

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	12-06-2026 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	12-06-2026 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Health And Family Welfare
विभाग का नाम / Department Name	Department Of Health Research
संगठन का नाम / Organisation Name	Indian Council Of Medical Research (icmr)
कार्यालय का नाम / Office Name	National Institute Of Cholera And Enteric Diseases
वस्तु श्रेणी / Item Category	Pest and Animal Control Service - Maintenance Contract; As per ATC; As per ATC
अनुबंध अवधि / Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	9 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	5 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/ Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	No
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	450000
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
-------------------	----

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

The Director

National Institute for Research in Bacterial Infections, Department of Health Research, Indian Council of Medical Research (ICMR), Ministry of Health and Family Welfare
(Dr. Santasabuj Das)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
-------------------------------	-----

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any

Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Past experience for similar extent of area or similar value in the past X years:As per ATC

Geographic Presence In States:West Bengal

Minimum Years (Up To 5 Years) Of Experience In Related Field5

Press Note/ Process Details and proposed frequency for:As per ATC

Annual Turnover And Profit Requirement:As per ATC

Certification requirements (Please enter any ISO certification/ CIBRC Certification/Membership requirements / Municipal State Certificate as Bonafide contractor or any other details):As per ATC

Scope of work and recommended frequency of treatments:[1779345376.pdf](#)

Pre Bid Detail(s)

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
02-06-2026 11:00:00	Pre-bid meeting will be held through Hybrid Mode. Meeting Link is attached herewith. https://meet.mgovcloud.in/3kzE4WjQ51 Meeting ID: 1845413235 Password: id5oaF

Pest And Animal Control Service - Maintenance Contract; As Per ATC; As Per ATC (17000)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Service Required	Maintenance Contract
Service Cycle	As per ATC
Type of treatment	As per ATC
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Delivery Address	kolkata
zipcode	700010

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Area in Sq meter	अतिरिक्त आवश्यकता /Additional Requirement
1	KALYAN BHOWMIK	700091,ICMR-National Institute for Research in Bacterial Infections, Block-DP No. 1 , Sec - V, Salt Lake, Kolkata-700091	2000	N/A
2	Sayak Majumder	700010,P-33, C.I.T. Road, Scheme-XM, Beliaghata, Kolkata	15000	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation

along with Supply/ Purchase Order.

2. **Generic**

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

3. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

4. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

5. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

6. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

8. **Past Project Experience**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

9. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

10. **Buyer Added Bid Specific SLA**

File Attachment [Click here to view the file.](#)

11. **Buyer Added Bid Specific Scope Of Work(SOW)**

File Attachment [Click here to view the file.](#)

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---



icmr | **NIRBI**
INDIAN COUNCIL OF
MEDICAL RESEARCH | NATIONAL INSTITUTE FOR
RESEARCH IN BACTERIAL INFECTIONS

ICMR-NATIONAL INSTITUTE FOR RESEARCH IN BACTERIAL INFECTIONS

(Indian Council of Medical Research)

Department of Health Research, Ministry of Health and Family Welfare, Government of India,
P-33, C.I.T. Road, Scheme XM, Beliaghata, Kolkata 700010

(Visit us at <https://nirbi.org.in>)

Tender No. **NIRBI/S&P/PEST CONTROL/26-27**

TENDER FOR ANNUAL PEST AND ANIMAL CONTROL SERVICE: LUMPSUM BASIS FOR A PERIOD OF 1 YEAR AT ICMR-NIRBI, KOLKATA



INDEX

Sl. No.	Particulars	Page No.
1.	Tender Cover page	1
2.	Index	2
3.	Eligibility Criteria / Pre-Qualification	3-5
5.	Type of Tender. Bidding System and Conditions & Bid Evaluation Criteria and Selection Process	6-7
6.	General Terms and Conditions (GTC), Tender fee/ EMD/ Security Deposit etc.	8-11
7.	Scope of work & use of insecticides / Fumigants and Gum Pads and Provision of Disinfection, fumigation and pest control services	12-15
8.	Formation for Articles of Agreement Instructions	16-17
9.	No Relation certificate, Undertaking and Declaration reg blacklisting	18-20
10.	Agency details form	21
11.	Work Plan (Annexure 1)	22
12.	Financial Bid / rate per cycle of treatment	23



I. Eligibility criteria:

i. A minimum of 5 years of experience in providing pest and rodent control services in large establishments, including multi-specialty hospitals.

ii. Sufficient raw materials, machinery, and tools etc., are at their disposal for which *they should also submit details.*

iii. The following criteria must be complied with

a) Completed/existing at least **one (1)** AMC for pest & rodent control service in Central/ State government departments/ organizations/ autonomous bodies or other corporations/companies / multi-specialty hospitals costing not less than Rs. 4.5 lakhs per annum during the past 3 years, on the date of application

Or

b) Completed/existing at least **two (2)** service contracts in Central/State government departments/autonomous bodies/PSUs, private organizations, multi-specialty hospitals, etc., each costing not less than Rs. 3 lakhs per annum during the last 3 years, on the date of application.

