No. DRD/Consultant/2026-Part(1)

INDIAN COUNCIL OF MEDICAL RESEARCH

V. RAMALINGASWAMI BHAWAN

ANSARI NAGAR, NEW DELHI-110029

Dated: 13th November, 2026

**Advertisement for Engagement of Senior Consultant (Extramural/Intramural Research) (one post) for Development Research Division, ICMR Hqrs., New Delhi.**

Indian Council of Medical Research, an autonomous organization under the Department of Health Research, Ministry of Health and Family Welfare, Govt. of India is inviting applications from the eligible Retired Government Servants to engage as Senior Consultant (Extramural/Intramural Research) for Development Research Division, ICMR Hqrs., New Delhi.

1. The willing and eligible candidates retired from Central/State/Autonomous/PSU Organizations may submit their application at ICMR Hqrs. Office, New Delhi in the prescribed application form attached as Annexure -1.

2. The selected candidate shall be posted in Development Research Division at ICMR Hqrs., New Delhi.

3. Age limit: Not more than 65 years on the last date of receipt of the applications.

4. Eligibility Criteria: Retired Government employees from Central/State/Autonomous/PSUs with Bachelor degree in any discipline and in the Pay level-7 and above with at least 12 years' experience in the field of Administration in Central/State/Autonomous/PSUs

OR

Professionals having at least 12 years of experience in the field of Administration in Central/State/Autonomous/PSUs and should possess Post Graduate degree in Management.

**Desirable Qualification & Experience**: Candidates possessing Post Graduate degree in Management, working experience of Extramural/Intramural Research Programmes and also should have knowledge of computer applications.

5. Remuneration & Entitlements.

a. The remuneration will be payable to the candidates who are not drawing pension from Govt. of India according to their length of service/experience/qualification as decided by the Selection Committee between Rs.1,00,000/- to Rs.1,50,000/- per month (all inclusive);

OR

b. The remuneration will be payable as per O.M. No.3-25/2020-E.IIIA dated, 9th Dec., 2020 issued by DoE, M/o Finance. (Last pay drawn minus pension plus Travelling Allowance if applicable) for the candidates who are drawing pension from Central/State Governments/Autonomous bodies etc.

6. Period of Consultancy: The initial term of engagement of Senior Consultant (Extramural/Intramural Research) shall be for one year and subsequent extension, if any, can be considered, on case to case basis, depending upon the job requirements subject to fulfillment of performance evaluation made by the Competent Authority and shall not be more than Five Years or till attaining the age of 70 years, whichever is earlier.

7. The Senior Consultant (Extramural/Intramural Research) shall not be entitled to any other perquisites like honorarium or allowances such as Dearness Allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS and Medical Reimbursement etc.

8. No TA/DA shall admissible for joining the assignment or on its completion. However, Retired Government Officials engaged as Senior Consultant (Extramural/Intramural Research) shall be allowed TA/DA for their travel inside the country, in connection with the official work, as per his/her entitlement at the time of retirement.

9. The working hours for the Senior Consultant (Extramural/Intramural Research) will be same as regular employees of ICMR. No extra benefit will be allowed for working beyond office hours.

Unauthorized absence for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.

10. Leave: Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Therefore, a Senior Consultant (Extramural/Intramural Research) shall not draw any remuneration in case of his/her absence from work beyond authorized duration of leave. Unveiled leave during the period of engagement will not be carried forward in case of renewal. The leave record shall be maintained by the concerned Head of Division/Institute / Centre. Maternity leave shall be as per Maternity Benefit Act of Government of India.

11. Scope of work for above positions is as under:-

| Sl. No. | Name of Position | No. of Position | Details of Scope of Work/Assignment |
|---|---|---|---|
| 1 | Consultant (Extramural Research) | 01 | To assist in all Administrative matters of Extramural Research Programmes of Short duration, Low cost proposals, Ad-hoc projects, Task Force projects, National Registry, Centers of Advanced Research, Capacity Building/support for sustained high quality research etc.<br><br>To assist in all Administrative matters of Intramural Research Programmes of Short duration, Low cost proposals, Ad-hoc projects, Task Force projects, National Registry, Centers of Advanced Research, Capacity Building/support for sustained high quality research etc.<br><br>Any other duty assigned by the competent authority from time to time. |

**PROCEDURE FOR RECRUITMENT:**

12. Shortlisted candidates will be called for Interview for which intimation will be sent at their registered email Id.

13. Selection of the candidate will be based on the performance in the interview.

14. The eligible candidates have to bring all the documents as mentioned above in Original for verification on the date of interview.

