

**Request for Proposal (RFP) for Selection of Consulting Firm as Project Support Unit  
(PSU) for the project 'India - Enhancing Innovation among ICMR Institutions'**

**CORRIGENDUM**

<b>S NO</b>	<b>PARAMETER/ POINT/ PARAGRAPH</b>	<b>EXISTING</b>	<b>REVISED/ ADDENDUM</b>	<b>CLARIFICATION/ REMARK</b>
1	2.19.3 (g)	It does not contain any condition or qualification; and	-	Bidders are advised to structure their proposals in alignment with the RFP requirements and clearly demonstrate their understanding of the scope without introducing unnecessary conditionalities. Any assumptions necessary for proposal preparation may be documented internally by the bidder; however, proposals submitted must remain unconditional and fully compliant with the provisions of the RFP.
2	13 in Form I (Appendix-I)	I/We agree to keep this offer valid for <b>180 (one hundred eighty)</b> days from the PDD specified in the RFP.	I/ We agree to keep this offer valid for <b>210 (two hundred ten)</b> days from the PDD specified in the RFP.	-

3	2.3.2 (b)	Conflicting Relationships: A Consultant (including its Personnel and Sub-Consultants) that has a business or family relationship....”	-	It is clarified that this clause will apply only to the personnel proposed by the bidder for this assignment (including key personnel and sub-consultants), and not to the bidder firm as a whole.
4	-	The time-period of the assignment will be 1 year... extendable to 1 more year based on milestones... Deliverables: Months 22–24. Milestones and Deliverables for performance evaluation & release of payment of Project Support Unit (PSU) are as follows	-	Financial quote needs to be submitted for 24 months.  Performance will be appraised at the end of 12 months for further continuation.
5	-	All team members shall be deployed full-time at ICMR for the duration of engagement.	-	It involves full-time deployment at ICMR office. Remote/ hybrid working is not permitted.
6	3.1.2	The team will be deployed on full-time basis for the engagement.	-	It involves full-time deployment at ICMR office. Remote/ hybrid working is not permitted.
7	2.2.2 (A) F – Pre- Qualification Criteria	Copies of Work Order / LOI / LOA / Contract Agreement document / Completion Certificate issued by Competent Authority etc.,	Copies of Work Order / LOI / LOA / Contract Agreement document Completion certification by the Government / Ministry / Department / PSU / Government Authority Client will be acceptable.  Projects funded or	-

			supported by development partners (e.g., World Bank, ADB, Gates Foundation, UN agencies, etc.) and implemented with Government / public sector entities will be considered eligible experience, or if only projects directly contracted by a Government / Ministry / PSU / Government Authority will be acceptable.	
8	2.2.3 and 2.12.3	The Bidder should submit a Power of Attorney as per the format at Form - 4 of Appendix- I; provided, however, that such Power of Attorney would not be required if the Application is signed by a partner or Director (on the Board of Directors) of the Bidder.	-	A duly signed and certified Board Resolution authorizing the signatory to submit and sign the Proposal would be acceptable.
9	Schedule - 1	Develop standardized clinical protocols... facilitate clinical study at ICMR network... ensure GCP/ISO 14155 adherence	-	PSU is expected to provide advisory & assist in coordinating meetings, monitoring and documenting data related to regulatory submission.

10	Criteria for Evaluation	Detailed marking criteria for MedTech/IVD/Clinical/IT/IPR roles.	-	As per RFP.  Experience of working with CDSCO and India Regulations is must. Candidate must have experience of filing test licenses for any of Class A-D devices/diagnostics.  Experience in global regulatory (FDA/CE/IVD approvals) is added advantage.
11	Financial proposal requirement	Applicants shall submit the financial proposal...	-	Costs related to travel (flights, hotel stay, food, conveyance)for authorized project work (other than local travel expenses) subject to approval of the competent authority, shall be borne by ICMR. However, administrative costs for BAU such as laptop, stationary, lunch, dinner, local travel expenses, relocation etc. to be borne by the bidder.
12	General Terms	-	-	After acknowledgement of the LOA, the Selected Bidder shall have execute the Agreement outlining the terms & conditions applicable to PSU (clause 2.25).
13		IT Consultant – web development, system integration, software management	-	Software and other digital platforms for technology-related scope areas will be supported by ICMR. Further, commercial costing for IT activities including web development, system integration, software management, and digital platforms is to be excluded from the financial proposal, as these activities may be managed separately by ICMR.