Or

c) Completed/existing at least **three (3)** service contracts in Central/State government departments/autonomous bodies/PSUs, private organizations, multi-specialty hospitals, etc., each costing not less than Rs. 2.25 lakhs per annum during the last 3 years, on the date of application.

II. The tenderer should have a valid license issued by the appropriate authority to handle chemicals and pesticides in accordance with the Indian Insecticide Rules, as amended from time to time.

III. The tenderer should undertake to ensure mandatory safety precautions as per the standard guidelines of the Pollution Control Board(s)/Government.

IV. The tenderer shall deploy experienced professional/trained personnel for pest & rodent control and disinfectant treatment.

- V. The tenderer shall provide their own tools and appliances for executing the work.
- VI. The tenderer should follow the directives of the Government/WHO for pest control/treatment.
- VII. Rodent control for rats and mice should be carried out using baiting and trapping, with tracking pads and glue pads, in accordance with extant ISI specifications.
- VIII. The fumes and/or any other product used or generated out of pest & rodent control treatment should not cause any harm to the staff and visitors at ICMR NIRBI or anybody other than the intended pests.
- IX. The tenderer shall indemnify ICMR-NIRBI against injury, loss, and/or damage caused to life and property at ICMR NIRBI during the course of Pest Control treatment.
- X. The tenderer shall be responsible for effective control of pests, insects & rodents at ICMR NIRBI, KOLKATA, including white ants, mosquitoes, flies, cockroaches, rats, bed bugs, bees, snakes, etc.
- XI. Frequency of the services may be increased or decreased at the discretion of the authorities of ICMR-NIRBI, which shall be monitored through a log/register duly endorsed by an authorized official of ICMR-NIRBI.
- XII. Pest control service should be regular, and complaints, if any, should be attended immediately.
- XIII. The tenderer shall necessarily source all formulations/pesticides to be used from original manufactures/or their authorized dealers. The chemicals should be branded with the company's ISI marks.
- XIV. If any complaints are received by any staff or a visitor and the authorities of ICMR-NIRBI considers that the pest control treatment is not satisfactory or is in breach of any/or all the terms and conditions of the tender, the such complaint or defects shall be attended to by the tenderer at his own cost and if the complaint/defects are still persisting, the authorities or ICMR-NIRBI, KOLKATA will review and terminate the contract, if necessary.
- XV. The tenderers shall inspect the ICMR NIRBI, 6 buildings in four campuses, KOLKATA, and assess the exact nature of the landscape and the buildings, and assess the actual requirements for effective pest & rodent control treatment in the entire campus. The site inspection report should be uploaded to the GeM.

PRE-QUALIFICATION.

- The agency (Service Provider) must be a registered legal entity. The following documents must be submitted along with the technical bid.
- A copy of a valid registration certificate for running the business of providing pest control services issued by the competent authority.
- Self -attested copy of Chartered Accountant (CA) certificate for turnovers of 2022-23, 2023-24, and 2024-25.
- Company profile with experience in providing pest control services to Central Government / State Government organizations/ Government of PSUs/ Undertaking/ Organizations with documentary evidence.
- The bidders should have successfully completed at least one contract having an average annual value of not less than Rs. 4.5 lakhs in Central Government/ State Government organizations / Government PSUs/ Undertaking/ Organizations each in the last three years, i.e., 2022-23, 2023-24, and 2024-25, in providing pest control services.
- OR at least two contracts having an average annual value of not less than Rs. 3 lakhs each in the last three years, i.e., 2022-23, 2023-24, and 2024-25, in providing pest control services.
- OR at least three contracts of having an average annual value of not less than Rs. 2.25 lakhs each in the last three years, i.e., 2022-23, 2023-24, and 2024-25 in providing pest control services.



TYPE OF TENDER, BIDDING SYSTEM & CONDITIONS: -

I. Pre Bid-

The participating/interested bidders are requested to attend the Pre-Bid Meeting as per the schedule notified on the GeM Portal (both online and offline modes) in order to familiarize themselves with the detailed scope of work and land area/site conditions related to the tender.

II. Technical Bid-

1. Submit "Technical Bid for **ANNUAL PEST AND ANIMAL CONTROL SERVICE: LUMP SUM BASIS FOR A PERIOD OF 1 YEAR**" in respect of ICMR-NIRBI, KOLKATA, and it shall contain the technical specifications.

III. Financial Bid-

2. Submit "Financial Bid for **ANNUAL PEST AND ANIMAL CONTROL SERVICE: LUMP SUM BASIS FOR A PERIOD OF 1 YEAR**" in respect of ICMR-NIRBI, KOLKATA.
3. The tender will remain valid for six months from the last date of receipt of the tenders.

