आई सी एम आर - राष्ट्रीय विषाणु विज्ञान संस्थान
स्वास्थ्य अनुसंधान विभाग
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार
ICMR - NATIONAL INSTITUTE OF VIROLOGY
Department of Health Research
Ministry of Health & Family Welfare, Govt. of India

Ref: Pur/PP 4311/e-file 301234/26-27

Date: 16-11-2026

Advertisement Tender Enquiry

We are interested in inviting quotation for Job Work as per details given below:

Please go through the attached **Terms and Conditions** and submit the quotation immediately addressing to **the Administrative Officer (Stores & Purchase), ICMR-National Institute of Virology, 20-A, Dr. Ambedkar Road, Pune 411 001.**

S.No.	Full description with complete specification	Qty
1	Job work, Dismantling of existing damaged marble flooring surface preparation and supply & installation of new Flamed/ Thermal finish Granite for the main entrance staircase and lobby area at ICMR-NIV Pashan campus **Kindly refer Annexure for scope of work**	1 Job

The above requirement is uploaded on CPP Portal (ePublishing) for open information to offer the genuine quote on the proprietary nature of the Product/Services.

Bidders are requested to quote the revised rates of GST as applicable issued by Department of Revenue, Ministry of Finance, Government of India.

The quotation super scribed as "PP 4311/2026-27- Job Work, Dismantling of existing damaged marble flooring surface preparation and supply & installation of new Flamed/ Thermal finish Granite for the main entrance staircase and lobby area at ICMR-NIV Pashan campus" addressed to the Director, ICMR-National Institute of Virology, 20-A, Dr. Ambedkar Road, Post box-11, Pune – 411 001 (Attention: Administrative Officer-Stores) should be either dropped at the Admin Department at NIV or sent through by Speed post / courier (with signature & seal in company letter head) latest by 26/11/2026 till 3. 00P.M

07/12/2026

Due Date to submit the offer/quotation: 26/11/2026 3:00 P.M.

Thanking you,

07/12/2026

Sincerely,

DDmarathe
16/11/2026

For **Administrative Officer (Stores & Purchase)**

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Bidders may refer to OM No. P-45021/2/2017-PP(BE-II)-Part(4) Vol.II dated 08th July 2025 for requirements vis-à-vis 'Make in India' policy

a) Eligibility: The Bidder must be a Manufacturer or its authorized Agent.

b) One Bid per Bidder: A firm shall submit only one bid either individually or as a partner of a joint venture. A firm that submits either individually or, as a member of a joint venture, more than one bid will cause all the proposals with the firms' participation to be disqualified.

c) ICMR reserves the right to cancel the bid in part or full without assigning any reason and liability on the buyer. On such cancellation the decision of the DG, ICMR will be binding and final on the subject.

d) You are requested to kindly submit your detailed quote inclusive of all breakups with discounts and all applicable taxes, duties etc., and complete address of your OEM.

e) The price quoted should be upto **ICMR- National Institute of Virology (**consignee location) inclusive of packing and forwarding charges, freight and insurance. In case of local suppliers the prices quoted should be on "Free delivery basis" at ICMR-NIV Stores. No other charges except those mentioned clearly in the quotation will be paid.

f) Prices shall be quoted in Indian Rupees only.

g) Signed / E-sign & scanned quotes through email are acceptable.

h) For hazardous chemical/item, all precautionary measure as per regulation from the point of transportation/ handling/ storage/ safety/ health/ environment to be undertaken/ specified before dispatch. During dispatch, proper symbol for the hazard/ MSDS/ Batch No./ date of manufacturing/ Gross Weight/ Net Weight/ shelf Life etc are to be written/ printed/ pasted on the body of the packing.

i) **Payment Terms:** 100% payment shall be made after receipt of complete goods/Equipment in good condition, acceptance and successful installation of goods/Equipment. This payment is subject to recoveries, if any, either on account of statutory deduction/ taxes/ Liquidated Damages, if any and non-rectification of defects/ deficiencies not attended by the Supplier or otherwise.

j) Delivery Time: Maximum within 3 weeks. However, please indicate the delivery period clearly in the Quote.

k) Penalty Clause: Any delay in dispatching the material may attract penalty @ 0.5% per week subject to a maximum of 10% of the total value of order.

l) Insurance: The supplier shall make all necessary arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery.

m) Address of Consignee (Place of Work) : Watch and Ward, ICMR-NIV, Camp Road, Pune- 411001

n) Validity of the quotation: Minimum 180 days validity from the date of quote to be provided.

o) GST will be applicable as per the latest GoI notification.

p) If the material is perishable in nature, sufficient dry ice/gel should be added, so that sustainability of the material remains for at least 10 days.

q) Bidder is requested to give undertaking Certificate regarding land border "I/ We have read the clause issued by Government of India regarding restrictions on procurement from a bidder of a country which shares a land border with India; I/ We certify that the bidder is not from such a country or, if from such a country, have been registered with the Competent Authority"

Signature of the Bidder with seal

UNDERTAKING FOR REASONABLE PRICE ANNEXURE-I

This is to Certify that we have offered the possible reasonable prices vide our Quote No. _____ dated _____ in response to ICMR-NIV Enquiry No. _____, Dated _____ and we further undertake that we will not offer less than the offered rates during the validity period to any other State / Central / PSU / Autonomous Bodies / Universities / R&D Institutes / Pharmaceutical Laboratories / Public Limited Companies.

