

**Basic Details**

<b>Organisation Chain</b>	Department of Health Research  Indian Council of Medical Research		
<b>Tender Reference Number</b>	Pur/PP 549/e-file 234591/2025-26		
<b>Tender ID</b>	2025_DoHR_800677_1		
<b>Tender Type</b>	Single	<b>Form of contract</b>	Buy
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	1
<b>Payment Mode</b>	Not Applicable	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	Bid Document

**Tender Fee Details, [Total Fee in ☐ \* - 0.00]**

<b>Tender Fee in <input type="checkbox"/></b>	0.00		
<b>Fee Payable To</b>	NA	<b>Fee Payable At</b>	NA
<b>Tender Fee Exemption Allowed</b>	NA		

**EMD Fee Details**

<b>EMD Amount in <input type="checkbox"/></b>	0.00	<b>EMD Exemption Allowed</b>	NA
<b>EMD Fee Type</b>	NA	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	NA	<b>EMD Payable At</b>	NA

**Work /Item(s)**

<b>Title</b>	MEM				
<b>Work Description</b>	MEM. Make - HiMedia				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Tender Value in <input type="checkbox"/></b>	4,50,000	<b>Product Category</b>	Consumables (Hospital / Lab)	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	180	<b>Period Of Work(Days)</b>	30
<b>Location</b>	DVG Lab, MCC Pashan, Pune	<b>Pincode</b>	411021	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	ICMR NIV, Camp, Pune 411001

**Critical Dates**

<b>Publish Date</b>	05-Jun-2025 01:00 PM	<b>Bid Opening Date</b>	09-Jun-2025 04:00 PM
<b>Document Download / Sale Start Date</b>	05-Jun-2025 01:00 PM	<b>Document Download / Sale End Date</b>	09-Jun-2025 04:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	05-Jun-2025 01:00 PM	<b>Bid Submission End Date</b>	09-Jun-2025 04:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	Bid Document	421.17	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	STE 549.pdf	MEM Tender Document	421.17

**Tender Inviting Authority**

<b>Name</b>	A.O.
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Address	ICMR NIV, Camp, Pune 411001
Tender Creator Details	
Created By	Naveen Kumar
Designation	Director
Created Date	05-Jun-2025 12:29 PM



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आई सी एम आर - राष्ट्रीय विषाणु विज्ञान संस्थान  
स्वास्थ्य अनुसंधान विभाग  
स्वास्थ्य एवं परिवार कल्याण विभाग, भारत सरकार  
**ICMR - NATIONAL INSTITUTE OF VIROLOGY**  
Department of Health Research  
Ministry of Health & Family Welfare, Govt. of India

Ref : Pur/PP 549 /e-file 234591/2025-26

Date: 04.06.2025

**Single Tender Enquiry**  
**(PAC-Single Source Procurement)**

We are interested in Procurement of Products as per details given below:

Please go through the attached **Terms and Conditions** and submit the quotation immediately addressing to **the Administrative Officer (Stores & Purchase), ICMR-National Institute of Virology, 20-A, Dr. Ambedkar Road, Pune 411 001.**

S.No.	Full description with complete specification	Pack Size	Qty	Make
1.	MEM (500ml) Cat.: AL047A-500ml.	500ml	150	Hi Media

The above requirement is uploaded on CPP Portal (ePublishing) for open information to offer the genuine quote on the proprietary nature of the Product/Services.

Bidders are requested to quote the revised rates of GST as applicable issued by Department of Revenue, Ministry of Finance, Government of India.

Please provide details of discount/ any promotional offers in vogue. If not, please provide a declaration that the quote does not carry any offers Please mail to [nivpurchase@yahoo.co.in](mailto:nivpurchase@yahoo.co.in).

Due Date to submit the offer/quotation : 09/06/2025

Thanking you,

Sincerely,

  
Administrative Officer (Stores & Purchase)



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स्वास्थ्य अनुसंधान विभाग  
उत्तराखण्ड एवं पश्चिमांच कानून मंत्रालय, भारत सरकार

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Department of Health Research  
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Bidders shall satisfy the requirements of a **Class I Local supplier** and **Class II Local supplier** issued in pursuance of '**Make in India**' policy vide **Order No. P-45021/2/2017-PP (BE-II)Part(4) Vol.II**, dated 19<sup>th</sup> July, 2024 of Ministry of Commerce and Industry, Government of India, as amended from time to time. Bidder may please refer said order dated 19<sup>th</sup> July, 2024 for further details.