Opening and Evaluation of Tenders

- a) The tender evaluation Committee appointed by the Director, ICMR-NIRBI, will open the tenders in the first instance on the appointed date & time.
- b) No tenderer shall contact ICMR-NIRBI on any matter relating to his tender from the time of the tender opening to the time the contract is awarded. If the tenderer wishes to bring additional information to the notice of ICMR-NIRBI it shall be done in writing. However, all tenderers are strictly advised to furnish all material information in the tender itself.
- c) Any effort by a tenderer to influence ICMR-NIRBI in its decision on tender evaluation, tender comparison or purchase order decision will result in rejection of the tenderer.
- d) The tender shall comprise the price component for all the services. The price quoted by the tenderer shall include all taxes, wherever applicable. The tenderer shall include GST, as applicable, on the services that are provided under this contract in the lump sum rates quoted and the Center would not bear any additional liability on this account, including material cost.
- e) ICMR-NIRBI shall, however, effect recovery of TDS / GST as per the rules in force. The prices once accepted by ICMR-NIRBI shall remain valid throughout the period of the contract. ICMR-NIRBI shall not entertain any price increase during the period, unless otherwise provided in this tender.

BID EVALUATION CRITERIA AND SELECTION PROCESS

- The Tender Committee, as appointed by the Director, ICMR-NIRBI, shall evaluate the Technical Bids based on fulfillment of technical qualifications, and recommendations of the Tender Committee, subject to the approval of the Director, ICMR-NIRBI. The decision of the Director, ICMR-NIRBI, in this regard shall be binding and final. The tenderers will then be informed about the date of opening of their Financial Bids, if required.
- The financial bids of those bidders, whose technical bids have been approved, will be opened on the prescribed date.
- The committee after evaluation of these financial bids shall give its final recommendations on the successful bidder to the Director, NIRBI. The successful bidder shall be declared after approval of the Director, whose decision in this regard shall be final and binding on the agency.

For ANNUAL PEST AND ANIMAL CONTROL SERVICE: LUMP SUM BASIS FOR A PERIOD OF 1 YEAR at ICMR- NIRBI, KOLKATA

GENERAL TERMS AND CONDITIONS (GTC)

Tenderers are invited from the reputed and experienced agencies for Annual Pest and Animal Control Service: Lumpsum Basis For A Period Of 1 Year at ICMR-NIRBI, KOLKATA.

1. The tenders will be opened as per schedule to be published/announced separately in the meeting room on 2nd floor of ICMR-NIRBI, KOLKATA.
2. The term “ICMR-NIRBI” wherever mentioned in the NIT shall mean the authorities of ICMR-NIRBI, KOLKATA, and the term “agency” wherever mentioned in this NIT shall mean the agency selected for award of the contract.
3. Tenders, which do not fulfill all or any of these conditions or are incomplete in any respect, are liable for rejection.
4. Tenders incorporating additional conditions are liable to be rejected.
5. Canvassing in any form in connection with tenders is strictly prohibited, and the tenders submitted by the agency who resort to such canvassing will be liable to rejection on this ground alone.
6. Before quoting rates, the agency is advised to assess the quantum of work involved by reviewing the specifications & Bill of Quantities, and physical inspection of the premises thoroughly. No claims for additional payments would be entertained arising out of agency’s ignorance of site conditions.
7. In respect of all persons engaged for rendering the services directly or indirectly by the agency for the concerned work, the agency shall be considered as the principal employer as per the contract Labour (Regulation & Abolition) Act 1970. The agency shall pay wages as prescribed by the Chief Labour Commissioner (Central) and shall abide by all and every kind of legislation that is incidental to and concerned with such deployment of persons for the time being for carrying out and rendering such services. The agency shall observe duly at all times the provisions of the Employment of Children Act 1938 and any other enactments made in this regard.

ZONES:

A. Total land area of the campus: 17000 sqm.

Building Name	Floor	Total Area to be covered including all floors	Type of pest to be controlled	Frequency	Type of treatment
NIRBI-1	Ground + 4	4075 Sqm.	Rodent, Bed Bug, Cockroach, Termite	Once in a month & as and when required	Drill treatment (compulsory for all building),
NIRBI-2	Ground + 5	6700 Sqm	Rodent, Cockroach, Termite, Snake at surrounding	Once in a month & as and when required	Chemical treatment, insecticide spraying, insect growth regulators (IGRs)
JICA	Ground + 3	3225 Sqm	Rodent, Cockroach, Termite, Snake at surrounding	Once in a month & as and when required	Gel treatment, Heat treatment steam or hot air, residual sprays, Soil treatment with termiticides, wood treatment, baiting systems, snake repellents (Sulphur, naphthalene, or natural oils like clove/cinnamon) around boundaries or entry points. fumigation as applicable for each insects/pest & rodent
Virus Unit	Total (at 1 st floor only)	800 Sqm	Termite, cockroach	Once in a month & as and when required	
Substation & ETP	Ground floor only	200 Sqm	Termite, Rodent	Once in a month & as and when required	
ICMR-NIRBI Salt Lake Campus	Ground + 2 Including annex building	2000 Sqm	Rodent, Cockroach, Termite, Snake at surrounding	Once in a month & as and when required	

N.B.

