

TERMS & CONDITIONS

1. The ICMR-ES are eligible to be posted and work in any of recognized Indian research institutes/medical colleges/ICMR institutes, including the ICMR Headquarters.
2. The program should not be regarded as conferment of an academic distinction. Only actively working Scientists will be chosen as ICMR-ES. The selection should be based not only on the record of the Scientists but also on the intrinsic merit of the ongoing research projects, which they propose to be carried out.
3. The applicant should clearly define their role and duties in currently ongoing projects of national relevance at the host institute. Only projects in which the applicant is a PI or Co-PI should be mentioned.
4. The selected ICMR-ES must devote 1/3rd of their time on commissioned work as directed by the ICMR from time to time during the tenure of the ICMR-ES. 2/3rd time will be devoted to the ongoing/proposed research. They must be Co-PIs or senior investigators in ongoing projects during the ICMR-ES period.
5. The commissioned work by ICMR will include mentoring for development of new projects and facilitate workshops for proposal development and improvement, as well as data analysis and interpretation workshops.
6. While forwarding the application, the Head of the Department/Institution should give a certificate that laboratory and other facilities including all equipment essentially needed for the research project will be made available to the candidate in the event of his selection. There is need for complete co-ordination between the Head of the Department of the Institute and the ICMR-ES.
7. The applicants are required to submit the recommendation letter from the respective PI(s) of the host institute who is/are carrying forward the incomplete project(s) of the applicant. The letter should mention the nature of support required from the applicant scientist. In case of mentorship activities, consent and description of the required support and advice from the respective mentee who acknowledges the Scientist's mentorship should be submitted.
8. The ICMR-ES will not be entitled to any perquisites of office such as residential accommodation, telephone, etc.
9. Leave with honorarium will be admissible equivalent to earned leave as admissible to the ICMR's employees. Leave without honorarium can be granted as admissible to temporary employees of the ICMR.
10. If ICMR-ES is required to attend any meeting at ICMR Hqrs./Institute or make a visit as a part of their commissioned work, accommodation, food charges and TA shall be provided by ICMR.
11. The role of the incumbents shall be limited to core scientific and technical activities of ICMR. They may be enabled with necessary infrastructural support including internet, access to library, telephone, computer etc. shall be provided by the concerned institute/Headquarters etc., to carry out the assignments.
12. They shall take part in scientific and technical reviews in the capacity as Chairperson, Member or Invitee.
13. They shall not be assigned with any functional designations like Head of Institution, Head of Division, Director, Director-in-Charge, Heads of Units/Centers etc.
14. They shall not be vested with any administrative power such as leave sanctioning, tour approval, APAR assessment (Reporting, Reviewing & Countersigning), approval for forwarding of any administrative matter.

15. They shall not exercise any financial powers including those specified in the purchased and stores procedures.
16. The individual should not be receiving any other honorarium/fellowship from any Government sources like J.C. Bose Fellowship, National Science Chair etc. while holding the position of ICMR-ES.
17. The individual shall not be allowed to hold any regular position with any private company or government organization while holding the ICMR-ES position.
18. For participating in seminars/symposia/conferences/workshops, meeting/talks in non-department capacity within India, the incumbents shall obtain prior consent of ICMR. They may avail 15 days period in year for attending government (out-of-department) commitments with an option to either debiting or remuneration or debiting of entitled leave during the absence. This is an annual ceiling and would not be carried forward no expenditure for the aforesaid purposes shall be borne by ICMR including travel, TA/DA and conference fee etc. However, they can avail the hospitality TA/DA from the sponsoring agency.
19. They shall not be authorized for honorarium in lieu of their participation in any committees of ICMR/DHR.
20. The service of ICMR-ES may be terminated at any time during the tenure by the DG, ICMR without assigning any reasons. The notice period of one month shall be given in such termination. They can also resign with the prior notice of one month. They payment of one month's remuneration in lieu of notice period by either side or if shorter notice than one month, remuneration shall be paid on the pro rata basis.
21. Offer of appointment shall be issued by ICMR giving the details of scope of work, qualitative and quantifiable deliverables, place of work, remuneration etc.
22. They shall submit the following technical reports of the work carried out by them during the tenure: Self attested yearly plan of technical deliverables/milestones envisaged for the current year at the beginning of tenure and at the commencement of every ICMR-ES program year on renewal of the tenure, in the given format.Attendance details of leave availed through the competent authority of the host institute etc.
23. In respect of ICMR-ES presently serving in ICMR or its constituent institutions and laboratories, their engagement/contract shall cease to exist on the date of completion of their present tenure, and no further extension of term/tenure shall be considered, other than the procedure prescribed in the guidelines.
24. Any guidelines issued by the Ministry of Finance, DoPT and provisions of GFR, 2017 relating to Manual of Procurement of services shall be followed in the matter.
25. The appointments shall not be made as a matter of routine practice and will be based on exigencies of official work where public interest is served by appointed or retired scientists.
26. Re-engagement after retirement will be strictly on contractual basis without any administrative/executive/financial powers in ICMR or its Institutes/Centers.