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OF VIROLOGY

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(पूर्व आंत्र - विषाणु अनुसंधान केंद्र)  
भारतीय आयुर्विज्ञान अनुसंधान परिषद  
स्वास्थ्य अनुसंधान विभाग  
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार  
**ICMR- NATIONAL INSTITUTE OF VIROLOGY, MUMBAI UNIT**  
(Formerly Enterovirus Research Centre)  
Indian Council of Medical Research  
Department of Health Research  
Ministry of Health & Family Welfare, Govt. of India

ICMR-NIVMU/WHO-NPSP-AMC/2025-26

30.03.2026

### TENDER ENQUIRY

Sealed quotations are invited on behalf of The Officer-In-Charge, ICMR-National Institute of Virology, Mumbai Unit for services of the equipment(s) mentioned below.

Sr. No.	Particulars	Quantity Required
1.	Weighing Balance Sr. No. B536401381 Model: MS205DU Make: Mettler Toledo	1 No
2.	Weighing Balance Sr. No. 6A4461224 Model: EK 3000i Make: A & D Company	1 No

The quotation superscribe as “**Quotation for AMC of Weighing Balance**”, addressed to **The Officer In-Charge, ICMR - National Institute of Virology, Haffkine Institute Compound, Acharya Donde Marg, Parel Mumbai - 400012 (Attention: Section Officer-Purchase/Stores)** should be dropped at the Admin Department and sent through by Speed post / courier (with signature & seal in company letter head) latest by **06.04.2026 till 3.00P.M**

### OTHER TERMS & CONDITIONS

1. This is a tender enquiry and must not be treated as an order.
2. The period of Contract under the scope of work shall be normally for a period of one year from the date of signing contract and commencement of services. This period may be extended/curtailed without assigning any reason or giving prior notice.
3. The rate quoted shall be valid for a period of one year from the date of signing the contract.
4. In case of breach of any terms and conditions, the Competent Authority will have the right to accept or reject any or all applicants without assigning any reasons.
5. Any decision taken by the Competent Authority, NIV at any point of time in connections with this process shall be final and conclusive and no claim or dispute from any quarter in that regard shall be entertained.
6. Requirement of AMC service quantity will either increase or decrease. Final requirement will be mentioned in the purchase order issued to the firm.

7. **Validity of the quotation:** Minimum 180 days validity from the date of quote to be provided.
8. You are requested to kindly submit your detailed quote inclusive of all breakups with discounts and all applicable taxes, duties etc., complete address of your company.
9. The prices shall be quoted in Indian Rupees only
10. **Payment Terms:** 50% payment shall be made after six monthly completion service report may please be forwarded to this Office with a copy to the user department, after completion of the last servicing, however, well before expiry of the contract and certifying that the equipment have been serviced as per the terms and conditions of the contract.
11. ICMR-NIV will not be responsible for any delay for receipt of quotations.
12. Service tax will be applicable as per the latest GoI notification.
13. **Emergency Call:** Emergency unlimited breakdown calls from the user department should be attended immediately, however, not later than 24 hours and at no extra cost.
14. **Site Visit:** The vendors shall have to visit the site to asses & comprehend the scope of work, and the same will be arranged by the undersigned. Vendors must have the previous experience in the similar nature of work along with quality assurance plan, and should provide documentary evidence for the same while requesting for the site visit. The site visit shall be cleared only after verifying the credentials of the vendor. The quotations submitted without documentary evidences of experience will not be considered.



*[Handwritten signature]*  
30/03/2016.  
**SECTION OFFICER**