Place:

Date:

Sign. of Bidder with Seal

Annexure

SCOPE OF WORK, MATERIAL SPECIFICATION, AND EXECUTION PROCEDURE

1. PROJECT SCOPE OF WORK

The scope of work covers the dismantling of existing damaged marble flooring, surface preparation, and supply & installation of new Flamed / Thermal Finish Granite for the main entrance staircase and lobby area at the ICMR-NIV Pashan Campus.

Location: Main Entrance Lobby and Outdoor Staircase, ICMR-NIV Pashan Campus, Pune.

- Total Estimated Area: Approx. 850 to 900 Sq. Ft. (inclusive of staircase treads, risers, landings, and lobby area).
- Key Areas & Dimensions:
    - Lobby Area: 14 x 44 feet = 616 sq ft
    - Staircase Steps:
        - 24 feet x 16 inch x 2 nos
        - 19 feet x 16 inch x 2 nos
        - 15 feet x 16 inch x 6 nos
    - Risers & Landings: Integrated matching finish risers and landings as per site layout.

2. MATERIAL SPECIFICATIONS

- Stone Type: Premium Grade Natural Granite.
- Approved Stone Varieties: Tan Brown, Steel Grey, or Jet Black Granite (selected for superior resistance to weathering and UV fading in outdoor environments).
- Thickness:
    - Treads (Horizontal Steps): Minimum 18 mm to 20 mm heavy-duty thickness.
    - Lobby Flooring & Risers: 16 mm to 18 mm calibrated thickness.
- Surface Finish: Flamed / Thermal Finish (rough, textured surface designed specifically for anti-skid safety under wet and outdoor conditions).
- Edge Treatment / Nosing: Machine-rounded edges with 2 to 3 anti-skid grooves (moulded lines) cut on the outer edge of each tread step to prevent slipping during monsoons.
- Fixing Material: Polymer-modified cementitious tile/stone adhesive (e.g., Roff, Laticrete, or equivalent grade) to withstand extreme thermal expansion and contraction.

- Grouting: High-strength, non-shrink, waterproof epoxy grout for joints.

3. DETAILED EXECUTION PROCEDURE

Phase 1: Dismantling & Site Preparation

1. Dismantling: Carefully remove the existing damaged marble flooring, steps, and skirting without causing structural damage to the underlying concrete base or adjoining walls.
2. Debris Clearance: Clear all rubble, broken mortar, and dust from the site and dispose of them as per institutional waste guidelines.
3. Sub-base Leveling: Inspect the exposed RCC sub-base. Clean the surface thoroughly and chip away any loose concrete patches. Wash the surface with water and apply a cement slurry bonding coat mixed with waterproofing liquid.

Phase 2: Layout & Level Marking

1. Establish benchmark levels for the lobby area to ensure a precise outward gradient/slope (minimum 1:50 slope) towards the drainage path to prevent rainwater accumulation.
2. Pre-layout granite slabs dry to check pattern alignment, color consistency, and joint alignments.

Phase 3: Installation & Fixing

1. Adhesive Application: Apply polymer-modified adhesive using a notched trowel on both the prepared sub-base and the back of the granite slabs to ensure 100% transfer and eliminate hollow pockets.
2. Laying Steps & Lobby:
    - Install staircase treads starting from the bottom step moving upwards, ensuring precise level and plumb for risers.
    - Lay the lobby flooring maintaining uniform joints (1 mm to 2 mm gap) using spacers.
3. Anti-Skid Grooving: Execute machine-cut anti-skid safety grooves on all stair treads prior to final grouting.

Phase 4: Grouting & Curing

1. Allow the installed granite to set undisturbed for a minimum of 48 hours.

2. Clean all joints thoroughly and fill them using waterproof epoxy grout matching the granite color.
3. Cure the installation with light water spraying for 3 to 5 days.

Phase 5: Cleaning & Handover

1. Clean the completed surface using neutral stone cleaners to remove residual adhesive, cement stains, or dirt.
2. Conduct a final joint inspection and safety check before official site handover.

Note :

1. Please visit site before submitting the quote.
2. Payment will be done after satisfactory completion of work from Engineer in charge