14	Submission of Bid			Bidder needs to submit the proposal in hard copy in tender box as mentioned in clause 2.1
15	2.26	If the Consultant fails to either sign the Agreement as specified in Clause 2.26 or commence the assignment as specified herein, the Authority may invite the second ranked Bidder for negotiations	If the Consultant fails to either sign the Agreement as specified in Clause 2.25 or commence the assignment as specified herein, the Authority may invite the second ranked Bidder for negotiations	-
16		Education Qualification  Master's in Life Sciences ... and related fields – 1 mark		Master's is Public Health or Health or Hospital Management/ Clinical/Biomedical Sciences/ Chemistry/ Biochemistry/ Pharmacology shall be considered as related field.
17	Fraud and Corruption	-	Any audit shall be subject to the following: (i) the audit shall be restricted to the engagement and shall be conducted with prior reasonable notice (ii) Bank or its authorized representatives shall execute a Non-Disclosure Agreement before such audit which shall govern the conduct of the audit and any results thereof; (iii) the auditors or	-

			the representatives of Bank for the audit shall not be the Bidder's competitors; (iv) the audit shall not be conducted more than once in a calendar year and twice in entirety; and (v) any findings during the inspection, shall be shared with the Bidder and be discussed and agreed mutually between Bank and the Bidder for its closure	
18	Miscellaneous	-	-	Foregoing data and information generated in relation to the performance of the project by the successful bidder shall be the property of the Authority to the extent it is generated for discharging of duties under the agreement.
19	APPENDIX-I Form 7	The names and chronology of assignments included here should conform to the project-wise details submitted in Form-8 of Appendix-I	Deleted	
20	Technical Proposal	-	-	Color scanned copies of physically signed documents (signed in blue ink) submitted as part of the proposal would also be acceptable

21	EMD/ Security Bid			EMD is to be made in the favor of Director General, ICMR
22	Approach & Methodology	Additional consultants may be requested based on the requirements of the project. 2. Senior Personnel having more than 15 years of experience in healthcare preferably Pharma or MedTech Sector with 50% deployment for overseeing the smooth execution of activities carried out by the Project Support Unit on time-to-time basis and attend meetings, as required	-	As per RFP any additional deployments will be mutually discussed between the parties and subject to approval of the competent authority.  The successful bidder shall have to furnish the details and deploy such senior personnel in discussion with authority as per the RFP.
23	Scope of Work	Assist ICMR in successful implementation and execution	-	PSU's role is to focus on providing administrative and operational excellence to assist ICMR in expediting implementation.  Delays arising due to factors beyond the control of the Consultant, including dependencies on the Authority or other stakeholders, shall be examined on a case-to-case basis, subject to appropriate justification and approval by the Authority.
24	2.28 - Liquidated Damages (LD)	In the event of delay in achievement of any contractual milestone attributable to the Consultant,	-	No change in the rate of LD i.e. 0.5% (zero point five percent) of the milestone value per week or part thereof, subject to a maximum cap of 10% of the total contract value.

		ICMR shall levy Liquidated Damages (LD) at the rate of 0.5% (zero point five percent) of the milestone value per week or part thereof, subject to a maximum cap of 10% of the total contract value.		Delays arising due to factors beyond the control of the Consultant, including dependencies on the Authority or other stakeholders, shall be examined on a case-to-case basis, subject to appropriate justification and approval by the Authority.
25	Team Composition	Senior Personnel having more than 15 years of experience... with 50% deployment		As per RFP. Partial Deployment arrangement shall be discussed and mutually agreed with successful bidder. Senior Expert must be MBBS/ Masters in Lifesciences/ Master's in pharmacy/biomedical sciences or relevant fields.
26	Milestones & Deliverables	Workshops, case studies, SOPs, dashboards		All costs related to training/events/workshops including venue hire, participant travel, accommodation, printing, case studies, IT tools, dashboard development platforms, or external resource persons/agency shall be borne by ICMR
27	Bid Submission End Date	24.04.2026, 06:00 PM	<b>04.05.2026, 02:00 PM</b>	-
28	Bid Opening	24.04.2026, 06:30 PM	<b>04.05.2026, 02:30 PM</b>	-

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Head, CPC