

ICMR CHAIRS GUIDELINES

Program Overview

The ICMR-Chair position is offered to scientists having high-level of expertise in any area of medical research having credibility. They should have superannuated from reputed institutions in the country at the pay level 14 and above (equivalent to Scientist-G/Director/Additional DG). The minimum age to apply is 60 years or not more than 67 years of age. The program is not regarded as conferment of an academic distinction.

Purpose/Objectives of the ICMR Chair:

- i. To serve as part of a 'Think Tank' for ICMR.
- ii. To advise DG ICMR for improving ICMR's intramural and extramural research programs.
- iii. To mentor ICMR scientists to improve quality of their research proposals.
- iv. To facilitate capacity development workshops for proposal & protocol development, data analysis & interpretation and manuscript preparation.
- v. To help scientists at any Indian institutes to conceptualize, plan and conduct world class medical research in line with ICMR goals and policies.

GENERAL GUIDELINES

- a) ICMR Chair will directly work with ICMR Hqrs. New Delhi and will report to the DG ICMR.
- b) Number of positions: Not more than 10 Chairs can exist at one point of time.
- c) Application & selection process: Eligible applicants may send their applications (in prescribed format) against the call upon vacancy as and when notified on ICMR website. They should clearly define the role and duties in research projects of national relevance undertaken by them and the work/programs they wish to undertake at ICMR Hqrs. aligning with the objectives of the program. However, the specific roles will be decided and assigned by the DG ICMR.

The selection will be done by an Expert Committee constituted by the DG, ICMR based on the scientific evaluation of the proposal and further approvals from the DG, ICMR.

- d) Tenure: The tenure of ICMR Chairs will be three years extendable up to two more years or 70 years of age, whichever is earlier, subjected to an annual satisfactory review of the progress report conducted by the ICMR.

The service of ICMR-Chair can be terminated with a notice of one month at any time during the tenure by the DG, ICMR without assigning any reasons. They can also resign with the prior notice of one month.

- e) Remuneration: They will be paid monthly honorarium equivalent to the last pay drawn minus last drawn pension. In addition, a special allowance of Rs. 50,000/- per month will be also given to the Chairs to meet the following expenses: transport, telephone, computer and internet, printing, journal publishing and secretarial assistance.

In cases, where there are no pension benefits or the official has retired under National Pension System (NPS), then the monthly remuneration shall be determined in accordance with the ICMR Office order dated 24/03/2024:

https://www.icmr.gov.in/icmrobject/uploads/Circular/1742971271_regulations.pdf.

In cases where in a Chair resigns or tenure is terminated, payment of one month's remuneration in lieu of notice period by either side or if shorter notice than one month, remuneration shall be paid on the pro rata basis.

- f) Leave entitlement: Leave with honorarium will be admissible equivalent to earned leave as admissible to the ICMR employees. The incumbent shall attend the office for not less than 200 working days of the establishment to which they are reporting. He/she shall be entitled to paid leave of absence at the rate of 1.5 days for each completed month of service. For tenure less than a year, the period shall be adjusted on pro-rata basis. The grant of leave beyond these limits and only under exceptional circumstances shall be at the discretion of the DG ICMR and no remuneration shall be given for such leave period. However, the period shall be counted towards the total tenure.
- g) Travel: For participating in seminars/symposia/conferences/workshops/meeting/talks in non-department capacity, either national or international, the incumbents shall obtain prior consent of DG ICMR. And there will be no financial implications on ICMR for the same.

However, if any ICMR Chair visits any institution in India for site/official visits/meetings as assigned and approved by the DG, ICMR, then TA/DA shall be provided as per ICMR norms.

TERMS & CONDITIONS

1. They can continue to be Co-PIs or senior investigators in their ongoing projects.
2. No private practice is allowed as an ICMR Chair.
3. They should not be receiving any other monthly remuneration/salary from any Government sources like J.C. Bose Fellowship, National Science Chair etc. or shall hold any regular position with any private or government organizations as an ICMR-Chair.
4. They shall not get honorarium for their participation in any committees of ICMR/DHR.
5. They shall not be assigned with any functional designations like Head of Institution, Head of Division, Director, Director-in-Charge, Heads of Units/Centers etc.
6. They shall not be vested with any administrative power such as leave sanctioning, tour approval, APAR assessment (Reporting, Reviewing & Countersigning).
7. However, they can be assigned specific administrative roles in ancillary units' like- Indian Journal of Medical Research (IJMR), AcSIR-ICMR-Faculty of Medical Research and Clinical Trials Registry-India (CTRI) etc.
8. They shall not exercise any financial powers including those specified in the purchased and stores procedures. Any guidelines issued by the Ministry of Finance, DoPT and provisions of GFR, 2017 relating to Manual of Procurement of Services shall be followed in the matter.