1. NIRBI 1 shall include the whole campus with garden, canteen & auditorium.
2. NIRBI 2 shall include car parking area (front & back), Diesel Generator Set Area
3. JICA shall include BSL Lab, Incineration Area.
4. ICMR-NIRBI Salt Lake Campus includes main building and annex building, parking area, garden area, transformer room, Diesel Generator Set Area.

CREDENTIALS

8. The agency must have a local office in KOLKATA with a regular telephone and other means of communication like fax/e-mail etc., both in the office as well as in the residence(s) of Partners / Directors/ Proprietor (copy of Registration Certificate of Establishment under the West Bengal Shops & Commercial Establishments Act should be enclosed). The agency shall declare in writing that none of its proprietors or partners are in any way related to any Officer of the Indian Council of Medical Research and its Institutes, including ICMR-NIRBI, KOLKATA.
9. The agency should have a valid license to provide pest & rodent Control Treatment. The agency should have at least 5 years of experience in providing pest & rodent control and produce documents such as work orders, work completion certificates from various clients in this regard.
10. The agency shall furnish a valid GSTIN Registration certificate, Firm Registration certificate, PF / ESI Registration, a copy of TAN / PAN card, along with the Part-I of the tender and MSME Registration / MII purchase reference.

11. The following documents shall be uploaded along with the tender by the tenderers.
 - i) A copy of up-to-date & valid income tax clearance certificate duly self-attested, the latest Income Tax Return / GST Return, and a copy of PAN card.
 - ii) Copies of work orders, completion certificates etc., for similar work undertaken or being undertaken by the agency in other large establishments for the past 5 years.
 - iii) The complete tender set and format of the agreement duly signed and sealed by the agency on all pages in acceptance of the terms and conditions has to be uploaded.
12. The successful tenderer should furnish unconditional and irrevocable Bank Guarantee or Fixed Deposit Receipts 5% of the gross annual value of work awarded duly assigned in favour of the The Director ICMR-NIRBI, KOLKATA and. Security deposit / Bank Guarantee or Fixed Deposit Receipts (FDR) shall cover risk or any loss **caused to the ICMR- NIRBI due to fraud, theft, pilferage etc., the responsibilities for which are attributable, directly or otherwise, due to the negligence or inefficiency on the part of the agency or their employees, or any breach of contract of whatsoever nature or form on the part of the agency.** In the event of any such occurrence and/or breach of contract, the amount of compensation, as assessed by ICMR-NIRBI, shall be recovered either from the bill for monthly service charges due to the agency or from their security deposit.
13. During the period of this contract, the agency shall provide proper and adequate service and perform their duties diligently, honestly, and to the entire satisfaction of ICMR-NIRBI. The agency shall constantly keep in touch with ICMR-NIRBI regarding their services and abide by all instructions and directives issued by ICMR-NIRBI in this regard.
14. The personnel employed by the agency shall not be below 18 years of age. If the need arises, the Competent Authority may verify the age.
15. The agency shall ensure compliance of all Acts, Rules and statutory orders in force with regard to deployment of their staff in the premises of ICMR-NIRBI for the purpose of this contract and shall keep ICMR-NIRBI indemnified against any liabilities arising out of non-compliance of any of the Acts, Rules or Orders on their part.
16. Any amount due to damage to the property equipment, etc. of ICMR-NIRBI arising out of the contract will be recoverable from any amount due to the agency.
17. The agency shall be liable to comply with the directions of ICMR-NIRBI to remove, within 24 hours of receipt of such direction, any member of their staff deployed for the purpose of this contract and shall make immediate necessary alternative arrangements to ensure proper and adequate services.
18. If the agency neglects or fails to fulfill its contractual obligation due to reasons attributable to it, this should be considered a breach of contract on the part of the agency. In such cases, ICMR- NIRBI would have the full right to terminate the contract and impose a penalty. The quantum of penalty will be determined by ICMR-NIRBI, subject to a maximum of 5% of the annual contract value. Regarding the determination of the penal amount, the decision of ICMR-NIRBI will be treated as final and binding.
19. ICMR-NIRBI shall pay to the agency no more than the amount due under the contract terms.
20. PAYMENT
 - a) The payment shall be made on actual work done on a monthly basis on submission (actual area work covered by each occasion) and the pre-receipted bill, in duplicate, on the basis of the satisfactory performance of the work, duly certified by the authorized representative of ICMR-NIRBI, within 30 working days after receipt of the invoice.

b) Income tax will be deducted at the prescribed rate from the monthly/quarterly invoice of the agency, and the same will be deposited with the Income Tax Authority by ICMR-NIRBI.