15. Candidates have to submit the duly self-attested copies of proof of their age, educational qualifications, experiences, testimonials copy of PPO along with their application.

16. Incomplete applications or application not submitted in prescribed format or without photo and signature or received after last date shall be summarily rejected.

17. Submission of incorrect or false information shall disqualify the candidature at any stage of recruitment process.

18. Qualification and experience should be in relevant discipline/field and from a reputed Institution/Organization recognized by competent authority

**19. The DG, ICMR reserves the right to accept or reject any application without assigning any reason thereof** and no correspondence/recommendation will be entertained in this matter.

**20. The DG, ICMR reserves right to fill up or not fill up the post advertised on website.**

**21. The DG, ICMR reserves the right to prepare/frame a panel of waitlist candidates which shall be valid for a period of one** year.

22. No TA/DA will be paid to attend the interview or joining the post and candidates should make his/her own arrangement for stay for the duration of interview as well after joining the post, in case of selection.

23. Any Addendum/Corrigendum in respect of above vacancies, notice shall be uploaded on ICMR website https://icmr.gov.in only and applicants are requested to regularly visit the websites (https://icmr.gov.in) to keep themselves updated.

**24. How to apply**

Interested candidates may send their application in prescribed format attached at Annexure-I along with their self attested photocopies of Qualifications & Experience Certificate and copy of the PPO which should reach on or before 10th December, 2026 at the following address:-

To

The Office of the Divisional Head,

Development Research Division,

Indian Council of Medical Research,

3rd Floor, NIMS Building,

V. Ramalingaswami Bhawan, Ansari Nagar,

New Delhi - 110029.

Late/delayed/incomplete applications shall not be entertained and rejected straight away, without assigning any reasons. No communication/correspondence in this regard shall be entertained. Therefore, candidates are advised to submit their application well in time.

25. Canvassing in any form will be a disqualification.

26. The decision of the Competent Authority will be final and binding.

Punam Pal

Administrative Officer (DR Division)

**ANNEXURE-I**

**INDIAN COUNCIL OF MEDICAL RESEARCH, ANSARI NAGAR,**

**NEW DELHI - 110029**

Application for Engagement of Senior Consultant (Extramural/Intramural Research) purely on contractual basis

Affix a recent Passport size Photograph

**APPLICATION FORMAT**

| | | | |
|---|---|---|---|
| 1 | Post applied for | : | |
| 2 | Advertisement No., if any | : | |
| 3 | Name of the candidate in block letters | : | |
| 4 | Father's/Spouse's Name | : | |
| 5 | Date of birth | : | |
| 6 | Present age | : | Years _____ Months _____ Days _____ |
| 7 | Sex | : | Male/Female |
| 8 | Category:<br><br>Gen/SC/ST/OBC/PH<br>(Enclose proof of caste certificate issued by the competent authority) | : | |
| 9 | Address for correspondence | : | |
| 10 | Permanent address | : | |
| 11 | Mobile No. | : | |
| 12 | Email Id | : | |
| 13 | Educational Qualifications<br><br>(Particulars of all academic/ professional examinations passed and degree (in chronological order starting from the highest qualification) | | |

| Examination Passed | Year of Passing | Board / University | % of Marks and Division | Subject Studied |
|---|---|---|---|---|
| | | | | |
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| | | | | |
| | | | | |

| 14 | Experience (in chronological order starting from the present employer) |
|---|---|

| S. No. | Name of the Employer | Post | Date of Joining | Date of Leaving | Nature of Duties |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |

| 15 | Any other relevant information | : | |
|---|---|---|---|

**DECLARATION**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the information provided by me are found false or incorrect at any stage, my candidature/appointment shall be liable for cancellation/termination without notice or any compensation in lieu thereof.

Signature of the Candidate

Place: _____

Date: _____

**Enclosures: Self-attested copies of all certificates/testimonials/ PPO**