of the receipt of the application.
5. **How to apply:** The last date for receipt of completed application on the prescribed proforma (Annexure I) along with requisite documents is 14.10.2025. In case the last date falls on weekend or a holiday, then the last date of submission of the application will be shifted to the next working day (up to 5.00 PM).
6. The candidates must send the application in the prescribed proforma (Annexure I) duly signed on each page along with self-attested copies of all certificates/documents in support of fulfilling the essential criteria of age, educational qualifications, experiences etc. besides others in support of their candidature to the following address through Speed Post/Courier.

Sr. Administrative Officer
ICMR-National Animal Resource Facility for Biomedical Research,
Genome Valley, Shamirpet, Hyderabad, Telangana 500 101.

Note: If a hard copy is not received, candidate will not be allowed for the interview.

The envelope containing the application should be superscribed with the "Application for the position of **Consultant (Scientific/Technical- Non-Medical) for GLP**".

Incomplete applications will be summarily rejected.

7. The mere fulfillment of the required qualifications and experience does not entitle a candidate to be called for the interview. Applications, as received, will be screened by a duly constituted Screening Committee, and a limited number of candidates will be called for the interview. The screening criteria will be decided by the ICMR-National Animal Resource Facility for Biomedical Research, which will be final, and no representations in this regard will be entertained. However, if sufficient numbers of candidates with the required experience are not available, then the experience requirements may be relaxed at the discretion of the Competent Authority.
8. Retired Government Employees of both Central and State Government, including University/Autonomous Bodies/PSUs/Ex-Serviceman/Para-Military Services, can apply, however, their remuneration will be fixed as per the Rules & instructions issued by the Government of India from time to time in respect of service and pay, etc.
9. All other terms & conditions as applicable will be decided by the ICMR-National Animal Resource Facility for Biomedical Research, which will be binding relating to the Selection Process of the Consultants.

Terms and Conditions

- i. **Duties:** All activities related to GLP, including project management, overall conduct of the study, document/SoP preparation, and oversight for compliance, and all works assigned by the Director, ICMR-NARFBR or his authorized representatives.
- ii. **Age:** Minimum age for engagement of Consultants would be 40 years, and maximum age would be 70 years. The candidate must have at least one year residue service to attain the age of 70 as on last date of Application.
- iii. **Period of engagement:** The initial term of engagement of consultant shall be for not more than one year and subsequent extension if any can be considered, on case-to-case basis, depending upon the job requirements and the frame of its completion, subject of fulfillment of performance evaluation made by the competent authority, but will not be more than 5 years.
- iv. **Remuneration:** The remuneration will be between Rs. 1,00,000/- to 1,80,000/- per month. In case of retired government servants, the remuneration shall be fixed in accordance with the Ministry of Finance, Department of Expenditure OM No. 3-25/2020-E.IIA dated 09.12.2020. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.
- v. **Attendance and working hours/day:** The working hours for the consultants will be the same as those of regular employees of ICMR-NARFBR. No extra benefit will be allowed for working beyond office hours. Unauthorized absence for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.
- vi. **Allowance:** The Consultants shall **not** be entitled to any other perquisites like honorarium or allowances such as DA, residential telephone facility, residential accommodation, personal staff, CGHS and medical reimbursement, etc.
- vii. **Leave:** Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Therefore, a consultant shall not draw any remuneration in case of his/her absence from work beyond authorized duration of leave. Unavailed leave during the period of engagement will not be carried forward in case of renewal. Maternity leave shall be as per the Maternity Benefit Act of GoI.
- viii. **Expiry of Contract:** The contract of the consultant will be of a temporary nature and can be terminated anytime, without any prior notice and without providing any reason for it. However, in the normal course, termination of the contract may be done by giving not less than one month's notice on either side at any time, without assigning any reason.
- ix. **Accommodation:** No Quarter/hostel or any other accommodation will be provided by the Institute.
- x. **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. However, retired government official engaged as consultant shall be allowed TA/DA for their travel inside the country, in connection with the official work, as per his/her entitlement at the time of retirement. For others, the entitlements will be as follows:

Travelling Allowance: To and fro journey by Air (Economy Class) or by train in AC-2 Tier/ AC Chair Car.

Daily Allowance: Rs.3000/- per day for other tour-related expenses on Guest House / Hotel Accommodation, food and local conveyance, etc.