21. PENALTY - In the event of any deficiency in the service rendered by the agency, any time during the currency of the contract, ICMR-NIRBI shall impose a suitable penalty as per the penalty schedule (page 16), which may be recovered from the monthly/quarterly invoice claim of the agency. The decision of ICMR-NIRBI shall be binding on the agency.

22. TENURE AND VALIDITY - The contract will be initially for a period of one year, with effect from the date of placement of the order. The contract can be renewed for a further period of TWO YEARS on a year-to-year basis, subject to satisfactory performance and services by the agency, on the same terms and conditions, without any increase in amount.

23. Additional Terms and Conditions:

1. The firm should have a reputed / branch office in KOLKATA.
2. Valid license issued by the competent authority to carry out the pest control service.

SCOPE OF WORK:

- a) To inspect ICMR NIRBI, KOLKATA, and to assess the exact requirements for effective control of pests, & rodents, etc., before submission of tender and thereafter, periodically to review the situation and take remedial action as and when necessary.
- b) To ensure effective treatments to control mosquitoes, termites, lizards, cockroaches, and rodents, etc., as per the summary of the work table, on the campus as prescribed or as may be necessary without causing health environmental hazards and damage to equipment.
- c) To carry out effective control and management of pests, rodents, reptiles, etc., in accordance with the latest and best industry codes of practice, conforming to all regulations and statutory requirements.
- d) The baits/gum pads used for rodent/reptile control shall be in conformity with the Environmental Laws in force.
- e) To provide prompt and courteous service and delivery.
- f) To deal with any complaints swiftly and ensure prompt and satisfactory resolution.
- g) To promote a professional and responsible image of your company and/or your industry, portraying the pest control industry in the best possible light at all times.
- h) To respond to all calls on the same day and to attend appointments on time

Summary of the work to be carried out as follows.

Core Pest	Treatment	Area to Cover	Frequency (no of cycles)
1. Mosquito & Cockroach and other pests	Spray/Gel Treatment & monitoring	Internal & External	Once in a month & as and when required
2. Termites	Drill treatment (compulsory) Spray & other prescribed methods	Internal & External including trees	Once in a month & as and when required
3. Rodents	Baiting, gum pads & monitoring	Internal & External	Once in a month & as and when required
4. Snakes	Catching and safe disposal strictly as per govt.'s norms	Internal & External	Once in a month & as and when required
5. Bedbug	Safe removal and disposal	Internal	Once in a month & as and when required

USE OF INSECTICIDES/FUMIGANTS AND GUM PADS

- a) The agency shall ensure that the insecticides/fumigants used in the ICMR NIRBI, KOLKATA, are in conformity with the norms of the Pollution Control Board.
- b) The agency will arrange for delivery of fumigants, baits/gum pads, and pest control related materials in the quantity (ies) as required at ICMR NIRBI, KOLKATA, and carry out the fumigation and pest control work at the campus, as prescribed in the Commercial Bid.
- c) The agency shall be liable for any delay or failure to deliver the disinfectants to ICMR NIRBI, KOLKATA, unless such delay or failure is due to force majeure.
- d) The agency shall ensure that disinfectants are packaged and transported in accordance with the manufacturers' recommendations. It is agreed that the agency undertakes a warranty regarding the quality of the disinfectants brought to ICMR NIRBI, KOLKATA, for the purpose of periodic disinfection and fumigation in conformity with and compliance with all environmental protection laws and practices.
- e) The agency shall submit a work plan along with the technical bid showing, in detail, the nomenclature of pesticides, chemicals, fungicides, fumigants, insecticides etc., in the format prescribed vide **Annexure I** of this Tender.

PROVISION OF PEST AND ANIMAL CONTROL SERVICES

- a) The agency will exercise reasonable care and skill in the performance of the services.
- b) The agency will advise on the appropriate quantity and type of disinfectants, baits/gum pads, and on an appropriate method and adequate exposure period to be used to treat ICMR-NIRBI, KOLKATA.
- c) If the agency witnesses any third-party intervention, it is the sole responsibility and liability of the agency to be present at the time of the third party's intervention, to forward the results or to confirm the occurrence of the intervention, and to take appropriate remedial or follow-up action thereon. It is agreed that the agency is solely responsible for the condition or calibration of apparatus, instruments, and measuring devices used, the methods applied, the qualifications, actions, or omissions of third-party personnel, or the disinfection, fumigation, and/or pest control results.
- d) The agency shall not delegate the performance of all or part of the services to an agent or subcontractor, and in such an event, the contract for pest control service is liable to be terminated forthwith, forfeiting PBG.
- e) The agency will issue, to the sole benefit of ICMR-NIRBI, a report of intervention describing the procedures performed by or witnessed by the agency and the remedial or follow-up action proposed to be taken by the agency.
- f) Reports of intervention issued by the agency will reflect only the intervention performed and the facts as recorded by it at the time of its intervention, within the limits of the instructions received. The agency is under an obligation to refer to, or report upon, any facts or circumstances that are consequential to the specific instructions received or alternative parameters applied.
- g) The agency, by providing the services, undertakes to discharge any liability of ICMR-NIRBI to any third party or that of any third party on ICMR-NIRBI as a consequence of this contract.
- h) In the event of additional samples if required, the agency is to perform other services, including inspection, sampling, and testing, etc., at no extra cost.