- a) Eligibility: The Bidder must be a Manufacturer or its authorized Agent.
- b) One Bid per Bidder: A firm shall submit only one bid either individually or as a partner of a joint venture. A firm that submits either individually or, as a member of a joint venture, more than one bid will cause all the proposals with the firms' participation to be disqualified.
- c) ICMR reserves the right to cancel the bid in part or full without assigning any reason and liability on the buyer. On such cancellation the decision of the DG, ICMR will be binding and final on the subject.
- d) You are requested to kindly submit your detailed quote inclusive of all breakups with discounts and all applicable taxes, duties etc., and complete address of your OEM.
- e) The price quoted should be upto **ICMR- National Institute of Virology** (consignee location) inclusive of packing and forwarding charges, freight and insurance. In case of local suppliers the prices quoted should be on "Free delivery basis" at ICMR-NIV Stores. No other charges except those mentioned clearly in the quotation will be paid.
- f) Prices shall be quoted in Indian Rupees only.
- g) Signed / E-sign & scanned quotes through email are acceptable.
- h) **Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
- i) For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.
- j) **Payment Terms:** 100% payment shall be made after receipt of complete goods/Equipment in good condition, acceptance and successful installation of goods/Equipment. This payment is subject to recoveries, if any, either on account of statutory deduction/ taxes/ Liquidated Damages, if any and non-rectification of defects/ deficiencies not attended by the Supplier or otherwise.
- k) **Delivery Time:** Maximum within 3 weeks. However, please indicate the delivery period clearly in the Quote.



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स्वास्थ्य अनुसंधान विभाग  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार

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- l) **Penalty Clause:** Any delay in dispatching the material may attract penalty @ 0.5% per week subject to a maximum of 10% of the total value of order.
- m) **Insurance :** The supplier shall make all necessary arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.
- n) **Address of Consignee (Place of Delivery) :** DVG Lab, 130, MCC, 1, Pashan - Sus Rd, Pashan, Pune, Maharashtra 411021
- o) **Validity of the quotation:** Minimum 60 days validity from the date of quote to be provided.
- p) **GST** will be applicable as per the latest GoI notification.
- q) If the material is perishable in nature, sufficient dry ice/gel should be added, so that sustainability of the material remains for at least 10 days.
- r) Bidder is requested to give undertaking Certificate regarding land border "I/ We have read the clause issued by Government of India regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/ We certify that the bidder is not from such a country or, if from such a country, have been registered with the Competent Authority"
- s) The bidder must share ANNEXURE III (format attached to this document) in cases of Single Tender Enquiry along with valid Authorization Certificate.

**Signature of the Bidder with seal**

**UNDERTAKING FOR REASONABLE PRICE ANNEXURE-I**

This is to Certify that we have offered the possible reasonable prices vide our Quote No. \_\_\_\_\_ dated \_\_\_\_\_ in response to ICMR-NIV Enquiry No. \_\_\_\_\_, Dated \_\_\_\_\_ and we further undertake that we will not offer less than the offered rates during the validity period to any other State / Central / PSU / Autonomous Bodies / Universities / R&D Institutes / Pharmaceutical Laboratories / Public Limited Companies.

**Place:**

**Date:**

**Sign. of Bidder with Seal**

(Letter Head of the firm)

**Annexure-III**

**Proprietary Article Certificate (PAC) from the firm**

**Note:** Proprietary Article Certificate in the following form is to be provided by the OEM/authorized dealers/Stockiest of OEM) before procuring the goods from a single source under the provision of sub Rule 166 (i) and 166 (iii) as applicable.

• NIV Enquiry Ref No. : \_\_\_\_\_

• Description of Goods as per PAC enquiry: \_\_\_\_\_

(i) The indented goods are manufactured by M/s. \_\_\_\_\_

(ii) No other make or model is acceptable by the Institute/Centre ..... for the following reason:-

(1) .....

(2) .....

(3) .....

(4) .....

(iii) Concurrence of finance wing of the OEM/authorized dealers/Stockiest of OEM to the proposal vide: .....

(iv) Approval of the competent authority of the OEM/authorized dealers/Stockiest of OEM

(Signature with date and designation OEM/authorized dealers/Stockiest of OEM)