

**INDIAN COUNCIL OF MEDICAL RESEARCH
ANSARI ROAD, NEW DELHI-110029**

No.ICMR/RFCS/2025-Pers.(Sci.B to Sci.F)

Dated: 23.03.2026

To,

All Director / Directors-in-Charge / Head of Division of ICMR Institutes / Centers / Hqrs.

Subject: Assessment of Scientists under Health Research Scientific Cadre Rules 2025 as on 01.07.2026.

ICMR is processing the cases of promotion of Scientists whose promotion is due as on 01.07.2026. The information in the prescribed formats (Annexure I to IV) may be provided for assessment of ICMR Scientists (Scientist- B to F) under Health Research Scientific Cadre Rules 2025, who have completed their respective residency period as on the cut of date i.e. 30.06.2026 and have earned number of APARs equal to the number of years of minimum residency period for the period preceding the cut off dates of assessment: -

- a) List of eligible Scientists, who fulfill the eligibility criteria and have completed their residency period in their respective post as on 30.06.2026 along-with their APAR gradings (**Annexure-I**)
- b) Common Proforma for Assessment of Scientist of ICMR (**Annexure-II**).
- c) Annual Work Report (Self Assessment by the officer reported upon) (**Annexure-III**).
- d) Summary Report for FCS Assessment as on 01.07.2026 (**Annexure-IV**)

2. The scientists may be advised to provide precise and relevant information in the prescribed formats for ease of assessment. They may also be requested to ensure to get their APARs (including the APAR for the period 2025-26) for the residency period completed from their reporting and reviewing officers before sending the information to ICMR.

3. The above mentioned documents in PDF format, duly signed by concerned Scientist and verified by the Director / DIC / Head of Division (in case of Scientists posted in headquarters) may be submitted through email at rfcsicmr@gmail.com and latest by 24.04.2026. The hard copies of all the Annexures may also be sent to Smt. Reema Sharma, ADG (Admin) ICMR Hqrs. V. Ramalingaswami Bhawan, Ansari Nagar, New Delhi – 110029.

Encl: As above.

Digitally signed by

Reema Sharma

Date: 20-03-2026

174943 Sharma)

Assistant Director General (Admn.)

Copy to: -

1. DDG(Administration) / ADG (Establishment).
2. Dr. Manjeet Singh Chalga, Sci.-E, ICMR Hqrs., New Delhi for hosting the letter on ICMR Website.