OBLIGATIONS OF ICMR-NIRBI

- a) to ensure that sufficient information and instructions are given to the agency to facilitate due performance/rendering the required services at the ICMR-NIRBI, KOLKATA, where the services are intended to be performed.
- b) to allow all necessary access for the agency's representatives to the premises where the services are to be performed and take all necessary steps to eliminate or remedy any obstacles to, or interruptions in, the performance of the services.

TERMINATION OF CONTRACT

- a) The contract for providing pest control services with the agency may be terminated at any time by giving a notice of one month by either side of such termination without assigning any reasons, and the agency shall not claim any payment or damages on account of such termination.
- b) The ICMR-NIRBI is entitled to terminate the contract without giving any notice, whatever, in the event of the agency's failure to provide the services as per the terms and conditions of this contract and the agency agrees not to claim any payment or damages from the ICMR-NIRBI due to such termination of the contract.

LIABILITY

- a) Limitation of Liability:
 1. The agency does warrant that ICMR-NIRBI, KOLKATA, where the pest & rodents, etc., control treatment is to be provided, will be relatively free from live insects, termites, and rodents or infestation after the provision of the services.
 2. The agency shall be liable for any delayed, partial or total non-performance of the services except in the event of force major.
- b) Indemnification: The agency shall guarantee, hold harmless and indemnify the ICMR-NIRBI against all claims (actual or threatened) by any third party for loss, damage or expense of whatsoever nature, including all legal expenses and related costs and howsoever arising relating to the performance, purported performance or non-performance, of any services at ICMR NIRBI, KOLKATA.

ARBITRATION

- a) All disputes and differences of any kind between the Contractor and ICMR-NIRBI except quality of workmanship and materials whatever arising out of or in connection with the order on the carrying out the work (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the terms and conditions of the order) shall be referred to the sole arbitration of a person nominated by the Director, National Institute for Research in Bacterial Infections, whose decision in this regard will be final and binding on both the Contractor and ICMR-NIRBI.
- b) The provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made thereunder for the time being in force shall apply to arbitration proceedings.
- c) In the event of the Arbitrator appointed by the Director, ICMR-NIRBI dying, neglecting or refusing to act, or resigning or being incapable or unable to act for any reason whatsoever, it shall be lawful for the Director, ICMR-NIRBI, to appoint another Arbitrator in place of each outgoing Arbitrator in the manner aforesaid.
- d) The cost of arbitration so agreed to by and between the parties shall be borne equally by both parties hereto.

JURISDICTION: This contract is governed by the laws of Republic of India and shall be subject to be exclusive Jurisdiction of the Courts in KOLKATA.

Payment Schedule

Payment shall be released on a monthly basis, subject to satisfactory performance of the services during the respective quarter and certification by the concerned Officer/Committee of the Institute.

The agency shall submit the bill/invoice along with the following documents for the processing of payment:

1. Service report duly certified by the concerned user section.
2. Quarterly preventive treatment/service report.
3. Complaint register/service compliance report, if any.
4. GST-compliant invoice.
5. Any other document as required by the Institute from time to time.

No advance payment shall be made. Payment shall be released after satisfactory completion of pest control services for the concerned quarter and after deduction of applicable taxes/statutory liabilities as per Government rules.

Penalty Schedule

Sl. No.	Nature of Deficiency / Default	Penalty
1	Non-attendance/non-deployment of pest control personnel on scheduled service day	₹1,000/- per occasion
2	Delay in attending complaint beyond prescribed response time	₹500/- per complaint per day
3	Incomplete pest control treatment/service in any designated area	₹1,500/- per instance
4	Failure to carry out emergency/call basis treatment within stipulated time	₹1,000/- per instance
5	Use of substandard/non-approved chemicals or materials	₹5,000/- per instance and replacement at no extra cost
6	Failure to maintain service records/registers/reports	₹500/- per instance
7	Repetition of pest infestation due to ineffective treatment within 15 days of service	Re-treatment at no extra cost plus penalty of ₹1,000/- per instance
8	Non-compliance with safety norms, hygiene standards or statutory requirements	₹2,000/- per instance
9	Misbehavior/misconduct by agency staff within Institute premises	₹2,000/- per complaint after verification
10	Any other deficiency in service as determined by ICMR-NIRBI	Suitable penalty as decided by the Competent Authority

Note:

1. The above penalties may be recovered from the monthly/quarterly invoice/bill of the agency.
2. Repeated deficiencies or persistent unsatisfactory performance may lead to termination of the contract and/or forfeiture of Performance Security Deposit, as deemed fit by ICMR-NIRBI.
3. The decision of ICMR-NIRBI shall be final and binding on the agency.