- xi. **Release of Consolidated remuneration:** The monthly remuneration will be released to the consultant, based on an explicit certificate from the Director, ICMR-NARFBR on satisfactory performance and attendance.
- xii. **Tax Deduction:** All Applicable taxes, as per government rules and regulations, will be deducted at source.
- xiii. **Legal Status:** The consultant shall be engaged purely on a contractual and temporary basis and will not be regarded, for any purpose, as being either an "employee" or "Official" of the Institute. Further, he/she shall have no claim of further extension beyond contractual engagement or regularization of service in ICMR / or its any Institute / Center or Govt. of India in any case. An undertaking to this effect has to be signed by the consultant before joining.
- xiv. **Discipline and decorum:** The selected candidate shall follow all the Institutional norms. Violation of the prescribed provisions will entail breach of the terms and conditions of the contract and would attract penal provisions, including termination of the contract.
- xv. **Insurance:** The individual consultant shall be solely responsible for taking out and for maintaining adequate insurance, required to meet any of his/her obligations under the contract, as well as for arranging, at his/her own expense, such as life, health and other forms of insurance, as the individual Consultant may consider appropriate, to cover the period during which they are engaged.
- xvi. **Settlement of Disputes:** ICMR/ ICMR Institutes / Center and the Consultant shall use their best efforts to amicably settle disputes, controversy or claim, arising out of the contractual duration.
- xvii. **Conflict of Interest:** The Consultant shall be expected to follow all the Guidelines of the Council / Gol, which are in force from time to time. He/she will be expected to display utmost honesty, secrecy of office, and sincerity while discharging his/her duties. In case the service of any Consultant is not found satisfactory or found in conflict of interest of the Council /GoI his/her engagement will be liable for discontinuation immediately, without assigning any reason thereof. An undertaking to this effect shall be signed by the Consultant before joining.
- xviii. **Audits and Investigation:** Each invoice / bill paid by the Council / Institute / Center shall be subject to post-audit by auditors (Internal / External) from time to time. The Consultant acknowledges and agrees that, he/she shall provide full and timely cooperation with such investigations / post-payment audits, which the Council / Gol may conduct, on any aspect of the consultancy contract or award thereof.
- xix. **Travel, Medical Clearance and Service Incurred Death, Injury or Illness:** - Council / Institute may require the Consultant to submit a Statement of Good Health from a recognized physician, prior to commencement of work, in any offices or premises of Indian Council of Medical Research. In the event of the death, injury or illness of the Consultant, which is attributable to the performance of services on behalf of Council / Institute, under the terms of the Contract, while the Consultant is traveling on tour of Council / Institute expense or is performing any services under the Contract in any offices or premises of Council / Institute, the Consultant or his/her dependents, as appropriate, shall not be entitled to any compensation.
- xx. **Force Majeure and other Conditions:** Force majeure, as used herein, means any unforeseeable and irresistible act of nature, any act of war (whether declared or not), invasion, revolution, insurrection, or any other acts of a similar nature or force, provided that such acts arise from causes beyond the control and without the fault or negligence

of the Consultant. The Consultant acknowledges and agrees that, with respect to any obligations under the Contract that the Consultant must perform in or for any areas in which they are engaged in, preparing to engage in, or disengaging from any peacekeeping, humanitarian or similar operations, any delay or failure to perform such obligations arising from or relating to harsh conditions within such areas or to any incidents of civil unrest occurring in such areas shall not, in and of itself constitute force majeure under the Contract.

- xxi. **Interpretation:** Where any doubt arises as to the interpretation of any of the provisions of these rules, the matter shall be referred to DIRECTOR, ICMR-NARFBR, whose decision shall be final and binding.
- xxii. **Power to Relax:** Where the DIRECTOR, ICMR-NARFBR is of the opinion that it is necessary or expedient to do so, he may, by order, for reasons to be recorded in writing, relax any of the provisions of these guidelines.
- xxiii. The Competent Authority reserves the right to change the number of vacancies, withdraw the process in full or in part and the right to reject any or all applications received without assigning any reasons or giving notice etc.
- xxiv. The prescribed qualification and experience are minimum, and merely possessing the same does not entitle any candidate for selection.
- xxv. This contractual engagement is full-time, and private practice of any kind is prohibited. As per ICMR guidelines, recording the daily attendance through Aadhar enabled biometric attendance (AEBAS) is mandatory.
- xxvi. He/she should also note that he/she will have to conform to the Rules of discipline and conduct as applicable to the Institute employees.
- xxvii. No travelling or other allowances will be paid to the candidate for the interview or for joining the post.
- xxviii. The candidate should not have been convicted by any Court of Law.
- xxix. Canvassing in any form will render the candidate disqualified for the post.
- xxx. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable to be removed from the engagement and such action as the Appointing Authority may deem fit.
- xxxi. The decision of the Competent Authority regarding the selection of the candidate will be final, and no representations will be entertained in this regard.

Sd/-
Sr. Administrative Officer

APPLICATION FOR ENGAGEMENT OF CONSULTANT

1. Position Applied for : Consultant (Scientific/Technical-Non Medical) for GLP

2. Full Name :

3. Father's Name :

4. Date of Birth & Age :

5. Gender :

6. Marital Status :

7. Nationality :

8. Educational Qualifications

(Mention from Undergraduate degree onwards - Self-attested copies of certificates and mark sheets should be attached)

Degree	Board/ University	Year of Passing	Course Duration (years)

9. Work Experience (Post-qualification): *(Starting from the most recent) (Attach self-attested copies of certificates)*

Organization	Name of the Post held	Date of Joining	Date of Leaving	Job Profile

10. Last pay drawn *(in case of retired : government servants)*

11. Details of trainings/certification, etc. relevant to GLP

Name of training/ certification	Training/ certifying organization	Date and Duration	Nature of training

Photo
Self-
Attested

12. Address :

Details	Permanent	Communication
House Name/No		
Street/Locality		
Town/City		
District& State		
Residence Phone		
Mobile No		
E-mail ID		

13. Other relevant information, if any.

13. Details of enclosures : 1. Detailed Curriculum Vitae
- 2.
 - 3.
 - 4.
 - 5.

14 **Declaration**

I do here by declare that the information furnished above is true to the best of my knowledge and belief and in case the same is found to be incorrect at any stage of the selection, my candidature will be treated as cancelled.

Place:

Date:

Signature of the Candidate