

INDIAN COUNCIL OF MEDICAL RESEARCH
ANSARI ROAD, NEW DELHI-110029

No.ICMR/RFCS/2025-Pers.(Sci.BtoSci.F) Dated: 03.09.2025

To

All Director / Directors-in-Charge / Head of Division of ICMR Institutes / Centers / Hqrs.

Subject: Assessment of Scientists under Revised Flexible Complementing Scheme as on 1.1.26.

ICMR is initiating the process of assessment of Scientists whose promotion is due as on 1.1.2026 under Revised Flexible Complementary Scheme. The information in the prescribed formats (attached) may be provided for assessment of ICMR Scientists (Scientist-B to F), who have completed their respective residency period as on the cut of date i.e. 31.12.2025 and have earned number of APARs equal to the number of years of minimum residency period for the period preceding the cut off dates of assessment:-

- a) List of eligible Scientists, who fulfill the eligibility criteria and have completed their residency period in their respective post as on 31.12.2025 alongwith their APAR grading(**Annexure-I**)
- b) Common Proforma for Assessment of Scientist of ICMR(**Annexure-II**).
- c) Annual Work Report (Self Assessment by the officer reported upon)(**Annexure-III**).
- d) Summary Report for FCS Assessment as on 1.1.2026(**Annexure-IV**)

2. The above mentioned documents in PDF format, duly signed by concerned Scientist and verified by the Director / DIC / Head of Division (in case of Scientists posted in headquarters) are required to be submitted through email at ao.rpcell@icmr.gov.in and rcell.hq@icmr.gov.in latest by 3.10.2025. This may kindly be treated as urgent.

Encl:As above.

(Reema Sharma)
Assistant Director General (Admn.)

Copy to:-

1. DDG(Administration) / ADG (Establishment).
2. Dr. Manjeet Singh Chalgia, Sci.-D, ICMR Hqrs., New Delhi for hosting the letter on ICMR Website.