FORMAT FOR ARTICLES OF AGREEMENT
INSTRUCTIONS (Not to be typed in Agreement)

ARTICLES OF AGREEMENT made at **KOLKATA** this day of _____ (date) _____ (month & year) between ICMR-National Institute for Research in Bacterial Infections – ICMR-NIRBI, KOLKATA, P-33, C.I.T. Road, Scheme XM, Beliaghata, Kolkata - 700010, West Bengal, India, an Institute under Indian Council of Medical Research, Ministry of Health & Family Welfare, Government of India hereinafter referred to as the Centre which expression shall include its successors and assigns on the one part and.....

.....
 (Name of agency’s firm with full address)

hereinafter referred to as the agency, which expression shall include his/their respective heirs, executors, administrators, and assigns on the other part.

WHEREAS ICMR-NIRBI is desirous of getting the work of ANNUAL PEST AND ANIMAL CONTROL SERVICE: LUMPSUM BASIS FOR A PERIOD OF 1 YEAR, which is renewable for a further period of two years on a year-to-year basis, if performance is found satisfactory and has caused Notice Inviting Tender

(Name of agency’s firm with full address)

AND WHEREAS the said Notice Inviting Tender has been signed by or on behalf of the parties hereto. AND whereas the successful tenderer has deposited through Bank Guarantee for a sum of Rs. (Rupees.....only), (the amount being 10 % of the estimated value of the tender rounded off to the nearest hundred), with ICMR-NIRBI as initial Security for the due performance of this agreement as provided in the said conditions.

NOW IT IS HEREBY AGREED AND DECLARED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. In consideration of the payments to be made to him as hereinafter provided the successful tenderer etc., shall upon and subject to the conditions herein contained shall carry out and execute the pest /rodent control service for a period one year from the date of commencement of work and as per the scope of work and detailed specifications and as may be furnished to the agency from time to time and as described in the said specifications and the said priced schedule of quantities.
2. ICMR-NIRBI shall pay to the successful tenderer such sum as shall become payable hereunder at the time and in the manner specified in the said conditions.
3. Time is the essence of this agreement and the successful tenderer shall execute the work, throughout the stipulated period of this contract, strictly according to the direction of ICMR-NIRBI authorities.
4. This agreement comprises the work above and all subsidiary works connected therewith, even though such works may not be shown in the NIT, or described in the said specifications or the priced schedule of quantities.

5. ICMR-NIRBI reserves to itself the right of adding to or omitting any item of work or of having portions of the same carried out departmentally or otherwise, and such alterations or variations shall not vitiate this agreement.

6. All disputes and differences of any kind whatever, except as excluded under the contract arising out of or in connection with the contract of carrying out of work (whether during the progress of the work or after their completion and whether before or after the determinations, abandonment or breach of the contract) shall be referred to arbitration as per the arbitration clause of the general terms and conditions of contract. In case of any legal dispute, other than the arbitration, the court of jurisdiction shall be at the place written in the first line of this agreement. The provisions of the Arbitration & Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made thereunder for the time being in force shall apply to arbitration proceedings under this clause.

In witness whereof the parties have set their respective hands the day and the year and the place hereinabove written.

Signed for and on behalf of ICMR-NIRBI, KOLKATA.

In the presence of

1)

(2)

Signed by the said agency

In the presence of

(1)

(2)



NO RELATION CERTIFICATE

THIS IS TO CERTIFY that I/We have no relative as an Employee of Indian Council of Medical Research (ICMR) and/or any of the Institutes under ICMR (close relative means Father, Mother, Brother, sister, Son, Daughter and spouse) nor any such close relatives associated with us as Proprietor/Partner/Shareholder/Director and like.

Signature of the Tenderer
Address with Office Seal and Date

Undertaking

We do hereby accept the general terms and conditions as provided by the ICMR-NIRBI for annual pest & rodent/ termite, etc., control services in ICMR-NIRBI, P-33, C.I.T. Road, Scheme XM, Beliaghata, Kolkata - 700010, West Bengal, India, and also undertake to execute the work strictly as per the terms and conditions of the tender read with the scope of work. We understand that the pest & rodent/ termite, etc., control services will be provided as per actual requirement and site conditions, as provided along with the tender document in the event of placement of any order on us. ICMR-NIRBI shall be at liberty to cancel the order in full or in part and also forfeit the Security deposit in the event of failure of any of the above declarations made by us. We have not stipulated any additional conditions in our tender.

