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आई सी एम आर – राष्ट्रीय विषाणु विज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार
ICMR - NATIONAL INSTITUTE OF VIROLOGY
Department of Health Research
Ministry of Health & Family Welfare, Govt. of India

Ref: Pur/PP 3798/e-file 297181/26-27

Date: 16-10-2026

Advertisement Tender Enquiry

We are interested in Procurement of Products as per details given below:

Please go through the attached **Terms and Conditions** and submit the quotation immediately addressing to **the Administrative Officer (Stores & Purchase), ICMR-National Institute of Virology, 20-A, Dr. Ambedkar Road, Pune 411 001.**

S.No.	Full description with complete specification	Qty
1	Job Work, Surface covering cladding of old aluminium partitions with ACP Sheet as per Annexure I enclosed.	1 Job

The above requirement is uploaded on CPP Portal (ePublishing) for open information to offer the genuine quote on the proprietary nature of the Product/Services.

Bidders are requested to quote the revised rates of GST as applicable issued by Department of Revenue, Ministry of Finance, Government of India.

The quotation super scribed as "PP 3798/2026-27- Job Work, Surface covering cladding of old aluminium partitions with ACP" addressed to the Director, ICMR-National Institute of Virology, 20-A, Dr. Ambedkar Road, Post box-11, Pune – 411 001 (Attention: Administrative Officer-Stores) should be either dropped at the Admin Department at NIV or sent through by Speed post / courier (with signature & seal in company letter head) latest by 07 / 11 /2026 till 3. 00P.M

Due Date to submit the offer/quotation: 07/ 11 /2026 3:00 P.M.

Thanking you,

25/11/2026 DDmaretha 18/11/2026

30/11/2026.

Sincerely,

DDmaretha 16/10/2026

Administrative Officer (Stores & Purchase)

Bidders may refer to OM No. P-45021/2/2017-PP(BE-II)-Part(4) Vol.II dated 08th July 2025 for requirements vis-à-vis 'Make in India' policy

a) Eligibility: The Bidder must be a Manufacturer or its authorized Agent.

b) One Bid per Bidder: A firm shall submit only one bid either individually or as a partner of a joint venture. A firm that submits either individually or, as a member of a joint venture, more than one bid will cause all the proposals with the firms' participation to be disqualified.

c) ICMR reserves the right to cancel the bid in part or full without assigning any reason and liability on the buyer. On such cancellation the decision of the DG, ICMR will be binding and final on the subject.

d) You are requested to kindly submit your detailed quote inclusive of all breakups with discounts and all applicable taxes, duties etc., and complete address of your OEM.

e) The price quoted should be upto **ICMR- National Institute of Virology (**consignee location) inclusive of packing and forwarding charges, freight and insurance. In case of local suppliers the prices quoted should be on "Free delivery basis" at ICMR-NIV Stores. No other charges except those mentioned clearly in the quotation will be paid.

f) Prices shall be quoted in Indian Rupees only.

g) Signed / E-sign & scanned quotes through email are acceptable.

h) For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

i) **Payment Terms:** 100% payment shall be made after receipt of complete goods/Equipment in good condition, acceptance and successful installation of goods/Equipment. This payment is subject to recoveries, if any, either on account of statutory deduction/ taxes/ Liquidated Damages, if any and non-rectification of defects/ deficiencies not attended by the Supplier or otherwise.

j) Delivery Time: Maximum within 3 weeks. However, please indicate the delivery period clearly in the Quote.

k) Penalty Clause: Any delay in dispatching the material may attract penalty @ 0.5% per week subject to a maximum of 10% of the total value of order.

l) Insurance: The supplier shall make all necessary arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.

m) Address of Consignee (Place of Work) : Watch and Ward, ICMR-NIV, Camp Road, Pune- 411001

n) Validity of the quotation: Minimum 180 days validity from the date of quote to be provided.

o) GST will be applicable as per the latest GoI notification.

p) If the material is perishable in nature, sufficient dry ice/gel should be added, so that sustainability of the material remains for at least 10 days.

q) Bidder is requested to give undertaking Certificate regarding land border "I/ We have read the clause issued by Government of India regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/ We certify that the bidder is not from such a country or, if from such a country, have been registered with the Competent Authority"

Signature of the Bidder with seal

UNDERTAKING FOR REASONABLE PRICE -ANNEXURE-I

This is to Certify that we have offered the possible reasonable prices vide our Quote No. _____ dated _____ in response to ICMR-NIV Enquiry No. _____, Dated _____ and we further undertake that we will not offer less than the offered rates during the validity period to any other State / Central / PSU / Autonomous Bodies / Universities / R&D Institutes / Pharmaceutical Laboratories / Public Limited Companies.

Place:

Date:

Sign. of Bidder with Seal

Annexure

Proposal: ACP Cladding for Existing Aluminium Partitions
Department: Entomology Department

Subject: Proposal for surface covering / cladding of old aluminium partitions with plain ACP sheets

1. Scope of Work

The project involves surface preparation, supply, and installation of Wood finish Aluminium Composite Panel (ACP) sheets over two existing old aluminium framed partitions in the Entomology department to refresh their appearance, improve durability, and ensure a clean, seamless finish.

2. Partition Dimensions & Area Calculation

Partition No.	Location / Description	Dimensions (Width x Height)	Coverage Requirement	Net Area (Sq. Ft.)
Partition 1	Entomology Dept. - Unit 1	18.0 feet x 7.6 feet	Single Side	136.80
Partition 2	Entomology Dept. - Unit 2	8.5 feet x 22 feet	Both Sides	374.00
Total Net Area	—	—	—	510.80 Sq. Ft.

3. Material Specifications

ACP Sheets:

Thickness: 3 mm or 4 mm with 0.25 mm to 0.3mm aluminium skin (Interior/Exterior grade as preferred).

a. Finish: Plain solid colour (e.g., Pure White / Off-White or matching existing interior aesthetics) with PVDF or polyester coating.
b. Brand Options: Alstrong, Eurobond, Alucobond, or equivalent ISI-approved brands.

- Fixing & Hardware:

Heavy-duty self-tapping screws / stainless steel rivets.

a. Aluminium section angles / framing support (if existing framework needs reinforcement or sub-framing correction).
b. Structural silicone sealant (weatherproof/neutral cure) for groove and joint sealing to ensure a neat, dust-free finish.

4. Execution Methodology & Timeline

1. Surface Inspection & Preparation: Inspect existing aluminium framework for stability, structural soundness, and alignment. Clean surfaces from dust and grease.
2. Sub-framework Check: If required, add intermediate vertical/horizontal support runners to prevent ACP panel flexing.
3. Panel Cutting & Grooving: Precision cutting of ACP sheets as per exact site dimensions using professional grooving tools.
4. Mounting & Fixing: Secure ACP panels onto the aluminium partition structure using appropriate mechanical fasteners.
5. Sealing & Clean-up: Apply high-grade silicone sealant at joints and edges, followed by final surface cleaning.

Note:

- Estimated Completion Time: 2 to 3 working days from the date of material delivery.
- Visit site before submitting quote.
- Payment will done after submitting satisfactory completion from Engineer incharge.