Signature of the Tenderer / Authorized Attorney

Address with Office Seal and Date



Declaration regarding blacklisting

We hereby declare that we have never been black listed by any of our clients from undertaking development and maintenance for pest /rodent/termite, etc control ..

Signature of the Tenderer / Authorized Attorney
Address with Office Seal and Date

Agency Details Form

Sl. No	Information Sought	Yes/No or provide information	Page No
1.	Name of the Firm/Company		
2.	Date of Establishment/Incorporation		
3.	Valid licence/registration details for undertaking contracts for providing pest/rodent/termite, etc control services (attach copy)		
4.	Any other Licence/registration certificates issued by the competent authority for the said services (attach copy)		
5.	Correspondence Address with Telephone or Mobile No. and Email ID.		
6.	Address of Head Office (If separate) and Telephone Number.		
7.	Address of KOLKATA office, if different from above (Sl. No.6)		
8.	Status Proprietary/Partnership/Private Limited Company/ Public Limited Company		
9.	EPF Registration details		
10.	ESI Registration details		
11.	Details of valid MSME/ NSIC registration certificates, if Applicable (attach copy)		
12.	Name of the Proprietor/Partners, Address, Mobile No.		
13.	Banker of agency with full address (Attach Bankers certificate of account maintenance for the last two years). Telephone number of Banker		
14.	PAN No. of the Firm (Please enclose self-attested photocopy)		
15.	GST Registration No. (Please enclose self-attested photocopy of certificate)		
16.	Certificate of satisfactory performance from the Government/ Banks/ PSUs or other organizations to whom the pest/rodent, etc., control services were provided by the agency during the past 5 years		
17.	Income Tax Return (I.T.R) copies of last 3years, Balance Sheet & Revenue Account for last 3years (Please enclose self- attested photocopy of certificate) paid during 2022-23, 2023- 24, 2024- 25.		
18.	Turnover for the last three financial years 2022-23, 2023- 24, 2024- 25.		
19.	Certificate — Not blacklisted etc. (to be attached)		
20.	Details of works executed during the past 4 years including list of prominent clients. (see clause I - Eligibility criteria of Instructions for filling up the tender)		
21.	1. Undertaking (attach copy) 2. No relation Certificate (attach copy) 3. Declaration regarding Black-listing (attach copy) 4. Workplan (attach copy)		

NB: Please enclose self-attested copies of relevant documents as proof.

Signature of the authorized person of Tenderer:
Name& Seal:

Annexure-1

WORK PLAN (To be submitted on the letterhead of agency)

The nomenclature and other details of eco-friendly chemicals and pesticides which will be used for the Integrated Pest Control Service by the tenderer shall be indicated in the table below :

Core Pest	Treatment	Nomenclature of Chemicals/Pesticides	Concentration rate (For example 1 : 2, 1 : 3 etc.)	Remarks, if any
1. Mosquito & Cockroach and other pests	Spray/Gel Treatment & monitoring			
2. Termites	Drill treatment (compulsory) Spray & other prescribed methods			
3. Rodents	Baiting, gum pads & monitoring			
4. Snakes	Catching and safe disposal strictly as per govt. norms			
5. Bedbug	Safe removal and disposal			

Certified that the chemicals, fungicides, fumigants, pesticides, insecticides, etc., as detailed above, are in conformity with the norms of Pollution Control Board/other Government bodies and all other norms, in general and specifically as shown the in General Terms and Conditions (GTC) of this tender.

Date:

Part II – Financial Bid

Core Pest	Treatment	Area to Cover	Frequency (no of cycles)	Rate per cycle of treatment (in rupees)
1. Mosquito & Cockroach and other pests	Spray/Gel Treatment & monitoring	Internal & External	Once in a month & as and when required	Rs.
2. Termites	Spray & other prescribed methods	Internal & External including trees	Once in a month & as and when required	Rs.
3. Virus and bacteria	Cold fumigation Sanitizing/ disinfecting Treatment	Internal and External	Once in a month & as and when required	Rs.
4. Rodents	Baiting, gum pads & monitoring	Internal & External	Once in a month & as and when required	Rs.
5. Snakes	Catching and safe disposal strictly as per govt.'s norms	Internal & External	Once in a month & as and when required	Rs.
6. Bedbug	Safe removal and disposal	Internal	Once in a month & as and when required	Rs.
Add GST @ ____				
Total Cost				

- NB:
- i) **The lowest tender will be determined solely on the lump-sum rate quoted.**
 - ii) The agencies **are advised to** inspect the campus and the building as per zones at ICMR-NIRBI, Kolkata to understand the actual site conditions and the requirements and then submit their tender in this format.

Date:

Seal and Signature of the Tenderer